



MILWAUKEE

PUBLIC LIBRARY

Vision

MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.

Mission

Inspiration starts here – we help people read, learn, and connect.

BOARD OF TRUSTEES REGULAR MEETING

John Gurda, President

Michele Bria, Vice-President

JoAnne Anton, Vice-Financial Secretary

Paula Kiely, Secretary

**Ald. Milele Coggs, Sharon Cook, Ald. Cavalier Johnson, Ald. Nik Kovac,
Chris Layden, Sup. Marcelia Nicholson, Joan Prince, Dir. Mark Sain, Jennifer Smith
Secretary's Assistant: Crystal Sura (414) 286-3021**

Tuesday March 28, 2017

4:30 p.m.

Central Library

Meeting Room 1

814 West Wisconsin Avenue

Milwaukee, WI 53233

AGENDA

PUBLIC COMMENT

SPECIAL COMMUNICATION

1. **New Trustee Introductions.** Supervisor Marcelia Nicholson, new trustee appointed by County Executive Chris Abele, will be introduced. Ms. Jennifer Smith, new trustee appointed by MPS Superintendent Darienne Driver, will be introduced.

Attachment A, page 3

RESOURCES / RECOMMENDATIONS / RESEARCH

2. **The Big Read.** Programming Librarian Kristina Gomez will share information about the upcoming city-wide read featuring In Time of the Butterflies by Julia Alvarez.

CONSENT AGENDA

Attachment B, page 5

3. **MPL Board Committee Assignments.**

4. **Regular Board Meeting Minutes January 24, 2016.**

5. **Committee Reports.**

a. Services and Programs Committee Meeting Minutes February 6, 2017

6. **Administrative Reports.**
 - a. Personnel Actions
 - b. Financial Report
 - c. Library Director's Reports

REPORTS

7. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac, Resource Library Representative, will report on the February 13, 2017 and March 20, 2017 MCFLS Board meetings.
8. **Building and Development Committee.** Committee Vice-Chair Mark Sain will provide a report from the March 2, 2017 meeting regarding the Mitchell Street Project Development Agreement and selection of an architect for the interior of the new library replacing the Mill Road branch.

Attachment C, page 41

NEW BUSINESS

9. **Library Name.** The Board will discuss the name of the new branch library on 9th and Mitchell Street.
10. **Department of Public Instruction 2016 Annual Report and Statement Concerning Public Library System Effectiveness.** The Board will discuss the library's report for 2016 and its response regarding the MCFLS providing effective leadership and adequately meeting MPL's needs.

Attachment D, page 47

Attachment E, page 48

STRATEGIC DISCUSSION

11. **Impactful Library Programs and Measurement.** The Trustees will continue their discussion on library programs and services that address issues in our city.

REMINDER: Next scheduled meetings are:

April 5, 2017 – Finance and Personnel Committee – Central Library 4:00 p.m.

April 6, 2017 – Building and Development Committee – Central Library 8:00 a.m.

April 25, 2017 – Regular Meeting – Central Library 4:30 p.m.

May 1, 2017 – Services and Programs Committee – Central Library 5:30 p.m.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.



OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

DATE: January 23, 2017

TO: Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

FROM: Chris Abele, County Executive

Subject: Appointment of Supervisor Marcellia Nicholson to Milwaukee Public Library Board of Trustees

Subject to the confirmation of your honorable body and pursuant to the provisions set forth in Wisconsin Statutes Chapter 43.54(1)(a)(am), I am hereby appointing Supervisor Marcellia Nicholson to serve on the Milwaukee Public Library Board of Trustees. Supervisor Nicholson's term will expire on March 23, 2021.

Your consideration and confirmation will be appreciated.

A handwritten signature in cursive script, appearing to read "Chris Abele".

Chris Abele
County Executive

Cc: Supervisor James "Luigi" Schmitt, Chair, Personnel Committee
Kelly Bablitch, Chief of Staff, County Board
Shanin Brown, Committee Coordinator
John Gurda, President, MPL Board of Trustees
Paula Kiely, Library Director, MPL
Supervisor Marcellia Nicholson



February 2, 2017

Mr. John Gurda, President
Milwaukee Public Library Board of Trustees
814 West Wisconsin Avenue
Milwaukee, WI 53233

Dear Mr. Gurda:

RE: Milwaukee Public Schools appointment to the Milwaukee Public Library Board

Milwaukee Public Schools is proud to support the work and mission of the Milwaukee Library. Our partnership with the library has enabled thousands and thousands of children to have access to valuable reading materials and programs over the years.

At this time, I would like to appoint Jennifer Smith, Ed.D. as my designee to the Milwaukee Public Library Board. Dr. Jennifer Smith is currently the senior director of curriculum and instruction for Milwaukee Public Schools. Dr. Smith holds a Bachelor of Science (Secondary Education) degree from the University of Wisconsin-Madison, a Masters in Educational Leadership from Cardinal Stritch University and a Doctor of Education degree from Walden University.

I feel Dr. Smith will be an exceptional asset to the Milwaukee Public Library Board. If you have any questions or would like to discuss this appointment further, please don't hesitate to contact me at your convenience.

Best,

Darienne B. Driver, Ed.D.
Superintendent of Schools

DBD/cvv

Copy: Mayor Tom Barrett
Common Council President Ashanti Hamilton



MILWAUKEE
PUBLIC LIBRARY

BOARD OF TRUSTEES COMMITTEES 2017

FINANCE & PERSONNEL COMMITTEE

JoAnne Anton, Chairperson
Chris Layden, Vice-Chair
Chevy Johnson
Milele Coggs
Joan Prince

LIBRARY BUILDING & DEVELOPMENT COMMITTEE

Michele Bria, Chairperson
Mark Sain, Vice-Chair
Sharon Cook
Nik Kovac
Joan Prince

LIBRARY SERVICES & PROGRAMS COMMITTEE

Milele Coggs, Chairperson
JoAnne Anton, Vice-Chair
Marcelia Nicholson
Mark Sain
Jennifer Smith

INNOVATION & STRATEGY COMMITTEE

Joan Prince, Chairperson
Nik Kovac, Vice-Chair
Michele Bria
Sharon Cook
Chris Layden

EXECUTIVE COMMITTEE

President	John Gurda, Chairperson
Vice-President	Michele Bria
Financial Secretary	JoAnne Anton
Past President	Joan Prince

March 2017

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday January 24, 2017
Central Library Meeting Room 1
814 West Wisconsin Avenue
Milwaukee, WI 53233**

PRESENT: Ald. Milele Coggs, Sharon Cook, John Gurda, Joe'Mar Hooper, Ald. Cavalier Johnson, Ald. Nik Kovac, Dir. Mark Sain, Paula Kiely

EXCUSED: Michele Bria, JoAnne Anton, Chris Layden, Joan Prince

STAFF: Ryan Daniels, Eileen Force Cahill, Joan Johnson, Dawn Lauber, Sam McGovern-Rowen, Jennifer Meyer Stearns, Judy Pinger, Crystal Sura, Kelly Wochinske

OTHERS Eric Pearson, Budget and Policy Division

PRESENT: Tea Norfolk, Legislative Reference Bureau

President Gurda called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:35 p.m. on January 24, 2017 with a quorum present. Trustee Coggs participated by conference phone.

PUBLIC COMMENT None.

President Gurda announced that Joe'Mar Hooper is resigning from his position at Milwaukee Public Schools and therefore leaving the Board. Ms. Jennifer Smith will replace him as the designee of the MPS Superintendent.

Trustees Coggs, Kovac and Layden have been reappointed by Mayor Barrett.

SPECIAL COMMUNICATION

1. **New Trustee Introduction.** President Gurda introduced Alderman Cavalier Johnson, new trustee appointed by Mayor Barrett. Informational item.

RESOURCES / RECOMMENDATIONS / RESEARCH

2. **Public Data.** Assistant Director of Library Operations Jennifer Meyer Stearns distributed a Summary of What Works Cities (WWC) Initiative, attached at the end of these minutes. She explained that WWC is an international data-driven governing initiative from Bloomberg Philanthropies. The goal of the initiative is to elevate and accelerate cities' use of data and evidence to engage citizens, make government more effective, and improve people's lives. Milwaukee applied in mid-2015, and was announced as the 26th What Works Cities municipality in 2016. The biggest change for the City of Milwaukee, including the library, is that a public facing dashboard will be created and there will be regular reporting tools for policy makers and department analysts. The City is expecting the benefit of open data to reduce public records requests, increase inter-department collaboration and public engagement. Informational item.

CONSENT AGENDA

3. **Regular Board Meeting Minutes November 22, 2016.**
4. **Special Board Meeting Minutes December 20, 2016.**
5. **Committee Reports.**
 - a. Executive Committee Meeting Minutes December 14, 2016
 - b. Finance & Personnel Committee Meeting Minutes January 4, 2017
6. **Administrative Reports.**
 - a. Personnel Actions
 - b. Financial Report
 - c. Library Director's Reports

President Gurda asked the Board if any items should be removed from the Consent Agenda presented as attachment A, pages 3-47 of the agenda. President Gurda entertained a motion to approve. Trustee Kovac moved and Trustee Cook seconded a motion to approve the Consent Agenda. Motion passed.

REPORTS

7. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac, Resource Library Representative, reported on the November 28, 2016 and January 9, 2017 MCFLS Board meetings. He said the Board reviewed the 2017 Proposed MCFLS Budget and it was approved. The 2017 Interlibrary Loan Services Contract between MCFLS and MPL was presented and approved with no increase in cost. Library Legislative Day is February 21, 2017. Director Kiely noted that several MPL administrators and staff will attend to meet with legislators and gain support of library issues and policies. Informational item.

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8. **Building and Development Committee.** In the absence of Committee Chair Bria, Trustee Kovac provided the report for the January 5, 2017 Building and Development Committee meeting. Referring to the meeting agenda and minutes listed on page 48, he said that there may be an amendment to the Mitchell Street project Development Agreement. Staff are continuing to work with Gorman on scheduling issues.

At the meeting, the committee reviewed Mill Road / Good Hope Project designs with Royal Capital and Engberg Anderson. It was decided that it would be beneficial to review the progress with the full Board. Library Construction Project Manager Sam McGovern-Rowen presented the Board with conceptual design renderings of the building from the initial Request For Proposal phase in fall of 2014 through January 2017. The design has changed based on input from MPL staff, the Board, the district Alderperson, and the community. The building will house 65 units and the library will occupy a 17,500 square foot space on the first floor. Engberg Anderson will continue to design and develop the building based on the feedback they receive from the representatives for the library, including the library's interior architect. Responses to the Request for Qualifications for the architectural contract for the design and construction of the interior of the new library are due February 23, 2017.

8. **Building and Development Committee.** (continued)

Library administration has been in communication with Young Development on the library's process and timeline for the Martin Luther King Redevelopment Project. It was noted that a new market study and analysis of the real construction costs has been requested by MPL. Informational item.

9. **MPL Foundation Report.** MPL Foundation Executive Director Ryan Daniels provided a report on fundraising results for 2016. The Foundation gave the library \$1.26 million to support services and programs. The number of donors increased over 20%. New or increased donations totaled over \$600,000. Efforts made to recapture donors ended in raising approximately \$25,000. Through significant marketing efforts and outreach, the team raised over \$60,000. The Foundation raised slightly over \$1.7 million in 2016, short of its goal of \$2 million. The goal for 2017 is still in development.

Focus for 2017 includes research to build fundraising strategies and continued support for programs such as Mitchell Street, teen & technology initiatives, and programs that will help the library decrease the digital divide throughout the city. Informational item.

OLD BUSINESS

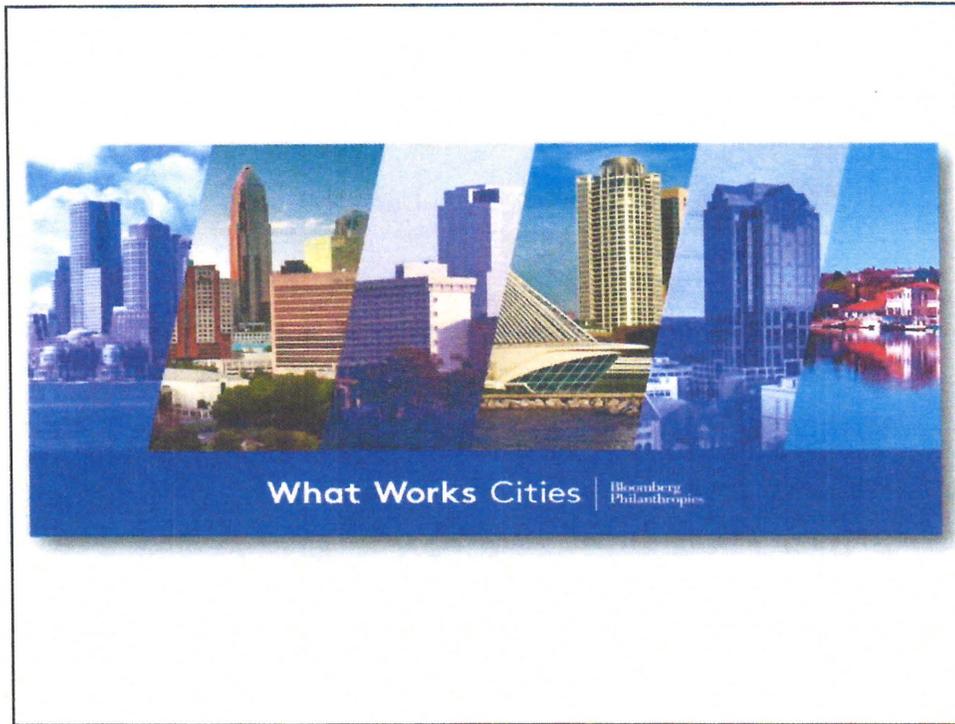
10. **Wisconsin Library System Changes Update.** Director Kiely said that on January 20, 2017 the leaders of the Public Library System Revision (PLSR) project met. Their charge is to examine how library system services are provided and to determine if there are more efficient ways to provide those services throughout the state. Some services are delivery, continuing education, technology, interlibrary loan, and the integrated catalog. Each work-group shared that they thought the best method of supplying these services would be if they were centralized with regional offices. The work ahead will test some new service models. Updates will be shared with the Board as necessary. The final recommendations from the project's Steering Team are expected in spring of 2018.

Director Kiely distributed a draft document titled 2016 Resource Library Dashboard. MPL is the Resource Library for the Milwaukee County Federated Library System (MCFLS). Resource libraries are being studied as part of the PLSR process. Data capturing specific activities that MPL provides MCFLS members will be reported annually as part of the Resource Agreement. Categories are: administrative support; interlibrary loan, public programs /outreach events; summer reading program; library loud days; tours/visit of MPL; Ready Reference transactions; and DITTO requests. The Board reviewed the document. Director Kiely added that she will continue to seek official recognition for MPL's Central Library as a State Resource Library. Informational item.

STRATEGIC DISCUSSION

11. **Measuring Impact and Success.** The Trustees discussion on program initiatives for 2017 and measuring their impact and success was held.

With no further business, the Milwaukee Public Library Board of Trustees meeting of January 24, 2017 was adjourned at 6:05 p.m.



Summary of What Works Cities Initiative

What Works Cities (WWC) is an international **data-driven governing** initiative from Bloomberg Philanthropies.

