Job Readiness 101

Looking for a job? The library is a great place to start your job search, with resources for discovering a new career path, creating a cover letter and resume, and finding job opportunities. This series of programs on job readiness skills will be held virtually via Zoom and is presented by Annette DiZinno, a Workforce Connection Consultant/Specialist with Goodwill Industries of Southeastern Wisconsin.

Click here to register.
After registering, you will receive an email with a link and phone number to join the program.

Tuesdays, 2-3 pm

July 20
Ageism in the Workplace: How to Accentuate the Positive
Today’s labor market has increased the number of mature workers participating in the labor force. Although there is age discrimination, there are ways to accentuate the positives.

August 17
Career Exploration and Job Search Engines
There are numerous places to search online for your next career opportunity. With so many options available, which employment search engines should you consider using?

September 21
Build Your Resume
It’s not enough to have a resume that’s just okay. What should job seekers include to make sure their resume stands out among all the others?

October 19
10 Biggest Resume Mistakes to Avoid
You’ve been applying to jobs like crazy, but it seems like all your applications are disappearing into a black hole. Wondering why? It might be a common resume mistake you have overlooked.

November 16
Key Words and Understanding the Applicant Tracking System
The job search maze involves analytics and applicant tracking systems. Each is a way to scan, sort, and search for the right person. Resumes must get through the magical chamber of the Applicant Tracking System (ATS) to attract the attention of the recruiter. How do you improve your odds?

December 14
Ageism in the Workplace: How to Accentuate the Positive
See July 20

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