

Volunteer—assist with MPL’s Teacher in the Library program

The Milwaukee Public Library is seeking volunteers to support to our popular Teacher in the Library program. Volunteers will work alongside the Teacher in the Library to provide after school homework help and academic support to students in grades 1-8.

Current openings are at the following locations:

Bay View
Capitol
Forest Home

Responsibilities and Expectations:

- High energy, enthusiastic and, enjoys working with children
- Works well independently
- Ability to assist with homework in all subject areas for students in grades 1-8
- Call the library in advance if unable to report for assigned shift
- Provide two weeks’ notice for resignation
- Communicate with Education Outreach Specialist or Volunteer Coordinator regarding questions and concerns

Qualifications:

- Comfortable working with children in small groups
- Comfortable helping children complete homework assignments
- Spanish speaker preferable for Forest Home Library
- Prior experience working with children and parents
- Good communication and listening skills
- Outgoing, friendly, patient, positive, respectful, approachable, and naturally curious
- Comfort and knowledge of City of Milwaukee
- Good judgment and flexibility
- Enjoy helping people and able to work with diverse individuals of any age and ability
- Must provide own transportation, not all locations are located on a bus line
- Successfully complete training and orientation
- Minimum of 16 years of age.

Training & Evaluation:

- Training will be provided at beginning of tenure and as needed
- When possible, staff support available on-site

Hours Needed:

- Teacher in the Library will run through the first week of June 2016 and resume in September 2016.
- Minimum commitment: 1-2 days a week/2-3 hours each day (Teacher in the Library is offered:
 - Monday-Tuesday-Wednesday: 3:30-6:30

- Thursday: 3:30-5:30

Contact Person: Deidre Steward, 414-286-3077
Volunteer Coordinator