What Works Cities partnering with 100 mid-sized municipalities.

Support is in the form of professional consulting services and technical expertise.

Goal: **elevate and accelerate cities' use of data and evidence** to engage citizens, make government more effective, and improve people's lives.

Milwaukee applied in mid-2015, and was announced as the 26th What Works Cities municipality in 2016

What does “Data-driven” Governing Mean ?

1. Better services through targeted efforts that meet community needs and engage the public
2. Better information to make decisions and structure programs and services
3. Easier access to tools and data – a data warehouse approach
4. Measuring through data gathering and analysis, so that services and programs are measured for successful impact

WWC TARGETED SUPPORT – OPEN DATA

Open Data policy, defining data retention and privacy limitations

- Release data sets to public (rolling, as prioritized by Depts and policymakers)

Benefits

- Reduction in public records requests
- Increase in inter-department collaboration
- Increased public engagement

www.cityofmilwaukee.gov/opendata

WWC TARGETED SUPPORT – PERFORMANCE

Move from data collection to **data-driven policies, programs, and decision making.**

Revamp for Mayor's AIM and tracking program/budget investments to **key City Priorities.**

Create a Public facing dashboard and regular reporting tools for policymakers and department analysts.

Examples:

<http://dashboard.lamayor.org/>

<https://performance.chattanooga.gov/>

CITYWIDE PRIORITIES

- Provide safety and stability for all Milwaukee neighborhoods
- Increase economic opportunity and family supporting employment for all Milwaukeans
- Protect children's health and put them on a path for educational success from birth to adulthood
- Preserve and leverage the City's environmental and physical assets

EXAMPLE – CITY PRIORITIES AT MPL

Provide safe and stable neighborhoods

- Investment in new branches
- *How will we measure the impact of a new branch on the neighborhood?*
- Count program attendance and resource use
- Community surveys

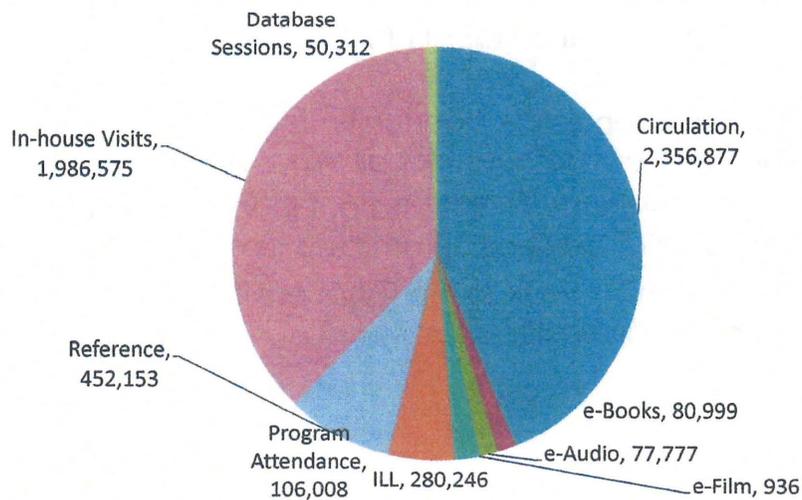
Increase economic opportunity and employment

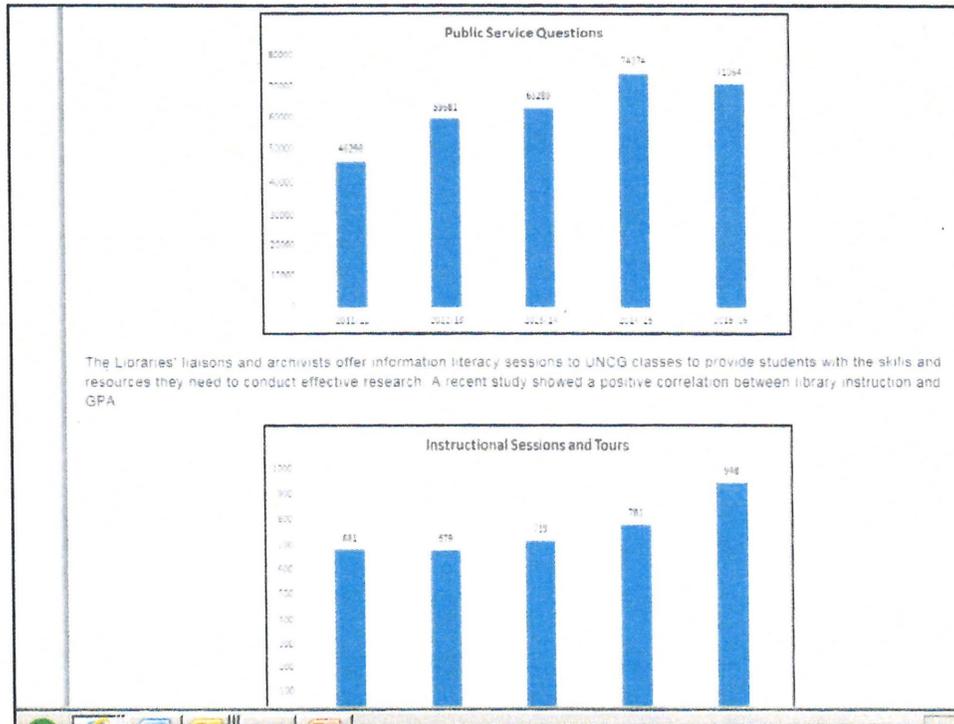
- Job and computer skills training
- *How does MPL measure success of training?*
- Skills assessment at conclusion
- Follow-up with attendees

Protect children's health and put them on a lifelong path to success

- Summer Reading
- *Number of kids enrolled*
- Online H.S.
- *Graduation rates*

LIBRARY USAGE - 2015





WHAT WORKS CITIES – STATUS & NEXT STEPS

Open data

- 2016 – Inventory complete
- Meetings with City leadership to review and prioritize data (CIMC)

Performance Measure / AIM update

- Spring 2017 - WWC team, Departments, and AIM/Budget office to review and revamp MPL data and reporting by Department

MPL to define a public facing measure for dashboard



MILWAUKEE
PUBLIC LIBRARY

REVISED *
February 2, 2017

Paula A. Kiely
Director

February 1, 2017

To: Library Services & Programs Committee of the
Milwaukee Public Library Board of Trustees:
Vice-Chair Ald. Milele Coggs, JoAnne Anton, Joan Prince
all trustees are welcome to attend
MPL: Joan Johnson, Jennifer Meyer, Michael Weber

From: Paula A. Kiely
Library Director

Re: Library Services & Programs Committee Meeting
February 6, 2017 5:30 p.m.-6:30 p.m.
Central Library Meeting Room 1
814 W. Wisconsin Avenue

MEETING NOTICE AND AGENDA

1. **Appeal from Patron Banned from the Milwaukee Public Library System For One Year.**
The committee will hold a hearing regarding Ivan Kruslin’s ban and his appeal, for recommendation to the full MPL Board.

Attachment A, page 2

The Committee may move and vote to go into closed session pursuant to Wisconsin Statute 19.85(1)(f) for considering disciplinary action against Ivan Kruslin to review library surveillance video that is prohibited from public disclosure pursuant to Wisconsin Statute 43.30.

The Committee may move and vote to go into closed session pursuant to Wisconsin Statute 19.85(1)(a) to deliberate concerning the quasi-judicial hearing in the case of Ivan Kruslin.

If the Committee convenes in closed session, it will reconvene in open session immediately thereafter to continue its regular open meeting agenda.

2. **Permanent Ban of Patron.** Director Kiely will seek support for the permanent ban of patron Michael Williams.

Attachment B, page 5

- *3. **Permanent Ban of Patron.** Director Kiely will seek support for the permanent ban of patron Scott Wynn.

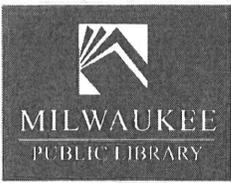
Attachment C, page 6

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk’s Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate disabilities. Make requests to the Library Director’s Office at (414)286-3021, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

ATTACHMENT B-P. 10 of 36
MPL CONSENT AGENDA
5.a.Services & Programs 02/06/17



December 16, 2016

Paula A. Kiely
Director

Ivan Kruslin
2466 N. Oakland Ave., #126
Milwaukee, WI 53211

Dear Mr. Kruslin:

The Milwaukee Public Library strives to offer its customers an atmosphere which is conducive to reading, learning and gathering information. Enclosed is the Milwaukee Public Library Board of Trustees Code of Conduct Policy for your review. Your behavior at the East Library was in violation of the Code of Conduct Policy.

On December 6, 2016 you placed a racist note next to a teen who was sitting in the library. You then exited the building and you directed a racist gesture at the teen through the window. This type of activity will not be tolerated.

Because of your actions, you may not enter any Milwaukee Public Library or its grounds for 1 year from the date of this incident, until December 6, 2017 and until any and all charges stemming from actions described are fully resolved. Any entry onto Milwaukee Public Library property before then will be considered trespassing, and the police will be called.

If you have questions regarding this matter, please call the Library Security Manager at 286-8719.

Bans of 6 months or more may be appealed. The request for an appeal before the Milwaukee Public Library Board of Trustees must be in writing and mailed or delivered to the Library Director at: 814 W. Wisconsin Ave., Milwaukee, WI 53233-2385, within 15 days of the date of this letter.

Sincerely,

A handwritten signature in cursive script that reads "Paula A. Kiely".

Paula A. Kiely
Library Director

C Jennifer Meyer, Assistant Library Director
Michael Weber, Library Security Manager

Enc Code of Conduct Policy, Milwaukee Public Libraries



**CODE OF CONDUCT
MILWAUKEE PUBLIC LIBRARIES**

Revised May 2014

In keeping with its mission to help people read, learn, and connect, the Board of Trustees of the Milwaukee Public Library and staff are committed to providing excellent customer service in a safe and inviting atmosphere conducive to the successful completion of library business. Staff and library patrons share responsibilities to ensure this atmosphere is maintained at all times. The following guidelines are set forth to define those behaviors and activities that are and are not allowed on library property. Library staff will enforce these guidelines in a consistent and impartial manner.

Staff is committed to providing:

- Courteous and knowledgeable assistance
- Access to library resources
- A reasonably quiet environment
- A clean physical environment

Library patrons have the obligation to:

- Interact courteously with other users and library staff
- Properly check out materials that leave the library
- Return books by the due date
- Keep library materials clean, unmarked, and intact
- Follow established computer use guidelines
- Maintain a quiet environment in study areas and computer zones, and observe appropriate noise levels in more active zones and at programs
- Maintain a clean environment

The following behaviors and activities are examples of conduct not allowed on Library property:

- All illegal activities
- Entering with concealed or openly visible firearms or other dangerous weapons, with the exception of those carried by authorized law enforcement agents
- Damaging, defacing, destroying, or stealing library property
- Carrying, consuming, and/or being under the influence of drugs or alcohol
- Harassing or threatening another person or staff
- Behaving in a disorderly, boisterous, or loud manner
- Panhandling or soliciting
- Using library restroom facilities for inappropriate purposes such as loitering, bathing, etc.
- Sleeping
- Eating food or drinking beverages from an uncovered container
- Smoking or use of electronic smoking devices
- Loitering or interfering with free passage
- Creating an offensive atmosphere from poor hygiene, eating food, wearing perfume, smoking, etc.
- Entering without shoes or shirt and any other manner of dress resulting in indecent exposure
- Using cell phones, audio, or personal equipment in a manner that disturbs others or interferes with library use and service
- Skateboarding, rollerblading, etc.
- Socializing in a disruptive manner
- Violating computer use policies

Code of Conduct
Continued

- Carrying in excessive items that cannot be stowed under a standard study chair
- Using another person's library card to access library computers or check out library materials without their signed permission slip being on file
- Bringing in animals except as required by persons with disabilities [Service animals such as a therapy dog]
- Refusing to provide library card or other identification to library staff or security guards when requested
- Refusing to sign in when requested
- Creating a disruptive atmosphere by allowing unruly children to go unsupervised by the caregiver
- Trespassing on library property during a banning period

Anyone who disregards the above-listed prohibited behaviors or engages in any other conduct deemed inappropriate by Library staff is subject to removal from library property and/or restriction of library privileges. Violations of the Milwaukee Public Library Code of Conduct may also result in a formal banning from all Milwaukee Public Library locations and/or criminal prosecution.



MILWAUKEE
PUBLIC LIBRARY

February 6, 2017

To: Milwaukee Public Library Board
Services and Programs Committee

Fr: Paula A. Kiely
Library Director

Re: Recommendation to Permanently Ban Michael Williams from all
Milwaukee Public Libraries

I request your support to permanently ban Mr. Michael Williams from entering any City of Milwaukee Public Library.

Mr. Williams entered the Center Street branch of the Library on November 15, 2016. He was involved in an altercation with another patron and threatened to harm staff. This domestic violence situation created a hostile work environment and placed the safety of patrons and staff in jeopardy. The Milwaukee Police Department arrested Mr. Williams.

Permanent bans, if approved, will give MPL the ability to pursue legal action with the help of the District Attorney's Office if the patron violates the terms of the ban. The patron will have the right to appeal the ban immediately following the ban and annually thereafter.

C: Jennifer Meyer, Assistant Library Director



MILWAUKEE
PUBLIC LIBRARY

February 6, 2017

To: Milwaukee Public Library Board
Services and Programs Committee

Fr: Paula A. Kiely
Library Director

Re: Recommendation to Permanently Ban Scott Wynn from all Milwaukee
Public Libraries

I request your support to permanently ban Mr. Scott Wynn from entering any City of Milwaukee Public Library.

Mr. Wynn returned multiple items via the Central Library Drive up. As staff went to process the items, they discovered that they were covered in feces. Mr. Wynn has been banned from the Milwaukee Public Library on seven other occasions for inappropriate actions.

Permanent bans, if approved, will give MPL the ability to pursue legal action with the help of the District Attorney's Office if the patron violates the terms of the ban. The patron will have the right to appeal the ban immediately following the ban and annually thereafter.

C: Jennifer Meyer, Assistant Library Director

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
LIBRARY SERVICES & PROGRAMS COMMITTEE
MINUTES
Monday February 6, 2017
Central Library Meeting Room 1**

PRESENT: JoAnne Anton, Ald. Milele Coggs, Joan Prince, Paula Kiely

STAFF PRESENT: Joan Johnson, Jennifer Meyer, Panola Hall, Michael Weber

Chair Milele Coggs called the meeting of the Board of Trustees Library Services & Programs Committee to order, at 5:40 p.m. on Monday February 6, 2017 with a quorum present. Trustees Anton and Prince were temporarily appointed to the committee by President Gurda to ensure a quorum.

1. **Appeal from Patron Banned from the Milwaukee Public Library System For One Year.** Chair Milele Coggs stated that the committee would hold a hearing in the matter of the library banning appeal of Ivan Kruslin under the Wisconsin State Statutes 43.52(2) and Article XI Section 2 of the MPL Board of Trustees Bylaws.

Director Paula Kiely said, at the recommendation of Library Security Manager Michael Weber, a one year library ban was issued from her on December 16, 2016 to Mr. Ivan Kruslin for his violation of the library's Code of Conduct Policy while at the East Library.

