

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
Tuesday May 22, 2012  
Central Library  
814 W. Wisconsin Ave.  
Milwaukee, WI 53233**

**PRESENT:** Ald. Milele Coggs, John Gurda, Ald. Ashanti Hamilton, Ald. Nik Kovac, Sup. Theo Lipscomb, Sam McGovern-Rowen, Dir. Mark Sain, Marty Schreiber, Paula Kiely

**EXCUSED:** Denise Callaway, Sharon Cook, Joan Prince, David Riemer

**STAFF:** Chris Arkenberg, Meg Diaz, Bruce Gay, Consuelo Hernandez, Kelly Hughbanks, Joan Johnson, Kathryn Mlsna, Taj Schoening, Crystal Sura, Brooke VandeBerg

**OTHERS** Amy Hefter, Legislative Reference Bureau

**PRESENT:**

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President Ashanti Hamilton called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:45 p.m. on May 22, 2012 with a quorum present.

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**PUBLIC COMMENT** Director Kiely introduced Brooke VandeBerg as the newly hired Communications & Marketing Director.

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**APPROVAL OF MINUTES** Trustee Lipscomb clarified his comment on page six of the minutes under item five, Express Library Model Site Visit. He stated the intent of his comments was that to solve the issue of accessibility, the purchase of a vending machine could essentially extend the hours of the current library locations which already provide the geographic coverage throughout the City. Trustee Lipscomb moved and Trustee Kovac seconded a motion to approve the April 24, 2012 minutes with the clarification noted. Motion passed. Trustee Riemer should have been listed as present.

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**ELECTION**

1. **Election of MPL Board Officers.** In the absence of Nominating Committee Chair Trustee Prince, Trustee Sain reported on the May 15, 2012 meeting. Nominations for Board officers were approved for recommendation, listed on attachment B, page 20-21 of the agenda. Trustee Kovac moved and Trustee Sain seconded a motion that all current seated officers – President Ashanti Hamilton, Vice-President John Gurda and Financial Secretary Theo Lipscomb – be re-elected to a second two-year term until May 2014. The Library Director continues to serve as ex-officio secretary. Motion passed.

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**SPECIAL COMMUNICATION**

2. **In Recognition of Service as a Milwaukee Public Library Board Trustee.** President Hamilton asked Trustee Schreiber to step forward as he read the resolution expressing the Board's appreciation of his faithful service with the Milwaukee Public Library. The Board presented a framed pastel titled "Lonely Pine" by Wisconsin artist Scott Hefti to the

2. **In Recognition of Service as a Milwaukee Public Library Board Trustee.** (continued)  
Library in honor of Trustee Schreiber's seventeen years of service to the library board.  
A copy of the resolution is attached at the end of these minutes. Informational item.
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### **COMMITTEE REPORTS**

3. **Building and Development Committee.** Trustee Gurda reported on the Committee meeting of May 22, 2012. Bids had been requested for architectural services for the Central Library Third Floor Renovation Project which will update the librarian selectors' area. Capital budget funding of \$600,000 has been approved for the renovation. Six bids were received and ranked. Trustee Gurda moved and Trustee Lipscomb seconded a motion to approve the Committee's recommendation to award the design contract to Hammel, Green, Abrahamson, Inc. for \$49,770. Motion passed. The meeting agenda and minutes are attached. Motion passed.
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### **OLD BUSINESS**

4. **Milwaukee County Federated Library System (MCFLS).** Director Kiely said she contacted the Department of Public Instruction to get an update on the scheduling of a meeting to discuss the MCFLS Resource Agreement and has not yet received a response. Informational item.
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5. **Spending from the Milwaukee Public Library Trust Fund.** Director Kiely referred to the draft policy regarding the Trust Fund Order of Expenditure, attachment C, page 22 of the agenda. The policy for consideration was written in response to Trustee Riemer's motion at the April 24, 2012 meeting to develop a policy that would direct library administration to use the funds in the following order: restricted; unrestricted; committed, assigned, unassigned, for purposes for which both restricted and unrestricted funds are available. Trustee Lipscomb moved approval to accept the policy. Trustee Sain seconded. Motion passed.
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### **NEW BUSINESS**

6. **Summer Reading Programming.** Youth and Community Outreach Coordinator Kelly Hughbanks reported that sign-up for the Super Reader Program began on May 14. Over 1,400 children registered during the first week which is a 46% increase over last year's first week. The library is focusing on awarding certificates when the children meet their reading goals. Super Reader yard signs and window clings displaying the Super Reader logo will be distributed throughout the city. Various community organizations provide incentives to create interest in the club. Exciting programs and activities throughout the library system will encourage reading during the summer months. Community leaders and organizations are posting online links to the library program on their web pages. Generous donors provide funding support through the MPL Foundation. The library's goal is to register 21,000 children. Informational item.
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**ADMINISTRATIVE REPORTS**

7. **Personnel Actions.** The Personnel Actions report was reviewed. Director Kiely highlighted the retirements of three long time staffers, Neal Kaluzny with 39 years, Jim Kotras with 34 years, and Nancy Anderson with 22 years of service. Informational item.

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8. **Financial Report.** The financial report for April 2012 was presented.  
Library administration reports the financial activity:  
U. S. Bancorp Commercial Paper #338090344(rated A1/P1) dated 04/06/12 and maturing 05/04/12 at a rate of 0.09%.....\$550,000.

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9. **Library Director's Reports.** Director Kiely summarized the Director's Report, highlighting the Common Council's approval of the East Library development agreement with HSI Properties on May 22.  
Also highlighted was a Big Brothers & Big Sisters group visit, led by Network Manger Corey Megal. The children and their big brothers and sisters toured the library, including behind the scenes on April 28.  
The statistical reports were reviewed.  
Director Kiely invited the Board to attend the Public Policy Forum Salute to Local Government awards breakfast on June 19. The Villard Square Project will be receiving an award for private-public partnership. Informational item.

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With no further business, the Milwaukee Public Library Board of Trustees meeting of May 22, 2012 was adjourned at 5:40 p.m.

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