

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday May 22, 2018
Central Library Community Room 1
814 West Wisconsin Avenue
Milwaukee, WI 53233**

PRESENT: Michele Bria, Ald. Milele Cogg, John Gurda, Ald. Nik Kovac,
Sup. Marcelia Nicholson, Joan Prince, Dir. Mark Sain, Jennifer Smith,
Paula Kiely

EXCUSED: Sharon Cook, Ald. Cavalier Johnson, Chris Layden

STAFF: Rachel Arndt, Ryan Daniels, Eileen Force Cahill, Joan Johnson, Dawn Lauber,
Sarah Leszczynski, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Judy
Pinger, Rebecca Schweisberger, Kelly Wochinske

OTHERS

PRESENT: None

President John Gurda called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:35 p.m. on May 22, 2018 with a quorum present. Trustees Cogg, Kovac, and Nicholson participated by conference phone.

PUBLIC COMMENT

Library Director Kiely introduced Rachel Arndt, Library Public Services Area Manager. Ms. Arndt was recently promoted to head Central Library.

SPECIAL COMMUNICATION

1. **Election of Board Officers.** President Gurda reviewed the slate presented by the Nominating Committee: Michele Bria for President, Joan Prince for Vice-President, and Chris Layden for Financial Secretary. No other nominations were presented. Trustee Prince moved to cast a unanimous ballot for the slate and Trustee Sain seconded. Motion passed.

 2. **Trustee Recognition.** Vice-President Bria presented a resolution honoring and thanking President Gurda for twenty-five years of service. President Gurda was also presented with a framed reproduction of a Milwaukee from 1870. A second reproduction of the map will be hung outside the Central Library Humanities Department with a dedication in honor of President Gurda. Following the presentation, Dr. Bria led the meeting as President. Informational item.
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CONSENT AGENDA

3. **Regular Board Meeting Minutes April 24, 2018.**

4. **Committee Reports.**
 - a. Services and Programs Committee Meeting Minutes May 7, 2018

5. **Administrative Reports.**
 - a. Personnel Actions
 - b. Financial Report
 - c. Library Director's Reports
 - d. Correspondence from Journey House Center for Family Learning

President Bria asked the Board if any items should be removed from the Consent Agenda presented as attachment A, pages 3-29 of the agenda. President Bria entertained a motion to approve. Trustee Sain moved and Trustee Smith seconded a motion to approve the Consent Agenda. Motion passed.

REPORTS

6. **Milwaukee County Federated Library System (MCFLS) Board.** The MCFLS Board meeting scheduled for May 21, 2018 has been rescheduled to May 23, 2018; the April meeting did not have a quorum. Alderman Kovac and other MCFLS Board members recently met with County Executive Chris Abele to discuss vacancies on the Board; currently 5 of the 7 seats are filled. The nomination slate is in development and Alderman Kovac requested any recommendations for MCFLS Board members be sent to himself or County Executive Abele. MCFLS hired Jennifer Schmidt as the Library Systems Administrator. Alderman Kovac asked about updates to the Public Library System Redesign project. Director Kiely referenced the Director's Report and provided an update to the Board. Informational item.
7. **Finance & Personnel Committee.** Trustee Prince provided a report from the May 22, 2018 meeting regarding the quarterly review of the Trust Fund investments, internal accounting management, and audit. There are two motions that came from the Committee meeting. The first motion was to accept and place on file the auditors' report. Trustee Gurda moved to accept and Trustee Sain seconded. Motion passed. The second motion was to approve utilizing a donation of \$24,080.00 from the Bradley Center Sports and Entertainment Corporation for archival processing. Trustee Gurda moved to accept and Trustee Sain seconded. Motion passed.

OLD BUSINESS

8. **MPL Board Retreat.** Director Kiely referred to the MPL Board of Trustees Governance Retreat Report, which documents the process and goals of the retreat. The report offers 3 recommendations:
 - Implement selected resilient strategies
 - Prioritize new questions and emerging challenges that require generative work; develop and implement plans to complete generative work on selected new questions and emerging challenges
 - Take action on the following board development priorities:
 - Define and carry out board roles to advance equity
 - Implement trustee leadership development and succession plans
 - Continue efforts to build board governance capacity

Each recommendation has many topics for discussion. President Bria would like the Innovation & Strategy Committee to address 2 topics for each recommendation. The results of that work will be reported to the Board as a whole. Director Kiely noted the Executive Committee can address some of the recommendations as well. Informational item.

STRATEGIC DISCUSSION

10. **MPL Future.** President Bria confirmed there are 2 vacancies on the MPL Board, both of which are Mayoral appointments. Director Kiely met with one potential candidate and has communicated the information to the Mayor's office. President Bria referred to Attachment B, the MPL Trustee Profile.

Each Trustee is asked to perform a self-assessment and complete the profile. Individual responses will be compiled to create a final version. The profile will highlight skills that each Trustee brings and identify additional skills to look for in the recruitment process. After discussion, the Trustees concluded the 'IT' description could be changed from a specific skill set to a broader, high-level outlook including knowledge about Artificial Intelligence as it applies to the library. Trustee Prince requested the addition of a 'Workforce Development' column. President Bria suggested sharing the complete profile with the appointing authorities. Trustee Prince noted the profile could be useful to the Innovation & Strategy committee for scheduling speakers for Board development presentations. Director Kiely proposed creating a small working group to review the Library Board Trustee job description. Trustee Smith and Alderman Kovac agreed to participate. Informational item.

With no further business, the Milwaukee Public Library Board of Trustees meeting of May 22, 2018 was adjourned at 5:30 p.m.