The Committee was given supporting documents for review prior to the meeting. The banning letter and the MPL Code of conduct were listed as attachment A, page 2 of the agenda. Mr. Kruslin provided no supporting documents.

Mr. Weber presented the library's side of the incident that took place on December 6, 2016 that precipitated the one year banning from all Milwaukee Public Libraries. Mr. Weber noted that according to the Milwaukee Public Library Board approved banning guidelines; the library is justified in banning Mr. Kruslin for one year from all Milwaukee Public Library locations for harassing or threatening another person or staff. He added that the City of Milwaukee Work Place Violence Prevention Policy states that the City of Milwaukee and all of its agencies must provide a safe environment for its employees and visitors which is free of verbal or physical intimidation, harassment, bullying, threats or violent behavior.

Mr. Kruslin addressed the committee stating that he overreacted but did not hurt anyone. The teen physically assaulted him and then ran off. He is asking for a reduction of the library ban from one year to two or four months since this was his first offense and does not think his actions were serious enough for a one year ban. He said he has used the library for many years without problems. He added that he values his library privileges and said he made a mistake.

Trustee Coggs moved the committee convene in closed session to deliberate concerning the quasi-judicial hearing in the case of Ivan Kruslin according to the provisions of Wisconsin State Statute 19.85(1)(a). Trustee Prince seconded the motion. Roll was called and unanimously passed.

1. **Appeal from Patron Banned from the Milwaukee Public Library System For One Year.** (continued)

Trustee Coggs announced that the MPL Services and Programs Committee meeting would reconvene in open session consistent with the meeting notice. After reconvening in open session, Trustee Coggs asked, having deliberated on the matter of the library ban what was the vote of the committee with respect to this matter? Trustee Anton moved that the library uphold the one year ban of Mr. Kruslin. Trustee Prince seconded the motion. Motion passed.

The committee will forward their recommendation on the appeal to the full Board at the March 28, 2017 meeting. The decision of the Board shall be final and mailed to the patron within seven days of the Board's decision.

2. **Permanent Ban of Patron.** Director Kiely referred to the memo dated February 6, 2017, attachment B, page 5 of the agenda. After briefly summarizing the memo, she asked the committee to support the recommendation to permanently ban Mr. Michael Williams from entering any City of Milwaukee Public Library. Trustee Prince moved and Trustee Anton seconded a motion to permanently ban Mr. Williams from MPL. Motion passed. A letter from President Gurda will be sent to the patron informing him of the ban. It was noted that the patron would have 15 days from the date of the banning letter to request an appeal. Thereafter, the patron may request an appeal before the MPL Board once a year, beginning one year after the ban.

3. **Permanent Ban of Patron.** Director Kiely referred to the memo dated February 6, 2017, attachment C, page 6 of the agenda. She asked the committee to support the recommendation to permanently ban Mr. Scott Wynn from entering any City of Milwaukee Public Library. Trustee Anton moved and Trustee Prince seconded a motion to permanently ban Mr. Wynn from MPL. Motion passed. A letter from President Gurda will be sent to the patron informing him of the ban. It was noted that the patron would have 15 days from the date of the banning letter to request an appeal. Thereafter, the patron may request an appeal before the MPL Board once a year, beginning one year after the ban.

Trustee Coggs noted that the City's Office of Violence Prevention would be the coordinator to access a resource called Trauma Informed Care that may be beneficial for staff and patrons.

The meeting of the MPL Board's Library Services & Programs Committee was adjourned at 6:25 p.m. on Monday February 6, 2017.

MILWAUKEE PUBLIC LIBRARY SYSTEM

PERSONNEL ACTIONS

COVERING PERIOD: JANUARY 1, 2017 THROUGH FEBRUARY 25, 2017

The Secretary reports the following personnel actions:

TRANSFER FROM ANOTHER CITY DEPARTMENT

Karl Smalling - Sewer Laborer I - Department of Public Works 01/01/17
To: Custodial Worker II - CL - Facilities & Fleet

PROMOTION

Armando Chacon - Building Maintenance Supervisor II - Facilities and Fleet 02/12/17
To: Library Facilities Manager - Facilities and Fleet

PROMOTION AFTER UNDERFILL

Jennifer Wright - Librarian Intern (underfilling Librarian II) - Center Street 01/01/17
To: Librarian I (underfilling Librarian II) - Center Street

POSITION CHANGE / TITLE CHANGE

Deidre Steward - Library Volunteer Coordinator - Human Resources 01/15/17
To: Human Resources Analyst (underfilling Human Resources Analyst Sr.) - Human Resources

SENIORITY BUMP FROM JOB / PROMOTION

Mildred McDowell - Library Youth Educator - EOS working Capitol and Mill Road 01/01/17
To: Program Assistant II (1/2) - EOS

SENIORITY BUMP FROM JOB / TITLE CHANGE

Thomas Hage - Library Youth Educator - EOS working Villard Square and East 01/01/17
To: Library Technology Specialist - Technical Services / Automation assigned to Washington Park

TEMPORARY APPOINTMENT

Acklen Banks - Librarian III - Extension Services 01/13/17
Acklen Banks - Librarian III - Extension Services 02/17/17

TRANSFER

Michelle Demos - Library Technology Specialist - Tech Services / Automation assigned to Villard Square 01/01/17
To: Library Technology Specialist - Technical Services / Automation assigned to Tippecanoe

Benjamin Wilkey - Library Technology Specialist - Tech Serv / Automation assigned to Washington Park 01/01/17
To: Library Technology Specialist - Technical Services / Automation assigned to Villard Square

Kenneth Brennan - Custodial Worker II - CL - Facilities and Fleet to Center Street 01/29/17

James Harts - Custodial Worker II - CL - Center Street to Facilities and Fleet 01/29/17

Kyle Labinski - Custodial Worker II - CL - Facilities and Fleet to Mill Road 01/29/17

CHANGE IN STATUS

Alexis Humphries - Library Circulation Assistant I (LPT) - Martin Luther King 01/29/17
To: Library Circulation Assistant I - Martin Luther King

TRANSFER

Gabriel Villa - Library Circulation Assistant I (LPT) - Zablocki to Forest Home 02/12/17

TRANSFER TO ANOTHER CITY DEPARTMENT

Joel Cervantes - Library Circulation Assistant I (1/2) - Circulation 01/14/17
To: Sanitation Laborer - Department of Public Works

Gale Luster-Johnson - Library Circulation Assistant I - Martin Luther King 01/29/17
To: City Clerk's Office

LEAVE OF ABSENCE 24.0 OR MORE HOURS

Ashley Emmons - Audio Machine Technician - WTBBL - 45.7 hours 01/02/17
Corey Megal - Network Manager - Technical Services / Automation - 55.2 hours 01/02/17
Destiny Sconiers - Library Circulation Assistant I - Villard Square - 35.9 hours 01/02/17
John Wilson - Custodial Worker II - CL - Facilities and Fleet - 80.0 hours 01/02/17
Colleen Zastrow - Library Circulation Assistant I - Bay View - 79.7 hours 01/02/17
Destiny Sconiers - Library Circulation Assistant I - Villard Square - 7 days 01/09/17
Elienid Ortiz-Colon - Library Circulation Assistant I (LPT) - Forest Home - 2 months and 5 days 01/15/17
Shamus Lavelle - Library Circulation Assistant I - WTBBL - 68.0 hours 01/16/17
John Wilson - Custodial Worker II - CL - Facilities and Fleet - 80.0 hours 01/16/17
Colleen Zastrow - Library Circulation Assistant I - Bay View - 80.0 hours 01/16/17
Zitelka Parr - Library Circulation Assistant I - WTBBL - 28.5 hours 01/17/17
Ashley Emmons - Audio Machine Technician - WTBBL - 38.7 hours 01/18/17
Rebecca Manz - Librarian II - WTBBL - 55.7 hours 01/19/17
Jeanette Hollenbeck - Library Circulation Assistant I - Circulation - 29.2 hours 01/31/17
Shamus Lavelle - Library Circulation Assistant I - WTBBL - 78.3 hours 01/30/17
Rebecca Manz - Librarian II - WTBBL - 80.0 hours 01/30/17
John Wilson - Custodial Worker II - CL - Facilities and Fleet - 80.0 hours 01/30/17
Colleen Zastrow - Library Circulation Assistant I - Bay View - 80.0 hours 01/30/17
Ashley Emmons - Audio Machine Technician - WTBBL - 30.1 hours 02/01/17
Ashley Emmons - Audio Machine Technician - WTBBL - 61.7 hours 02/13/17
Shamus Lavelle - Library Circulation Assistant I - WTBBL - 79.8 hours 02/13/17
Colleen Zastrow - Library Circulation Assistant I - Bay View - 80.0 hours 02/13/17

RETURN FROM LEAVE OF ABSENCE

Colleen Zastrow - Library Circulation Assistant I - Bay View 01/03/17
Destiny Sconiers - Library Circulation Assistant I - Villard Square 01/16/17

EXPIRATION OF TEMPORARY APPOINTMENT

Patricia DeFrain - Librarian III - Extension Services 01/14/17
Acklen Banks - Librarian III - Extension Services 01/27/17

RESIGNATION

Patrice Wilson - Library Circulation Assistant I - Washington Park 01/22/17
Riangelique Perry - Library Circulation Assistant I - Circulation 02/12/17

RETIREMENT

William Lenski - General Accounting Manager - Payroll and Accounting 01/05/17
MPL Service Credit: 31 years 4 months 22 days

Duane Wepking - Library Facilities Manager - Facilities and Fleet 01/14/17
MPL Service Credit: 4 years 1 month 11 days

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
January 31, 2017

2017

2016

REVENUES

	Budget	Received to date	% Received
Additional City Appropriation	\$22,464,712	\$1,792,317	8.0%
Fines	\$245,000	\$9,954	4.1%
Lost Materials, etc.	\$117,600	\$2,506	2.1%
MCFLS Contracts	\$725,000	\$0	0.0%
Total City Appropriation	\$23,552,312	\$1,804,777	7.7%

	Budget	Received to date	% Received
	\$22,394,226	\$2,145,073	9.6%
	\$280,000	\$29,050	10.4%
	\$120,000	\$8,869	7.4%
	\$720,000	\$0	0.0%
	\$23,514,226	\$2,182,992	9.3%

EXPENSES

City

	Budget	Spent to date	% Spent
Salaries	\$12,731,816	\$1,026,024	8.1%
Fringe Benefits	\$5,729,318	\$415,350	7.2%

	Budget	Spent to date	% Spent
	\$12,577,933	\$1,406,993	11.2%
	\$6,037,408	\$532,986	8.8%

Operating Expenses

<i>General Office Expense</i>	\$148,000	\$9,896	6.7%
<i>Tools & Machinery Parts</i>	\$31,000	\$127	0.4%
<i>Construction Supplies</i>	\$38,000	\$160	0.4%
<i>Energy</i>	\$809,700	\$80,580	10.0%
<i>Other Operating Supplies</i>	\$193,587	\$5,017	2.6%
<i>Vehicle Rental</i>	\$8,300	\$432	5.2%
<i>Non-Vehicle Equipment Rental</i>	\$32,700	\$3,941	12.1%
<i>Professional Services</i>	\$75,000	\$3,631	4.8%
<i>Information Technology Services</i>	\$357,198	\$155,552	43.5%
<i>Property Services</i>	\$991,000	\$25,216	2.5%
<i>Infrastructure Services</i>	\$28,000	\$11,152	39.8%
<i>Vehicle Repair Services</i>	\$1,500	\$0	0.0%
<i>Other Operating Services</i>	\$137,100	\$21,458	15.7%
<i>Reimburse Other Departments</i>	\$79,900	\$0	0.0%
Total	\$2,930,985	\$317,162	10.8%

	\$158,000	(\$253)	-0.2%
	\$31,000	\$285	0.9%
	\$38,000	\$22	0.1%
	\$817,100	\$84,291	10.3%
	\$201,026	\$6,678	3.3%
	\$8,300	\$435	5.2%
	\$32,700	\$1,135	3.5%
	\$70,000	\$0	0.0%
	\$315,198	\$95,251	30.2%
	\$965,174	\$17,585	1.8%
	\$28,000	\$0	0.0%
	\$1,500	\$0	0.0%
	\$142,600	\$10,668	7.5%
	\$79,900	(\$46)	-0.1%
	\$2,888,498	\$216,051	7.5%

Equipment

<i>Library Materials</i>	\$1,751,774	\$0	0.0%
<i>Computers, etc.</i>	\$350,419	\$46,241	13.2%
<i>Other</i>	\$58,000	\$0	0.0%
Total	\$2,160,193	\$46,241	2.1%

	\$1,653,774	\$0	0.0%
	\$300,419	\$26,962	9.0%
	\$56,194	\$0	0.0%
	\$2,010,387	\$26,962	1.3%

Total City Expenses	\$23,552,312	\$1,804,777	7.7%
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	\$23,514,226	\$2,182,992	9.3%
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MILWAUKEE PUBLIC LIBRARY
 FINANCIAL REPORT
 January 31, 2017

2017

ADDITIONAL FUNDING SOURCES

	Budget	Spent to date	% Spent
Other Dept. Appr.			
<i>Villard Square Lease</i>	\$13,182	\$0	0.0%
<i>Mitchell Street Lease</i>	\$36,000	\$0	0.0%
Total	\$49,182	\$0	0.0%

Contract Grants

<i>Teacher in the Library</i>	\$0	\$0	0.0%
<i>WTBBL</i>	\$968,700	\$494,848	51.1%
<i>ILS</i>	\$96,297	\$50,302	52.2%
Total	\$1,064,997	\$545,150	51.2%

Trust Fund

<i>Materials</i>	\$65,100	\$40,690	62.5%
<i>Programming</i>	\$78,278	\$3,455	4.4%
<i>Training</i>	\$10,000	\$650	6.5%
<i>Marketing</i>	\$22,000	\$0	0.0%
<i>Contingency</i>	\$2,022	\$400	19.8%
Total	\$177,400	\$45,195	25.5%

Foundation Funds

	Balance	Spent to date	% Spent
<i>Materials</i>	\$78,000	\$0	0.0%
<i>Other Activities</i>	\$0	\$0	0.0%
<i>Programming</i>	\$279,000	\$0	0.0%
Total	\$357,000	\$0	0.0%

Investments

U.S. Bank National Assoc. Commercial Paper #362101987 (rated A1+) dated 01/03/17 and maturing 02/02/17 at a rate of 0.25%.....\$300,000.

2016

	Budget	Spent to date	% Spent
	\$13,182	\$0	0.0%
	\$0	\$0	0.0%
	\$13,182	\$0	0.0%

	\$100,000	\$8,502	8.5%
	\$968,700	\$536,641	55.4%
	\$96,849	\$49,118	50.7%
	\$1,165,549	\$594,261	51.0%

	\$55,231	\$0	0.0%
	\$73,278	\$2,536	3.5%
	\$9,200	\$1,395	15.2%
	\$15,000	\$0	0.0%
	\$1,600	\$119	7.4%
	\$154,309	\$4,050	2.6%

	Balance	Spent to date	% Spent
	\$30,000	\$0	0.0%
	\$5,814	\$0	0.0%
	\$310,000	\$5,000	1.6%
	\$345,814	\$5,000	1.4%

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
February 28, 2017

2017

REVENUES

	Budget	Received to date	% Received
Additional City Appropriation	\$22,464,712	\$3,726,639	16.6%
Fines	\$245,000	\$36,211	14.8%
Lost Materials, etc.	\$117,600	\$9,786	8.3%
MCFLS Contracts	\$725,000	\$0	0.0%
Total City Appropriation	\$23,552,312	\$3,772,636	16.0%

EXPENSES

City

	Budget	Spent to date	% Spent
Salaries	\$12,731,816	\$1,949,791	15.3%
Fringe Benefits	\$5,729,318	\$867,194	15.1%

Operating Expenses

<i>General Office Expense</i>	\$148,000	\$15,819	10.7%
<i>Tools & Machinery Parts</i>	\$31,000	\$2,924	9.4%
<i>Construction Supplies</i>	\$38,000	\$1,770	4.7%
<i>Energy</i>	\$809,700	\$134,021	16.6%
<i>Other Operating Supplies</i>	\$193,587	\$16,930	8.7%
<i>Vehicle Rental</i>	\$8,300	\$935	11.3%
<i>Non-Vehicle Equipment Rental</i>	\$32,700	\$9,762	29.9%
<i>Professional Services</i>	\$75,000	\$9,828	13.1%
<i>Information Technology Services</i>	\$357,198	\$186,296	52.2%
<i>Property Services</i>	\$991,000	\$100,850	10.2%
<i>Infrastructure Services</i>	\$28,000	\$11,152	39.8%
<i>Vehicle Repair Services</i>	\$1,500	\$0	0.0%
<i>Other Operating Services</i>	\$137,100	\$29,944	21.8%
<i>Reimburse Other Departments</i>	\$79,900	(\$525)	-0.7%
Total	\$2,930,985	\$519,706	17.7%

Equipment

<i>Library Materials</i>	\$1,751,774	\$286,086	16.3%
<i>Computers, etc.</i>	\$350,419	\$146,814	41.9%
<i>Other</i>	\$58,000	\$3,045	5.3%
Total	\$2,160,193	\$435,945	20.2%

Total City Expenses	\$23,552,312	\$3,772,636	16.0%
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2016

	Budget	Received to date	% Received
Additional City Appropriation	\$22,394,226	\$3,665,007	16.4%
Fines	\$280,000	\$49,466	17.7%
Lost Materials, etc.	\$120,000	\$17,907	14.9%
MCFLS Contracts	\$720,000	\$0	0.0%
Total City Appropriation	\$23,514,226	\$3,732,380	15.9%

	Budget	Spent to date	% Spent
Salaries	\$12,577,933	\$2,355,389	18.7%
Fringe Benefits	\$6,037,408	\$974,190	16.1%

<i>General Office Expense</i>	\$158,000	\$3,007	1.9%
<i>Tools & Machinery Parts</i>	\$31,000	\$448	1.4%
<i>Construction Supplies</i>	\$38,000	\$2,131	5.6%
<i>Energy</i>	\$817,100	\$67,213	8.2%
<i>Other Operating Supplies</i>	\$201,026	\$19,132	9.5%
<i>Vehicle Rental</i>	\$8,300	\$850	10.2%
<i>Non-Vehicle Equipment Rental</i>	\$32,700	\$1,062	3.2%
<i>Professional Services</i>	\$70,000	\$1,612	2.3%
<i>Information Technology Services</i>	\$315,198	\$110,047	34.9%
<i>Property Services</i>	\$965,174	\$35,258	3.7%
<i>Infrastructure Services</i>	\$28,000	\$0	0.0%
<i>Vehicle Repair Services</i>	\$1,500	\$0	0.0%
<i>Other Operating Services</i>	\$142,600	\$18,436	12.9%
<i>Reimburse Other Departments</i>	\$79,900	(\$632)	-0.8%
Total	\$2,888,498	\$258,564	9.0%

<i>Library Materials</i>	\$1,653,774	\$73,272	4.4%
<i>Computers, etc.</i>	\$300,419	\$70,965	23.6%
<i>Other</i>	\$56,194	\$0	0.0%
Total	\$2,010,387	\$144,237	7.2%

Total City Expenses	\$23,514,226	\$3,732,380	15.9%
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MILWAUKEE PUBLIC LIBRARY
 FINANCIAL REPORT
 February 28, 2017

2017

2016

ADDITIONAL FUNDING SOURCES

	Budget	Spent to date	% Spent
Other Dept. Appr.			
<i>Villard Square Lease</i>	\$13,182	\$0	0.0%
<i>Mitchell Street Lease</i>	\$36,000	\$0	0.0%
Total	\$49,182	\$0	0.0%

	Budget	Spent to date	% Spent
	\$13,182	\$0	0.0%
	\$0	\$0	0.0%
Total	\$13,182	\$0	0.0%

Contract Grants

<i>Teacher in the Library</i>	\$0	\$0	0.0%
WTBBL	\$968,700	\$557,435	57.5%
ILS	\$96,297	\$58,268	60.5%
Total	\$1,064,997	\$615,703	57.8%

	\$100,000	\$11,655	11.7%
	\$968,700	\$580,344	59.9%
	\$96,849	\$54,211	56.0%
Total	\$1,165,549	\$646,210	55.4%

Trust Fund

<i>Materials</i>	\$65,100	\$52,423	80.5%
<i>Programming</i>	\$78,278	\$6,017	7.7%
<i>Training</i>	\$10,000	\$650	6.5%
<i>Marketing</i>	\$22,000	\$0	0.0%
<i>Contingency</i>	\$2,022	\$400	19.8%
Total	\$177,400	\$59,490	33.5%

	\$55,231	\$24,637	44.6%
	\$73,278	\$3,792	5.2%
	\$9,200	\$1,395	15.2%
	\$15,000	\$1,194	8.0%
	\$1,600	\$119	7.4%
Total	\$154,309	\$31,137	20.2%

Foundation Funds

	Balance	Spent to date	% Spent
<i>Materials</i>	\$78,000	\$64,981	83.3%
<i>Other Activities</i>	\$0	\$0	0.0%
<i>Programming</i>	\$279,000	\$58,828	21.1%
Total	\$357,000	\$123,809	34.7%

	Balance	Spent to date	% Spent
	\$30,000	\$2,410	8.0%
	\$5,814	\$1,771	30.5%
	\$310,000	\$22,495	7.3%
Total	\$345,814	\$26,676	7.7%

Investments

U.S. Bank National Assoc. Commercial Paper #362102192 (rated A1+) dated 02/02/17 and maturing 03/03/17 at a rate of 0.25%.....\$300,000.

Library Director's Report January / February / March

MPL Foundation Executive Director Ryan Daniels and I made a presentation to the Milwaukee Rotary, seeking their support of a new learning commons at the Central Library. Planning for this project began in 2007 and was shelved due to the recession. Support by the Rotary would help to re-energize this effort and expand the services and spaces we can provide to the community for learning, making, and collaboration. The project would include renovation of the current Media Room, the addition of an elevator connecting the library directly to Centennial Hall, and adding new technology and programming throughout. I also make a presentation to the Rotary's Education Committee about the educational programming and services available through the public library.

Deputy Director Joan Johnson, Humanities and Arts Coordinator Kirsten Thompson and I met with several representatives from the U.S.S. Milwaukee Commissioning Committee to discuss archiving materials related to the USS Milwaukee at the Central Library. A Memorandum of Understanding outlining the scope of the gift and the potential for future expansion will be presented to the Board of Trustees at a future meeting.

Ms. Johnson and I toured the new St. Augustine Preparatory Academy with School Superintendent Alfonso Carmona. We agreed to implement the LibraryNow project at the school when it opens later this year and to build a relationship between the school and our nearest public library, the future Mitchell Street branch.

In the area of operations, administrators and I worked with the Mayor's and Budget Offices to develop expanded performance measures that will be used during our regular Accountability in Management (AIM) meetings. These measures, and future reports, will be shared with Trustees as well. A new Customer Service Committee convened to help maintain high levels of customer and employee care. And, a new Diversity Committee met for the first time. Their purpose is to ensure programs and services are developed for the wide range of community members in Milwaukee and to help attract a diverse workforce to MPL. Branch manager interviews were held resulting in two accepted offers. The new managers will be introduced to the Board at a future meeting.

My community activities included the following: Managed the Downtown RIF volunteer program; attended the annual Greater Milwaukee Committee membership meeting with deputy director Johnson; met with UWM-SOIS Dean Tom Lipinski to identify partnership opportunities; attended the Mayor's State of the City Address with members of the administrative team, in which the Mayor announced the LibraryNow partnership between MPL and MPS; worked with a committee including Librarian Dan Kentowski to select the next Milwaukee Poet Laureate; met with executive director Megan McGee from Ex-Fabula to discuss various partnership strategies for literary organizations and to learn more about how she and her organization work; attended the annual "Leaders in the Law 2017" awards program with MPLF's Pat Swanson where former MPL Board President Art Harrington was among those honored; met with UWM School of Education Dean Alan Shoho to discuss potential partnerships between the school and MPL; attended Library Legislative Day along with twelve other MPL team members and four Teen Advisory Board members. A follow-up meeting with Evan Goyke was held March 17.

2017	January	February	YTD	+/- over 2016
Program	360	391	751	+ 2.74%
Attendance	6,177	5,484	11,661	+ 1.13%

MPL HELPS PEOPLE READ

North of Dixie: Civil Rights Photography Beyond the South. Mark Speltz, author of the new book “North of Dixie: Civil Rights Photography Beyond the South”, presented a talk at Washington Park branch library on Tuesday, February 7. Mark discussed his process for researching photographs from the civil rights era taken in Northern cities, most of which did not become iconic images from the Civil Rights Movement but still demonstrated the realities of day to day life for African Americans and the nature of civil rights protests across the country. Attendance: 7.

Story Times at Jo’s Learning Academy. Washington Park’s Youth Services Librarian Alice Richards has and Ms. Kate Kent, a 1st grade teacher at Jo’s Learning Academy partnered for monthly story times. Children from three grade levels gather for stories, songs and a craft. After the connection, Washington Park circulation staff completed approximately 35 library cards for these young students, providing an opportunity to enhance their early literacy skills beyond their time at school. Attendance: 45 children each visit.

Education & Outreach Services (EOS) - Van Delivery Services. EOS circulation was at an all-time high for the month of January. Total circulation increased by 23% in comparison to January 2016 and service to schools increased with circulation up 137% over last year. Three of the new schools were added as a result of MPL participation in Milwaukee Succeeds. Northwest Catholic, Kluge Elementary, and St. Catherine’s, accepted deposit collections as part of their participation in the Milwaukee Public Museum and First Stage’s collaborative distance learning opportunity featuring Welcome to Bronzeville. Through Milwaukee Succeeds, MPL connected with MPM and First Stage to support the collaboration by providing the deposit collections.

MPL HELPS PEOPLE LEARN

ZIP MKE Kick-Off and Exhibit. Milwaukee Public Library’s Central Library is the first venue for a new exhibit titled ZIP MKE. ZIP MKE is a community driven photo exhibition celebrating the beauty and diversity of Milwaukee’s 28 zip codes. Originally an online gallery, ZIP MKE accepted photos from anyone in the community showcasing the people, business, landmarks and landscapes of their city. Each Milwaukee zip code is represented in the exhibit which will continue to travel to library locations in 2017. The exhibit will be at Central Library until February 19. On Saturday, January 21 the library hosted a kick-off event for the exhibit featuring ZIP MKE Founder and Director, Dominic Inouye. Speakers included Andrew Levinson, Executive Producer at CBS 58 and Venice R. Williams, Director of Alice’s Garden. Attendance: 130.

The Hidden Impact of Segregation in Milwaukee County. On Monday, January 23 at Tippecanoe Branch Library, Mr. Reggie Jackson presented The Hidden Impact of Segregation in Milwaukee County. Reggie Jackson is the Board Chairman of the Dr. James Cameron Legacy Foundation, the parent organization of America’s Black Holocaust Museum (ABHM). He is also the 2015 winner of the Eliminating Racism Award from southeast Wisconsin’s YWCA. Mr. Jackson began the presentation by providing context for Milwaukee’s current status as the most segregated city in the country. Using information from the U.S. Census, Mr. Jackson showed attendees the changing demographics of the city of Milwaukee and suburbs and then delved into how federal and local legislation contributed to racial segregation and the

lasting impact this has on neighborhoods, the city, and county. The presentation received overwhelmingly positive reviews. Comments from the program evaluations include: "Excellent program. I learned a lot. I am not native to Milwaukee and did not know much of the history," and "I really learned so much about segregation and poverty I didn't know." Attendees drove from the Northside of Milwaukee, Wauwatosa, Sheboygan and others. Attendance: 150.

Celebrating the Achievements of Black Inventors. The Business, Technology, and Periodicals Department presented a new patent program for Black History Month that focused on black inventors. Three presentations were held during February at Center Street, Mill Road, and Central libraries. The presentations covered unknown black inventors in the U.S. and Africa and also included current innovators that are still alive today. Attendees viewed actual patent images and learned about the seven-step process to create their own invention. Attendees were also invited to discuss their favorite inventors and inventions. Attendance: 13.

Black History Month. Four events to celebrate Black History Month were hosted by Martin Luther King branch. Professor Laretta Henderson from UWM gave a talk on Fairy Tales for African American Children; Professor Kenneth Harris from Concordia University gave a presentation on Black Greek Letter Societies; Alderwoman Milele Coggs hosted her annual Black History Month Read-in at King Library on February 22 with special guest Common Council President Ashanti Hamilton. The film Ruby Bridges was shown on Saturday February 25 as part of our Saturday matinee program. Attendance 6, 10, 33, 28.

Post-Traumatic Stress Disorder: Understanding and Moving Forward. January 25 marked the first program offering of a new series focusing on post-traumatic stress disorder. The program is presented by licensed professional counselor specializing in trauma who discussed the signs and symptoms of PTSD, provided information on where to seek help in the community, and shared basic coping strategies. The first in the series was offered at East Branch library to an audience of 10. Attendees included former military personnel, a social worker, and a public school employee. The program will be offered at four additional MPL locations through May. Attendance: 10.

Ask a Question, Save a Life: Suicide Prevention Training. On Tuesday, February 21 Milwaukee Public Library presented the first of four suicide prevention trainings in partnership with Prevent Suicide Greater Milwaukee. In Central Library's Community Room 1 certified trainers began by dispelling common misconceptions about suicide and showed current statistics and key risk factors for suicidal tendencies. The training outlined warning signs and provided specific tactics for approaching and engaging with individuals who may be experiencing suicidal thoughts. The training followed the QPR: Question, Ask, Persuade method and included group discussion and role play to build comfort with the QPR method. Attendees were all provided with tip sheets, suicide hotline numbers and gun locks. Attendance: 9.

John Gurda: Milwaukee, City of Neighborhoods Presentation. On Monday, February 27, Tippecanoe Library, in partnership with the Garden District Neighborhood Association's history committee, hosted a presentation by Milwaukee historian and writer John Gurda based on his recent book, "Milwaukee, City of Neighborhoods." Attendance: 160

MPL HELPS PEOPLE CONNECT

Martin Luther King Day at King Library was a Big Success! Nearly 1000 enjoyed and participated in crafts for children, button making, an interactive King timeline, a teen art project with Jasmine Barmore which

will be displayed in-house, the photo booth, Dream Books with Rochelle Melander, cookie decorating, a welcome from Mayor Barrett, Afro-Brazilian drumming from Lancaster Elementary students, Alpha Phi Alpha, Kevin Hayden Band, Ex Fabula and Signature Dance Company. We had 25 volunteers and 6 TAB members working along with King Library staff and Laura Gravander from Central. Attendance: 1000.

Education & Outreach Book Club. In January, 20 Chai Point Senior Living residents gathered to discuss Judy Blume's novel, "In the Unlikely Event." An EOS staff member and the Chai Point Activities Director, Trish Cohn, facilitated the book club at Chai Point.

Midwest Energy Research Consortium. The M-WERC Event held on Thursday, January 26 was a success! Central hosted 163 attendees at a private event that showcased and celebrated the work of nine start-up companies who focus on technology innovation. Each company had a booth to share information about their technology systems and they also had an opportunity to pitch their ideas to investors, teachers, mentors, and those involved in the business community. Library Director Paula Kiely and Library Foundation's Executive Director Ryan Daniels shared the importance of taking advantage of our library resources and investing in the library so that it is available to them and future generations. These entrepreneurs are striving to make a better life for others, homes, companies, and the environment. Business librarians Brett Rohlwing, Liz Kaune, and Matthew Arends staffed the MPL booth at the event. Hermoine Bell-Henderson (Business Department) and Pablem Roberts (Facilities) coordinated the event. Attendance: 163.

Milwaukee Symphony Orchestra Secret Symphony at Central Library. On Thursday, January 12 Milwaukee Public Library partnered with the Milwaukee Symphony Orchestra (MSO) on a unique event and once in a lifetime experience: an after-hours Secret Symphony at Central Library. MSO Secret Symphonies bring the orchestra to unexpected venues and allow attendees to get up close and personal with the music. Milwaukee Symphony and conductor Joanne Falletta performed Rimsky-Korsakov's Scheherazade for an audience of 175. In the spirit of the tale One Thousand and One Nights, the evening's theme was "storytelling," and also featured an Ex Fabula story collection and performance, dancers, tastings from local venues, and a display and information table highlighting Milwaukee Public Library's Historic Milwaukee Performing Arts Collection, Historic Sheet Music Collection, and WTMJ Sheet Music Collection. Attendance: 175.

Wisconsin Hub of the Digital Public Library of America. On Friday, February 3, the Board of Governors for the Wisconsin Hub of the Digital Public Library of America (DPLA - <https://dp.la/>) met at MPL. In attendance were: Matt Blessing (Wisc. Historical Society), Ann Hanlon (UWM), Lee Konrad (UW-Madison), Scott Mandernack (Marquette), Cathy Markwiese (MPL), Stef Morrill (WiLS), and Project Manager Emily Pfothenauer (WiLS). Topics discussed included budget planning for 2017/18 and funding updates, OCLC dropping its release support for locally hosted installations of its CONTENTdm software and the impact on the Wisconsin Hub's contributors. The Board also reviewed DPLA's refresh harvest schedule, preliminary Google Analytics numbers on the Hub's usage in DPLA, cooperation progress with the UMBRA project (<https://www.umbrasearch.org/>), attendance at DPLAfest, the Hub's Steering Committee and, finally, a review of the Hub's Collection Policy.

First Annual Community Created African American History Museum. On February 6 at Villard Square, neighborhood children from nine area schools participated through creating a variety of exhibits in several different mediums from ink and paper drawings to a 3D diorama with themes of "Milwaukee Firsts," "Fair Housing in Milwaukee," "Future Leaders" and more. Other highlights included a freedom chain and the art of local artists, Jeanette Wright Claus and Della Wells. Participating schools included: Milwaukee School of Language, Wedgewood Park International School, Lincoln Center of the

Arts, Thurston Woods, Barton Elementary, Milwaukee Sign Language, Garden Homes Lutheran, Hawthorn Elementary and United to Serve Academy. This event was led by children's librarian, Deborah Stewart, with support from local artist, Jeanette Wright Claus, an MPL volunteer and Villard staff. Surprise guests included Milwaukee Common Council President Ashanti Hamilton and Milwaukee Artist of the Year Dasha Kelly. Attendance: Attendance: 60.

Fax Service. Public Fax Service now available at most Milwaukee Public Libraries. As of February 22, every location-- except for the East Branch-- has a public Fax machine. The Fax24 vendor provides the easy to use service and works directly with the patrons for assistance with the process.

Pricing is consistent at all locations and is as follows:

- Domestic: \$1.75 first page, \$1 each additional page
- International: \$3.95 first page, \$3.45 each additional page

Patrons had long inquired about obtaining this service and the response has been immediate and brisk. 212 fax orders were placed during the month of February with the majority of the machines installed February 9 or later. The Mill Road Branch had been the sole location for public fax service since 2012.

Queens of Harmony Gospel Performance. Milwaukee's own gospel quartet, the Queens of Harmony, performed in the Schoenleber Reading Room as part of Black History Month 2017 on Saturday, February 25. Having performed together for over 50 years, the Queens of Harmony sang classic and modern gospel songs a cappella. Their performance included a question and answer portion from the audience providing history of the group's formation and journey to gospel singing. Attendance: 28.

Dr. Seuss Celebration. On March 4, Milwaukee families kicked off MPL Dr. Seuss programming at the Central Library. Just over 1,000 children, parents and grandparents joined in the fun. We celebrated with old friends Chris Fascione (juggler, storyteller and all-around fun guy), Ms. Kim & her giant tortoise, onomatopoeia expert Rochelle Melander, and a great team from Artists Working in Education. We danced away to the tunes of new friends Jack & Kitty. Families decorated cookies, had their faces painted, matched fox's socks, and enjoyed stories in our story nook, too. Attendance: 1000.

COMING UP:

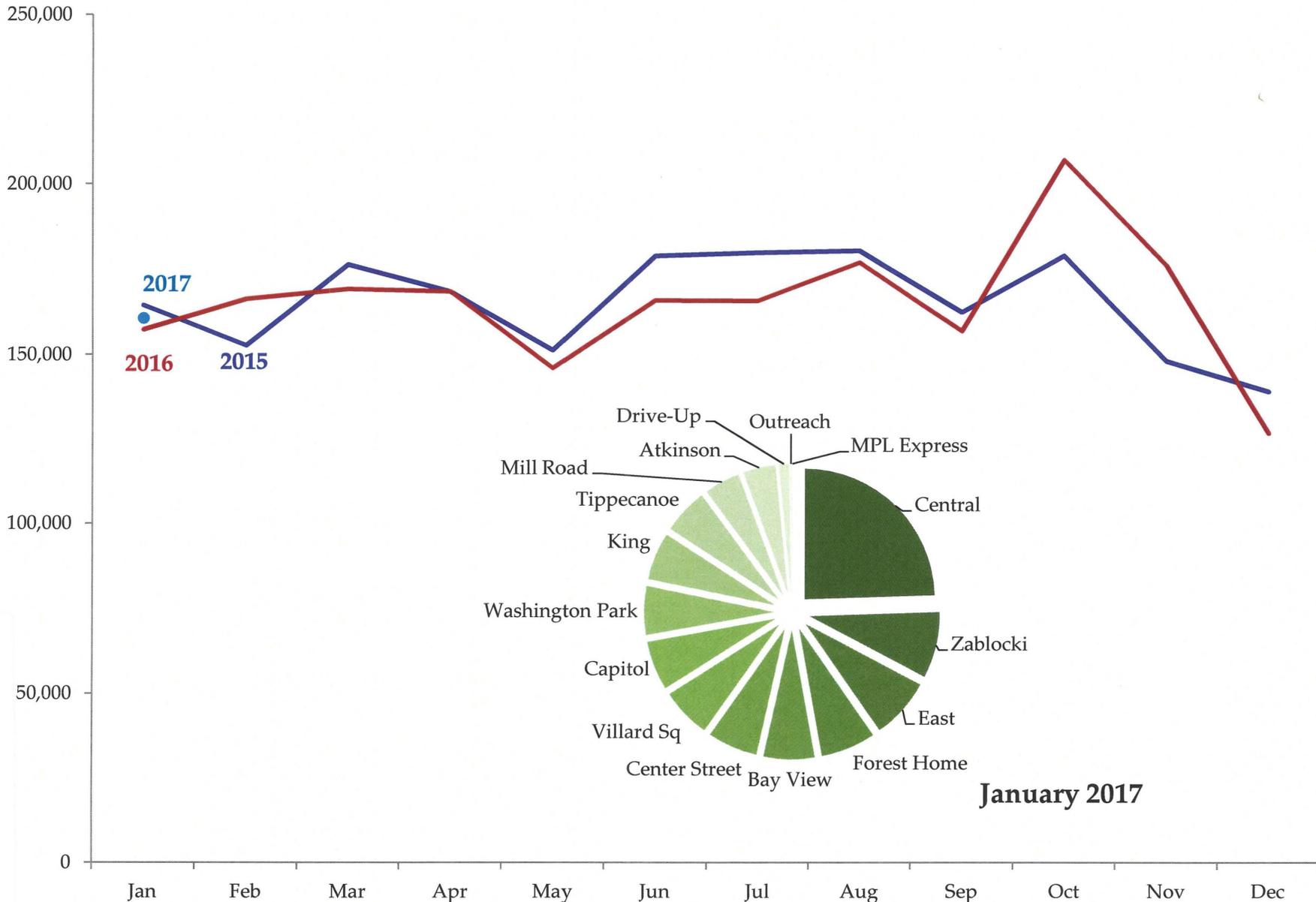
APRIL

- 8 – Kick-off to the NEA-funded BIG READ, featuring “In the Time of the Butterflies” by Julia Alvarez
- 18 – National Library Services for the Blind and Physically Handicapped (NLS) bi-annual consultant visit
- 26 – 28 – Wisconsin Association of Public Libraries (WAPL) annual conference in Steven's Point

MAY

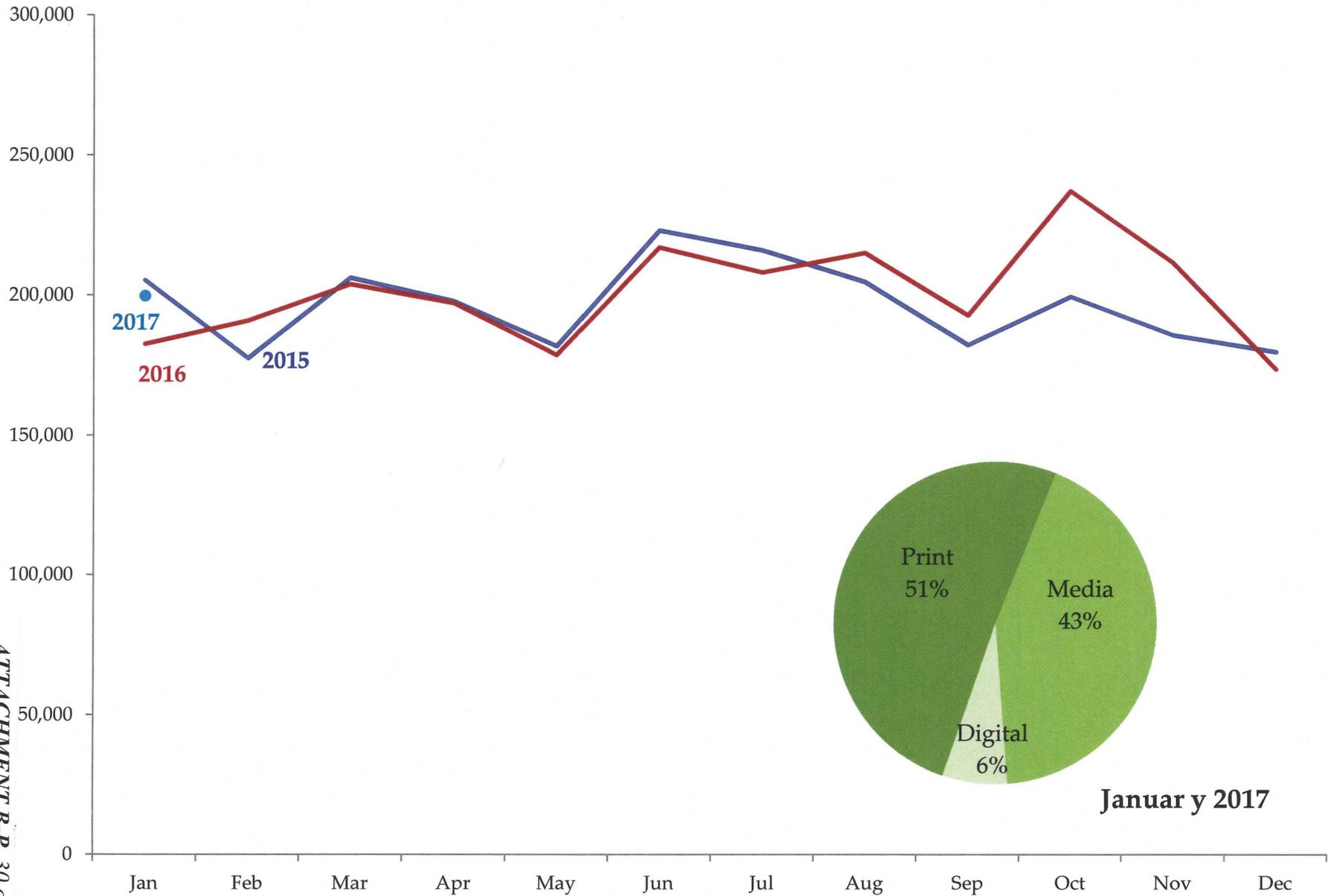
- 5 – The Milwaukee Public Library Friends Literary Lunch featuring Pulitzer Prize winning author

Milwaukee Public Library Visits



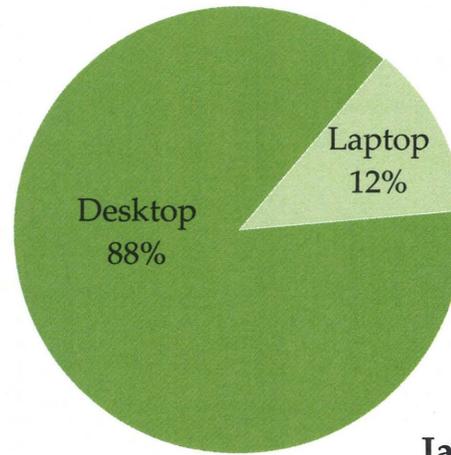
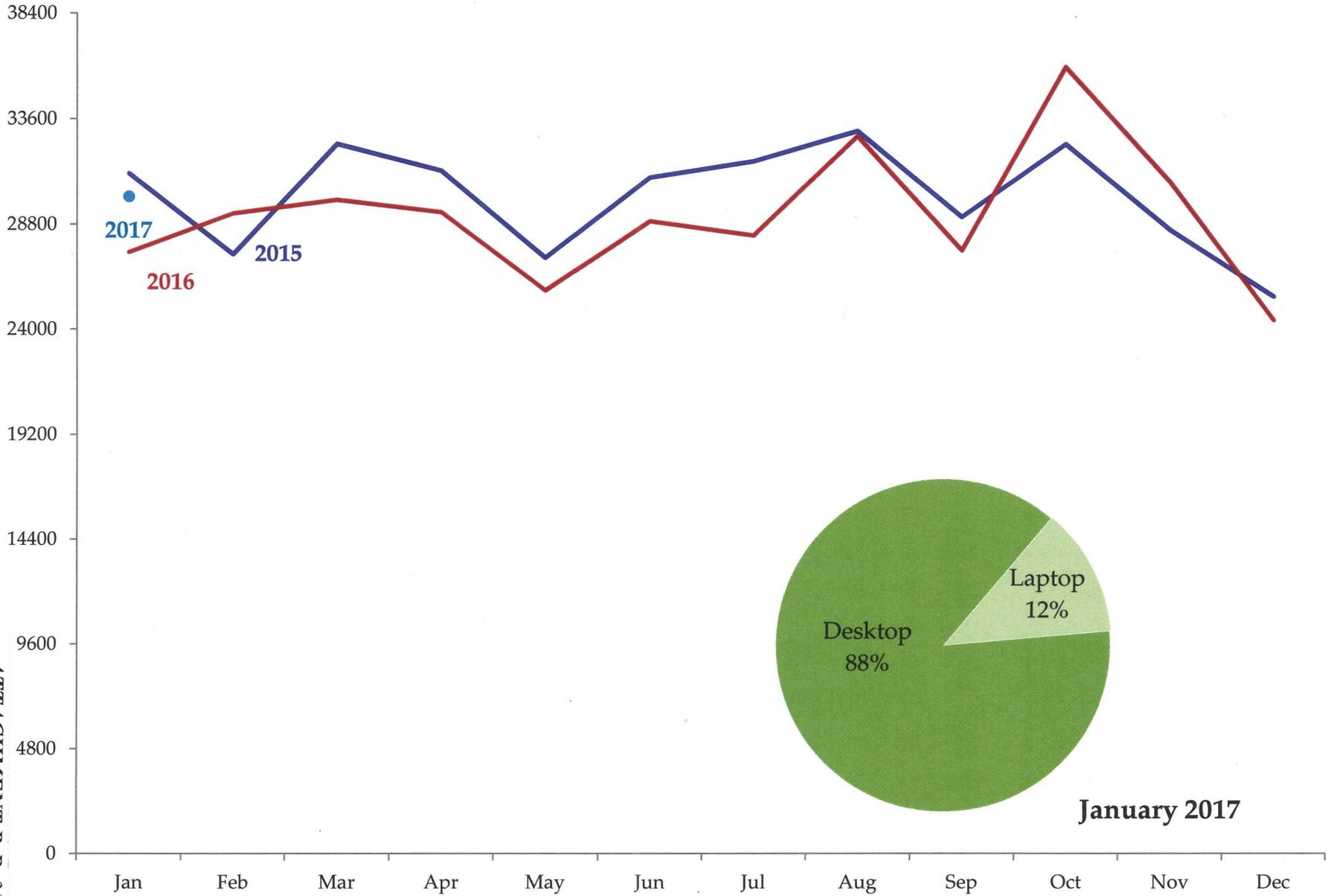
January 2017

Milwaukee Public Library Circulation



January 2017

Milwaukee Public Library Hours of Computer Usage



January 2017

**Milwaukee Public Library
Computer, Internet, and Electronic Statistics
January, 2017**

Unique Visitors to the MPL Website						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	370,746	446,554	-17.0%	370,746	446,554	-17.0%

Database Hits						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	5,332	3,903	36.6%	5,332	3,903	36.6%

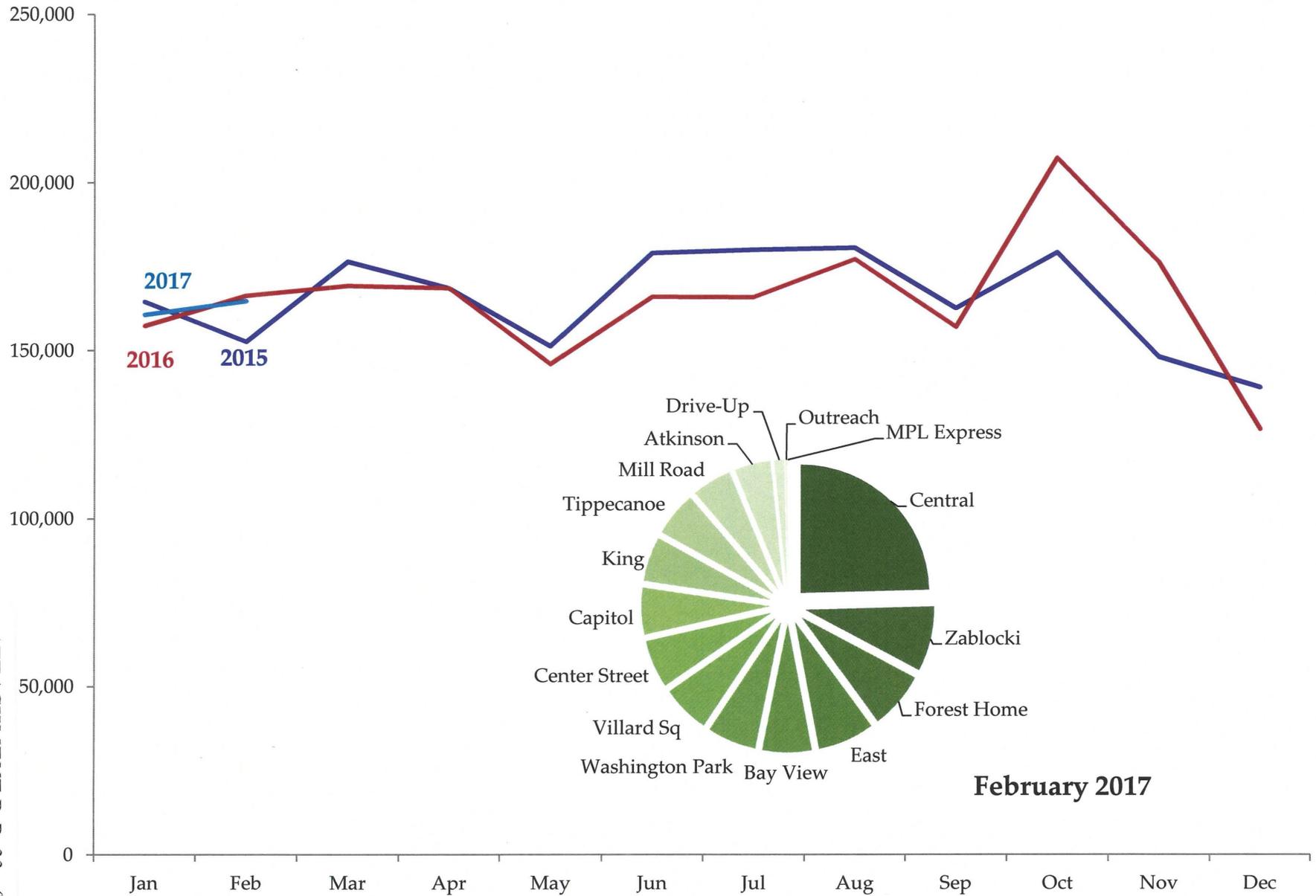
OverDrive Digital Download Circulation, by format						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	8,306	7,156	16.1%	8,306	7,156	16.1%
Audiobooks	5,549	4,604	20.5%	5,549	4,604	20.5%

Downloads of Digital Music through Freegal						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	2,747	3,903	-30%	2,747	3,903	-30%

Milwaukee Patron Holds Placed Through CountyCat						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	42,484	41,914	1.4%	42,484	41,914	1.4%

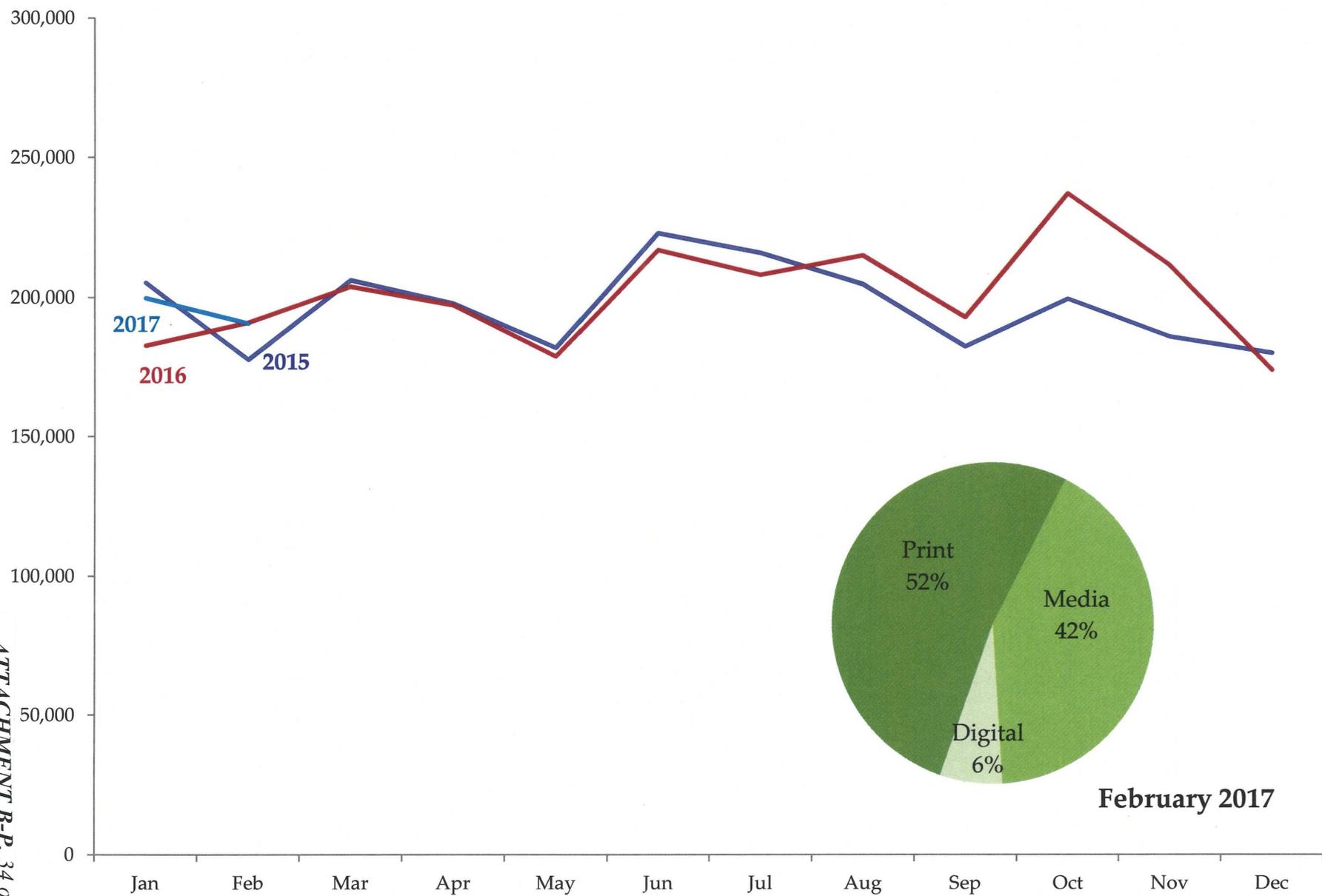
Paging Slips						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	13,235	12,206	8.4%	13,235	12,206	8.4%
Atkinson	840	714	17.7%	840	714	17.7%
Bay View	2,868	2,547	12.6%	2,868	2,547	12.6%
Capitol	2,078	2,021	2.8%	2,078	2,021	2.8%
Center Street	1,073	1,166	-8.0%	1,073	1,166	-8.0%
East	2,335	2,135	9.4%	2,335	2,135	9.4%
Forest Home	1,158	1,109	4.4%	1,158	1,109	4.4%
Martin Luther King	873	815	7.1%	873	815	7.1%
Mill Road	1,424	1,251	13.8%	1,424	1,251	13.8%
Tippecanoe	2,039	940	116.9%	2,039	940	116.9%
Villard Square	810	917	-11.7%	810	917	-11.7%
Washington Park	1,141	993	14.9%	1,141	993	14.9%
Zablocki	2,365	2,571	-8.0%	2,365	2,571	-8.0%
YCOS--Outreach	285	227	25.6%	285	227	25.6%
TOTAL	32,524	29,612	9.8%	32,524	29,612	9.8%

Milwaukee Public Library Visits



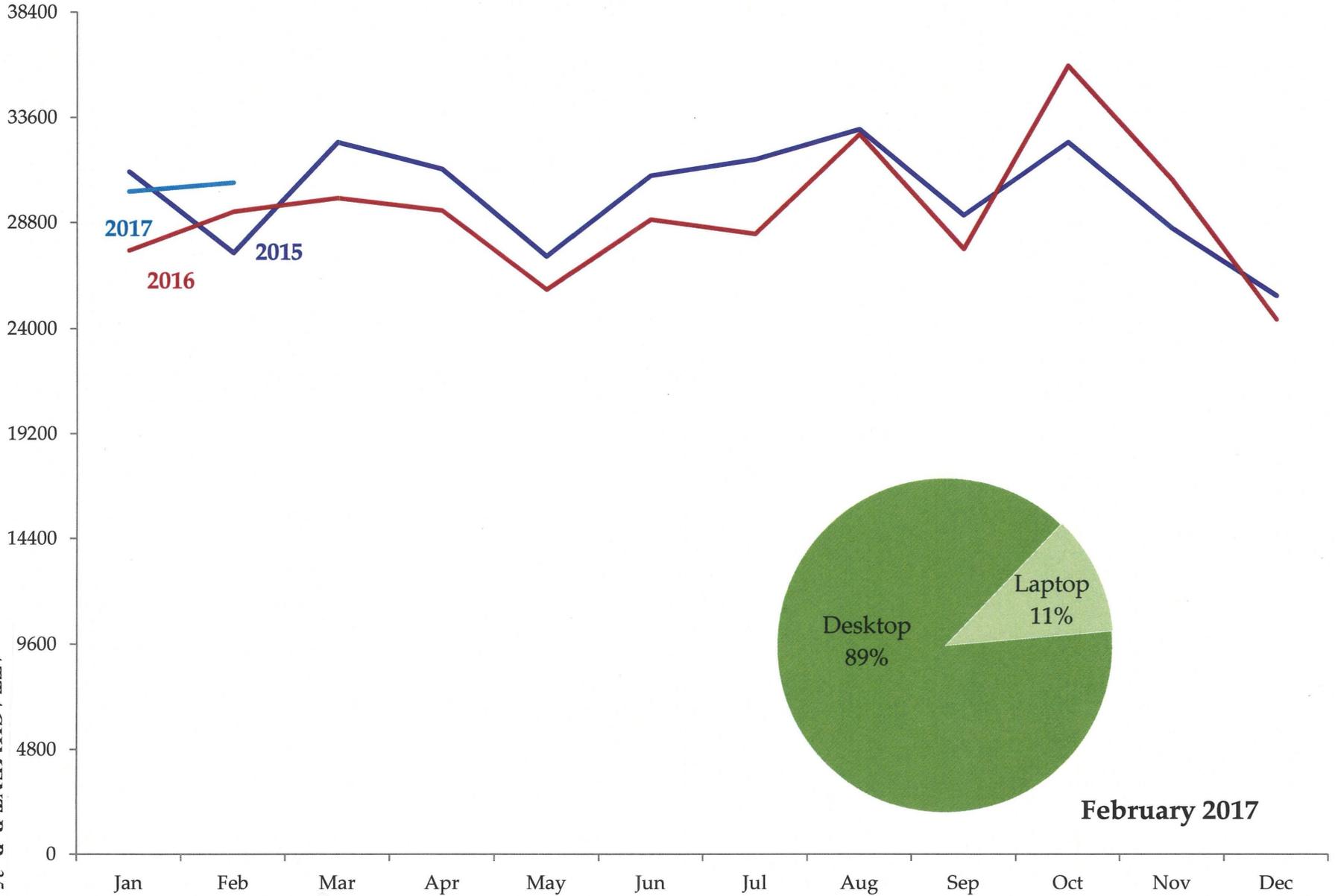
February 2017

Milwaukee Public Library Circulation



February 2017

Milwaukee Public Library Hours of Computer Usage



Milwaukee Public Library
Computer, Internet, and Electronic Statistics
February, 2017

Unique Visitors to the MPL Website						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	345,250	404,077	-14.6%	715,996	850,631	-15.8%

Database Hits						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	5,007	4,425	13.2%	10,339	8,328	24.1%

OverDrive Digital Download Circulation, by format						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	7,573	6,497	16.6%	15,879	13,653	16.3%
Audiobooks	5,187	4,215	23.1%	10,736	8,819	21.7%

Downloads of Digital Music through Freegal						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	2,360	3,010	-22%	5,107	6,080	-16%

Milwaukee Patron Holds Placed Through CountyCat						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	37,954	39,299	-3.4%	80,438	81,213	-1.0%

Paging Slips						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	11,685	12,551	-6.9%	24,920	24,757	0.7%
Atkinson	793	596	33.1%	1,633	1,310	24.7%
Bay View	2,201	2,393	-8.0%	5,069	4,940	2.6%
Capitol	1,675	1,803	-7.1%	3,753	3,824	-1.9%
Center Street	924	1,064	-13.2%	1,997	2,230	-10.5%
East	2,115	1,995	6.0%	4,450	4,130	7.8%
Forest Home	974	1,037	-6.1%	2,132	2,146	-0.7%
Martin Luther King	759	804	-5.6%	1,632	1,619	0.8%
Mill Road	1,214	1,292	-6.0%	2,638	2,543	3.7%
Tippecanoe	1,759	856	105.5%	3,798	1,796	111.5%
Villard Square	694	795	-12.7%	1,504	1,712	-12.2%
Washington Park	880	849	3.7%	2,021	1,842	9.7%
Zablocki	2,076	2,258	-8.1%	4,441	4,829	-8.0%
YCOS--Outreach	228	142	60.6%	513	369	39.0%
TOTAL	27,977	28,435	-1.6%	60,501	58,047	4.2%



MILWAUKEE
PUBLIC LIBRARY

Paula A. Kiely
Director

February 27, 2017

To: Library Building & Development Committee of the
Milwaukee Public Library Board of Trustees:
Chairperson Michele Bria, Sharon Cook, Ald. Nik Kovac, Dir. Mark Sain
All trustees are welcome to attend.
MPL: Joan Johnson, Jennifer Meyer-Stearns, Sam McGovern-Rowen
City Attorney's Office: Mary Schanning

Fm: Paula A. Kiely, Library Director

Re: Library Building & Development Committee Meeting
March 2, 2017 Thursday, 8:00 a.m.-11:00 a.m.
Central Library Meeting Room 1

MEETING NOTICE AND AGENDA

1. **Mitchell Street Project Development Agreement.** Library Construction Project Manager Sam McGovern Rowen will present a change to the development agreement and lease for approval and will update the committee on the project's progress.
2. **Contract Award for the Mill Road Redevelopment Project.** Architectural firms will make their presentations for the potential design of the new library to be housed in a mixed-use building at 7717 West Good Hope Road.

8:15 - 8:45 a.m.	Zimmerman Architectural Services, Inc.
9:00 - 9:30 a.m.	Engberg Anderson Architects
9:45 - 10:15 a.m.	Moody Nolan

The Committee may vote to convene in Executive Session, pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," for the purpose of awarding the contract for the design of the Mill Road Branch replacement at its new site on Good Hope Road.

The Committee may reconvene in open session at the conclusion of its closed session to announce their recommendation which will be forwarded to the Milwaukee Public Library Board of Trustees for affirmation.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX), or Central Library, 814 W. Accommodation Request.

ATTACHMENT C-P. 1 of 6
MPL AGENDA 03/28/17

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
BUILDING & DEVELOPMENT COMMITTEE
MINUTES
Thursday March 2, 2017
Central Library Meeting Room 1**

PRESENT: Sharon Cook, Ald. Nik Kovac, Dir. Mark Sain, Paula Kiely

EXCUSED: Michele Bria

OTHERS MPL: Joan Johnson, Sam McGovern-Rowen, Jennifer Meyer, Crystal Sura

PRESENT: Zimmerman Architectural Studios Inc.: Doug Barnes

Engberg Anderson Architects: Bill Robison

Moody Nolan: Renauld Mitchell

City Attorney's Office: Mary Schanning

Gorman: Ted Matkom

In the absence of Committee Chair Michele Bria, Vice-Chair Mark Sain called the MPL Board of Trustees Building & Development Committee meeting to order at 8:10 a.m. on March 2, 2017 with a quorum present.

1. **Mitchell Street Project Development Agreement.** The committee received a memo from Library Construction Manager Sam McGovern-Rowen regarding Amendment to Mitchell Development Agreement and Lease, attached at the end of these minutes. Mr. McGovern-Rowen briefly summarized the memo. The construction is on schedule to be completed this summer; however, it was necessary to change some language in the development agreement. The change extends the timeframe for certain shell items to be completed, to accommodate the library's construction, without penalizing Gorman. The City Attorney's Office has reviewed the document. The amendments will be presented to the Common Council's Public Works Committee on March 8, 2017 and to the Common Council on March 28, 2017. Trustee Kovac moved to approve the amendment to the Mitchell Development Agreement and Lease which lists the items that are to be scheduled. Trustee Cook seconded the motion. Motion passed.

2. **Contract Award for the Mill Road Redevelopment Project.** Responses to the Request for Qualifications for the purpose of awarding the architectural contract for the design and construction of the new library to be housed in a mixed-use building at 7717 West Good Hope Road were due February 23, 2017. Five responses were received. The three firms that scored the highest were invited to make presentations.

Presentation of the following three architectural firms took place as scheduled: Zimmerman Architectural Services, Inc. represented by Doug Barnes, Engberg Anderson represented by Bill Robison and Moody Nolan represented by Renauld Mitchell. Each firm introduced their team, presented interior library design concepts and ideas, described their community engagement process and discussed their fees.

Following the presentations, Chair Sain announced the intention of going into executive session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require an executive session pursuant to Wisconsin Statutes 19.85(1)(e). Trustee Cook so moved, seconded by Trustee Kovac. Roll called and unanimously passed. Library staff that remained were Director Paula Kiely, Deputy Director Joan Johnson, Project Manager Sam McGovern-Rowen and Assistant Crystal Sura. After deliberations, the Committee reconvened to open session on a motion by Trustee Cook, seconded by Trustee Kovac. Trustee Cook moved to recommend the architectural contract for the design and construction of the Mill Road / Good Hope Road Redevelopment Project be awarded to Zimmerman Architectural Studios, Inc. Trustee Kovac seconded the motion. Motion passed. Chair Sain stated that this recommendation will be forwarded to the full Board of Trustees for approval at their regular meeting on March 28, 2017.

The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 11:08 a.m. on March 2, 2017.

Memo

TO: Building and Development Committee Members

DATE: March 7, 2017

RE: Amendment to Mitchell Development Agreement and Lease FROM: Sam McGovern-Rowen

The development agreement and lease for the Mitchell Project need to be amended to allow for Gorman to complete certain library shell work items in coordination with MPL's contractor completing the library build-out work and to allow for the MPL funds to flow to the New Market Tax Credit transaction before Gorman completes all of the shell work.

The construction is on schedule to be completed this summer; however, we need to change some language in the development agreement to extend the timeframe for certain shell items will be completed to accommodate our construction without penalizing Gorman. For example, we would not want Gorman to finish the exterior doors, elevators, and parking lot while we are doing our build-out because we would risk damaging them.

We also have to amend the development agreement to change what triggers payment of MPL funds into the NMTC transaction. Rather than waiting for Gorman to complete all of the required shell improvements before our funds go into the transaction, the amendment allows the MPL funds to go into the transaction immediately. This change is necessary in order to pay our contractor for the interior build-out design and construction before substantial completion of the shell work by Gorman.

The attached letter explains in more detail what items in the shell still need to be completed by Gorman and the timeline for when they will be completed.

The amendments to the development agreement and lease are currently being drafted and finalized by the attorneys. The amendments accomplish all of the following:

- Allows the MPL Funds to be paid into the transaction immediately so MPL can begin to pay its contractors.
- Amends the deadline for Gorman to substantially complete the library shell so the work can be coordinated with MPL's work on the interior build-out. Gorman has until June 1, 2017 to complete all of its shell work.
- Allows Gorman to complete parking lot improvements originally to be completed by the City's Dept. of Public Works in the interest of time and with an understanding that \$105,000 paid by Gorman to the City to complete that work will be reimbursed to Gorman if Gorman completes the parking lot improvements. The parking lot improvements must be completed by July 1, 2017.

There is a Common Council file opened that we will fill with the amendments. The amendments will be presented to the Public Works Committee on March 8 and the Common Council on March 28.



200 N. Main Street • Oregon, WI 53575

P: (608) 835-3900

F: (608) 835-3922

www.GormanUSA.com

REAL ESTATE DEVELOPMENT

MILWAUKEE MIAMI PHOENIX CHICAGO DENVER

February 16, 2017

Sam McGovern-Rowen
Central Library
814 W. Wisconsin Ave.
Milwaukee, WI 53233

RE: Mitchell Library Shell

Dear Sam,

The purpose of this letter is to get agreement by the Library staff and Gorman & Company, Inc. on the basic terms of amendments to the Development Agreement and Lease to accommodate the resequencing of certain library shell work to achieve greater efficiencies as the work is completed by Gorman General Contractors, LLC and Scherrer Construction Co., Inc. The following items are to be scheduled and completed as noted.

1. West Elevation Storefronts

- a. Current Status: Masonry openings are complete. Storefront material was ordered after coordination with MPL and HGA on final design configuration after we received NPS Historic approvals. Coordination delayed ordering of materials approximately 3 weeks.
- b. Anticipated Completion: April 15, 2017

2. Basement Demising Walls

- a. Current Status: On hold. The MPL project has demolition which needs to be done in areas that the wall eventually intersects. We will wait to build this wall until the MPL demolition and concrete work has been completed.
- b. Anticipated Completion: March 1, 2017 – Completion is dependent on and to be coordinated with MPL build-out schedule.

3. Electrical Service

- a. Current Status: Electrical gear has been ordered. Access issues with We Energies service design have been coordinated with MPL, the adjacent property owner and We Energies. We are providing temporary electrical service to MPL's contractor at no cost until the service installation is complete.
- b. Anticipated Completion of Service Installation: March 15, 2017 – April 1, 2017

4. West Wall Furring

- a. Current Status: Furring of west wall has been delayed in order to coordinate schedule with MPL's contractor. Demolition activities currently underway in the MPL space are obstructing access to areas that need to be furred out.
- b. Anticipated Completion: March 1, 2017

5. West Wall Insulation

- a. Current Status: As discussed with MPL and HGA, we should hold off on installing the 1” foam insulation on the west wall until MPL’s contractors have completed their MEP rough-ins on that wall (primarily electric). They are in agreement.
- b. Anticipated Completion: April 1, 2017 – Completion is dependent on and to be coordinated with MPL build-out schedule.

6. Exterior Doors

- a. Current Status: Exterior doors were ordered after coordination with MPL, HGA and HGA’s hardware consultant. We have suggested waiting to install these doors at least until MPL’s contractor is done with demolition; otherwise the doors will get damaged. MPL agrees with this.
- b. Anticipated Completion: April 15, 2017 – Completion is dependent on and to be coordinated with MPL build-out schedule.

7. Fire Protection

- a. Current Status: Fire protection design has been coordinated with the fire protection contractor, MPL and HGA. The fire protection system will be installed by Blair Fire Protection as they are the selected contractor on both the apartment project and the MPL library build out.
- b. Anticipated Completion: May 1, 2016 - Completion is dependent on and to be coordinated with MPL build-out schedule.

8. Exit Lighting at Stairs / Fire Alarm / Access Controls

- a. Current Status: Coordination with MPL and HGA is ongoing. This work will overlap with MPL build-out and require coordination between Gorman and MPL’s contractor.
- c. Anticipated Completion: May 15, 2017 - Completion is dependent on and to be coordinated with MPL build-out schedule.

9. Elevator

- a. Current Status: Elevator modernization project is scheduled to begin in late February. As discussed and agreed upon by Gorman, MPL and HGA, the elevators will not be available for use until after the modernization process is complete and all building life safety systems are fully functional.
- b. Anticipated Completion: May 15, 2017

10. Parking Lot

- a. Current Status: In design currently and being coordinated with City of Milwaukee – DPW.
- b. Anticipated Completion: June 30, 2017

In addition, the parties agree to incorporate the following concepts to the development agreement and lease amendments: (i) that the liquidated damages provision will be modified to apply if the items set forth above are not completed by July 1, 2017; (ii) the “Substantial Completion” date is changed to July 1, 2017; (iii) the termination right of the library is changed to August 1, 2017; (iv) the Milwaukee Public Library will fund their \$4.5M after Common Council approval of the amendments, but no later than March 31, 2017; and (v) any environmental issues found as part of the shell construction will be paid for and dealt with pursuant to the Development Agreement and Lease.

The parties acknowledge that all amendments must be approved by the Library Board and City’s Common Council i to become effective. The approval process is expected to follow this timeline:

- 2/27/17- submit the amendments to the common council to open a file
- 3/2/17 – Library Building Committee Approval
- 3/8/17 – Public Works Committee Approval

- 3/28/17 – Common Council Approval and Library Board Approval

Feel free to contact me with any questions at (414) 617-9997.

Sincerely,



Ted Matkom
Wisconsin Market President

cc: Paula Kiely, Milwaukee Public Library

Agreed & Accepted To:
Gorman & Company, Inc.

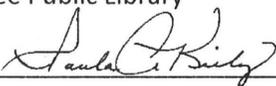
Signed: _____

Date: _____

Name: Edward Matkom

Title: Wisconsin Market President

Agreed & Accepted To:
Milwaukee Public Library

Signed:  _____

Date: _____ February 20, 2017 _____

Name: ___ Paula A. Kiely _____

Title: ___ Library Director _____

POLICY
for
NAMING MILWAUKEE PUBLIC LIBRARY FACILITIES AND
DESIGNATED AREAS OF FACILITIES

Naming a library facility or designated area within a facility is the responsibility of the Board of Trustees of the Milwaukee Public Library. The name given to a Milwaukee Public Library facility should be representative of the mission and goals of the Milwaukee Public Library and, where possible, aid in identifying the location of the facility. The name should be universal in terms of recognition by the general public and should be expected to meet the test of time in terms of that recognition.

The following guidelines are to be followed in naming library facilities or portions thereof:

1. The name of a LANDMARK may be used if it helps to identify the locations of the library.
2. Whenever a person's name is used, the individual must have made a significant contribution to library service on the local, state or national level. Individuals must have been responsible for a major development in improving the quality of library service either through a personal financial contribution to the Milwaukee Public Library or through specific, identifiable actions in support of library service over a sustained period of years.
3. Persons of state and national renown must, at the time of the naming, be well-known and immediately recognizable as having made positive contributions to the development of library service or the quality of life for all citizens.
4. In recognition of significant actions, service or financial contributions on behalf of the Milwaukee Public Library, rooms or areas within a library may be named to honor individuals, corporation, or foundations. The individual, corporation, or foundation must have been responsible for a major development in improving the quality of library service either through a financial contribution to the Milwaukee Public Library or through specific, identifiable actions in support of library service over a sustained period of years.
5. The Milwaukee Public Library Board of Trustees has the authority to change the name of any library facility or portion thereof, but it shall also be the Board policy to recognize past designees and contributors in perpetuity and to retain the name of the Central Library.

(The above policy was unanimously passed by the Milwaukee Public Library Board of Trustees at their regular meeting on October 16, 1996.)



I. GENERAL INFORMATION					
1. Name of Library Milwaukee Public Library			2. Public Library System Milwaukee County Federated Library System		
3a. Head Librarian First Name Paula	3b. Head Librarian Last Name Kiely	4a. Certification Grade Gr 1	4b. Certification Type Regular	5. Certification Expiration Date Permanent	
6a. Street Address 814 W. Wisconsin Ave.	6b. Mailing Address or PO Box 814 W. Wisconsin Ave.	7. City / Village / Town Milwaukee	8a. ZIP 53233	8b. ZIP4 2309	9. County Milwaukee
10. Library Phone Number (414)286-3000	11. Fax Number (414)286-2794	12. Library E-mail Address of Director pkiely@milwaukee.gov			
13. Library Website URL www.mpl.org		14. No. of Branches 12	15. No. of Bookmobiles Owned 1	16. No. of Other Public Service Outlets 148	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
19a. Winter Hours Open per Week 58	19b. Number of Winter Weeks 30	19c. Summer Hours Open per Week 54	19d. Number of Summer Weeks 22		
20. Square Footage of Public Library 457,919	21. Did your library or a branch move to a new facility or expand an existing facility during the fiscal year? No		22. DUNS Number <i>Nine digits</i> 030467963		

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	1,903,087	108,688
2. Electronic Books <i>E-books</i>	150,606	
3. Audio Materials	108,900	8,222
4. Electronic Audio Materials <i>Downloadable</i>	38,543	
5. Video Materials	93,678	14,837
6. Electronic Video Materials <i>Downloadable</i>	944	
7. Other Materials Owned <i>Describe</i> Kits, puppets, bound periodicals, microfiche/film, etc.	218,112	
8. Electronic Collections <i>Locally Owned or Leased</i>	55	
9. Total Electronic Collections <i>Local, regional, and state</i>	103	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	1,445	

III. LIBRARY SERVICES

1. Circulation Transactions		2. Interlibrary Loans		
a. Total Circulation	b. Children's Materials	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>	
2,412,781	898,960	278,367	176,163	
3. Number of Registered Users			4. Reference Transactions	
a. Resident	b. Nonresident	c. TOTAL	a. Method	
360,920	70	360,990	Survey Week(s)	
			b. Annual Count	
			484,265	
			5. Library Visits	
			a. Method	
			Actual Count	
			b. Annual Count	
			1,981,987	
6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet		
a. Method	b. Annual Count	a. Method	b. Annual Count	
Actual Count	476,199	Router Count	271,560	
		8a. Local Electronic Collection Retrievals		
		39,387		
		8b. Total Electronic Collection Retrievals		
9. Uses of Electronic Materials by Users of Your Library				
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials
99,472	98,527	1,095	199,094	23,320
10. Programs and Program Attendance Annual Count				11. Number of Public Use Computers
	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
Number of Programs	3,694	128	2,378	6,200
Total Attendance	103,948	2,974	24,910	131,832
				a. Total
				682
				b. Internet Access
				682

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. John	Gurda	3337 South Delaware Avenue	Milwaukee	53207	mail@johngurda.com
2. Cavalier	Johnson	200 East Wells Street, Room 205	Milwaukee	53202-3567	cavalier.johnson2@milwaukee.gov
3. Chris	Layden	100 Manpower Place	Milwaukee	53212	chris.layden@experis.com
4. JoAnne	Anton	825 N. Jefferson Street, #350	Milwaukee	53202	janton@kltrust.com
5. Joan	Prince	PO Box 413, Chapman Hall 118	Milwaukee	53201	jprince@uwm.edu
6. Nik	Kovac	200 East Wells Street, Room 205	Milwaukee	53202-3567	nkovac@milwaukee.gov
7. Sharon	Cook	2974 South Delaware Avenue	Milwaukee	53207	scook296@wi.rr.com
8. Jennifer	Smith	5225 West Vliet Street, PO Box 2181	Milwaukee	53208-2181	smithj2@milwaukee.k12.wi.us
9. Mark	Sain	5225 West Vliet Street, PO Box 2181	Milwaukee	53208-2181	sainm1@milwaukee.k12.wi.us
10. Milele	Coggs	200 East Wells Street, Room 205	Milwaukee	53202-3567	mcoggs@milwaukee.gov
11. Michele	Bria	2110 West Scott Street	Milwaukee	53204	mbria@journeyhouse.org
12. Vacant	Vacant				

No. of Library Board Members
 Include vacancies in this count
 12

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service *Only Joint libraries report more than one municipality here*

Municipality Type	Name	Amount
City	Milwaukee	\$22,801,789
Subtotal 1		\$22,801,789

2. County

a. Home County Appropriation for Library Service

Subtotal 2a \$0

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
	\$0		
Subtotal 2b			

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
Resource Library Agreement	\$174,005	Bibliographic Database Development and Maintenance	\$414,715
Lease Agreement	\$126,000	Interlibrary Loan Services Agreement	\$36,450
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	1,001,718
Subtotal 3			\$1,752,888

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
16-139 Milwaukee Public Library Literacy Kits	\$3,360
Community Development Block Grant	\$100,000
Subtotal 4	\$103,360

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
West Milwaukee	\$10,899		
Subtotal 5			\$10,899

6. Funds Carried Forward <i>Do not include state aid. Report state funds in 3b above.</i>	7. All Other Operating Income	8. Total Operating Income <i>Add 1 through 7</i>	9. What is the 2017 annual appropriation provided by your governing body/bodies for your public library?	10. Was your library's municipality exempt from the county library tax for 2016? <i>Wis. Stat. s. 43.64(2)</i>
\$1,098,431	\$942,040	\$26,709,407	\$22,863,494	No

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$136,124	40.00	Asst. Director - Library Operations	Other	\$98,736	40.00
Deputy Director	MLS (ALA)	\$108,581	40.00	Human Resources Officer	Other	\$65,330	40.00
Asst. Director - IT & Technical Services	MLS (ALA)	\$80,892	40.00	Construction Project Manager	Other	\$81,844	40.00
Public Services Area Manager	MLS (ALA)		40.00				
Librarian V	MLS (ALA)		40.00				
Branch Manager	MLS (ALA)		40.00				
Management Librarian	MLS (ALA)		40.00				
Community Relations & Engagement	Other	\$85,000	40.00				

b. Other Paid Staff See instructions

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
Librarian III	MLS (ALA)	\$2,009,471	40.00	Library Circulation Assistant	Other	\$2,779,100	40.00
Librarian II	MLS (ALA)	\$486,921	40.00	Library Technician	Other	\$526,850	40.00
Librarian I	MLS (ALA)	\$388,679	40.00	Library Technology Specialist	Other	\$165,186	40.00
Library Services Assistant	Other	\$551,402	40.00	Library Custodial Worker	Other	\$1,081,377	40.00
Library Reference Assistant	Other	\$732,382	40.00	Library Circulation Aide	Other	\$114,084	20.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)
75.75

Other Persons Holding the Title of Librarian (FTE)
0.00

Subtotal 2a
75.75

b. All Other Paid Staff (FTE) Include maintenance, plant operations, and security
231.50

c. Total Library Staff (FTE)
307.25

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*
 153,026

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County		148,073	3,373	151,446
3. Circulation to Nonresidents Living in Another County in Your System		0	0	0
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System		1,580	0	1,580
5. Circulation to All Other Wisconsin Residents 0		6. Circulation to Persons from Out of the State 0		
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual		8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No		8b. If yes, do you allow residents in adjacent systems to purchase library cards? Yes

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County		Circulation	Name of County		Circulation
a.			f.		
b.			g.		
c.			h.		
d.			i.		
e.			j.		

XII. TECHNOLOGY

1. Does your library provide wireless Internet access for patrons' mobile devices? Yes	2. What type of Internet connection do you have? <i>Mark all that apply</i> <input type="checkbox"/> a. State TEACH line <input checked="" type="checkbox"/> b. Other broadband connection <i>Local cable, telco, community network, etc.</i>	3. Does your library use any type of Internet filtering software or service? <input checked="" type="checkbox"/> a. Yes, on all Internet workstations <input type="checkbox"/> b. Yes, on some Internet workstations <input type="checkbox"/> c. No filtering on any Internet workstation	4. Does your library use door counters? Yes
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XIII. LITERACY OFFERINGS AND DROP-IN ACTIVITIES

1. Literacy Offerings <i>Umbrella events that include programs and/or drop-in activities planned for a limited duration which specifically encourage individuals involved to read or build literacy skills in a focused way.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Summer Literacy Offerings	1	1	1	3
	Total Unduplicated Individuals Involved	24,538	1,031	117	25,686
	Number of Other Literacy Offerings	0	0	2	2
2. Drop-in Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Drop-in Activities	0	0	0	0
	Total Drop-in Activity Participation	0	0	0	0

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary person is displayed here.*

a. First Name Kelly	b. Last Name Wochinske	c. Email Address klwochi@milwaukee.gov
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2016 MPL Youth Services Staff and Branch Managers
 Coordinator of Youth Services: Kelly Wochinske 286-3078

Library	Branch Manager	Children's Librarian	YA Librarian
Central Library Children's Room/Education & Outreach Services 814 W. Wisconsin Ave. 53233 CLCR: 286-3091 EOS: 286-3076	Kelly Wochinske Coordinator of Youth Services klwochi@milwaukee.gov 286-3078	Jeffrey Gold jgold@milwaukee.gov Laura Gravander ligrava@milwaukee.gov Karli Pederson Children's Book Selector klpeder@milwaukee.gov Allie Schwartz (LRA) acschwa@milwaukee.gov Mary Madigan Early Education Specialist mrmadi@milwaukee.gov 286-8420 Victoria Sanchez School Age Education Specialist vlsanc@milwaukee.gov 286-3904	Katharina Himsel YA book Selector khimse@milwaukee.gov Laura Gravander ligrava@milwaukee.gov Petra Duecker Teen Education Specialist pkdueck@milwaukee.gov 286-3019
ATKINSON 1960 W. Atkinson Ave. 53209 286-3068	Zarina Mohd Shah zmohds@milwaukee.gov	Liz Humphrey (LRA) ebhumph@milwaukee.gov	Liz Humphrey (LRA) ebhumph@milwaukee.gov
BAY VIEW 2566 S. Kinnickinnic Ave. 53207 286-3019	Chris Gawronski cgawro@milwaukee.gov	Katie Malloy cemallo@milwaukee.gov	Katie Malloy cemallo@milwaukee.gov
CAPITOL 3969 N. 74th St. 53216 286-3006	Amelia Osterud akoster@milwaukee.gov	Alicia Groeschel akgroes@milwaukee.gov	Alicia Groeschel akgroes@milwaukee.gov
CENTER STREET 2727 W. Fond du Lac Ave. 53210 286-3090	Lynn Smith lsmith@milwaukee.gov	Kim Johnson kjohns@milwaukee.gov	Jennifer Wright (Intern) jawrigh@milwaukee.gov
EAST 2320 N. Cramer St. 53211 286-3058	Enid Gruszka egrusz@milwaukee.gov	Emily Stueven eastuev@milwaukee.gov	Chriss Kulp cekulp@milwaukee.gov
FOREST HOME 1432 W. Forest Home Ave. 53204 286-3083	Tony Frausto afraus@milwaukee.gov	Sarah Davies sadavie@milwaukee.gov	Amanda Rentas (LRA) agrenta@milwaukee.gov
M. L. KING	Enid Gruszka	Joy Mahaley (LRA)	Joy Mahaley (LRA)

Updated 1/26/17

ATTACHMENT E-P. 7 of 9
MPL AGENDA 03/28/17

310 W. Locust St. 53212 286-3098	egrusz@milwaukee.gov	JEMahal@milwaukee.gov	JEMahal@milwaukee.gov
MILL ROAD 6431 N. 76 th St. 286-3088	Amelia Osterud akoster@milwaukee.gov	Christy Coulter cbcoult@milwaukee.gov	Ashley Schoolman akschoo@milwaukee.gov
TIPPECANOE 3912 S. Howell Ave 53207 286-3085	Chris Gawronski Cgawro@milwaukee.gov	Jennifer Hron jlhron@milwaukee.gov	Jennifer Hron jlhron@milwaukee.gov
VILLARD SQUARE 5190 N. 35th St. 53209 286-3079	Kimberly Boldt kmboldt@milwaukee.gov	Deborah Stewart dstewa@milwaukee.gov	Jessica Moore jlmoore@milwaukee.gov
WASHINGTON PK 2121 N. Sherman Blvd 53208 286-3066	Dawn Gardner drgardn@milwaukee.gov	Alice Richards africha@milwaukee.gov	Alice Richards africha@milwaukee.gov
ZABLOCKI 3501 W. Oklahoma Ave. 53215 286-3055	Dave Sikora dsikor@milwaukee.gov	Gail Wilbert gwilbe@milwaukee.gov	Gail Wilbert gwilbe@milwaukee.gov

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.*

County

The _____ Board of Trustees hereby states that in 2016, the

Name of Public Library

Name of Public Library System / Service

Indicate with an X one of the following two statements.

- Did provide effective leadership and adequately meet the needs of the library.
Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. Attach additional sheets if necessary.

The Milwaukee Public Library Board of Trustees is pleased to express our continued satisfaction with the leadership and services offered by the Milwaukee County Federated Library System (MCFLS). The MCFLS Board has overseen progress on the System's strategic plan and the cooperation and collaboration of member libraries.

As the work of the Public Library Services Revision project continues, with expected recommendations to be shared in early 2018, we encourage the MCFLS Board and Director to maintain open communication with all members regarding the potentially major changes to system structure and governance. As the Resource Library for the current System, the Milwaukee Public Library Board and Staff are committed to ensuring access to valuable and needed library services by communities in southeastern Wisconsin.

* The statement may be sent directly to Wisconsin Department of Public Instruction, ATTN: Jamie McCanless, Division for Libraries and Technology, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

Signature lines for President, Library Board of Trustees and Date Signed.