

**OFFICIAL NOTICE
FOR BID PROPOSALS**

**Milwaukee Public Library
814 West Wisconsin Avenue
Milwaukee, Wisconsin 53233**

**RFP # MPL-19-009
Dated: December 11, 2019
Due Date: January 6, 2020**

The Board of Trustees, Milwaukee Public Library, City of Milwaukee, Wisconsin, requests sealed bids for all labor and material required for the Central Exterior Masonry - WI Avenue Staircase and Plaza project as described within the scope of the Contract Documents.

Drawings, specifications, and other documents may be obtained via the MPL website at this link:
http://www.mpl.org/about/mpl_vendor_information.php.

Contractors are encouraged to attend the pre-bid walkthrough which will be held at Central Library, 814 W. Wisconsin Avenue at **10:00 a.m. on Wednesday, December 18, 2019**. Please enter at 709 N. 8th Street (east side of the building) and take the elevator down the hall to the right, or take the stairs to the left, and go to the first floor (Rotunda).

All questions concerning the meaning or intent of the bid documents must be submitted in writing to Doug Barnes of Zimmerman Architectural Studios, Inc., on behalf of the Milwaukee Public Library, via email to Doug.Barnes@zastudios.com. Questions must be submitted not later than **4:00 p.m. on Friday, December 20, 2019**. Replies shall be posted at http://www.mpl.org/about/mpl_vendor_information.php, or emailed to all parties recorded as having received the bid documents.

All proposals shall be hand-delivered in sealed envelopes to Business Office, Central Library, 814 W. Wisconsin Avenue, Third Floor, clearly marked with the RFP Name and Number, and Responder's name. Proposals must be received no later than **4:00 p.m. on Monday, January 6, 2020**. Any proposal received after the date and time specified will be rejected as non-responsive.

The Bid Proposals will be opened publicly at **4:15 p.m. on Monday, January 6, 2020**, at Central Library, 814 W. Wisconsin Avenue, Third Floor, Trustees Room. After proposals are opened, no proposal may be withdrawn for a period of thirty (30) working days after the scheduled time of closing, without the consent of the Board of Trustees of the Milwaukee Public Library. Proposals will be available for review only after an award has been made.

Each bid shall be for a fixed sum and must be accompanied by either a Certified Check, Bank Draft, payable to the Board of Trustees, Milwaukee Public Library, or Bid Bond in the amount of ten percent (10%) of the Bid, as a guarantee that the successful bidder will execute and file the proposed Contract and 100% Performance and Payment Bonds within ten (10) days after award of the Contract.

The Bid Security shall be prosecuted in the name of the Board of Trustees, Milwaukee Public Library and judgment recovered thereon for the full amount of penalty thereof as liquidated damages in any court having jurisdiction if the Bid Proposal is accepted and a contract based thereon is awarded and the bidder shall fail to enter into a contract in the form prescribed with legally-responsible sureties within ten (10) days after such award is made by the Board of Trustees, Milwaukee Public Library.

The bidder to whom a contract is awarded will be required to furnish 100% Performance and Payment Bonds to the City within ten (10) days after award of the contract. The bond shall be executed on the form included in the contract documents by a surety company authorized to do business in the State of Wisconsin and acceptable as surety to the Board of Trustees, Milwaukee Public Library. Accompanying the bond shall be a "Power of Attorney" authorizing the attorney-in-fact to bind the surety company and certified to include the date of the bond.

When preparing a proposal, responders are instructed to thoroughly read all instructions in the bidding package and its specifications. Your proposal is an offer to perform or supply the service or materials described above in accordance with the terms and conditions set forth in the BID, the Scope of Services, the Standard Terms and Conditions, and the contract. In no event shall the responder submit its own standard contract terms and conditions as a response to this BID. Your proposal must meet the plan(s) or scope of services set forth herein.

Proposals will be evaluated based on the criteria specified in the Scope of Services attached. Award will be made to the proposer that best meets the needs of the Milwaukee Public Library as presented in the submittal documents.

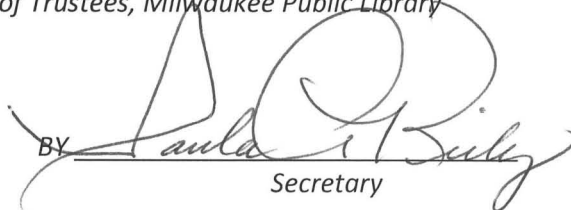
Chapter 370 of the Milwaukee Code of Ordinances established a Small Business Enterprise Program (SBE) which is implemented through establishment of percentages of participation in all contracting activities. The ordinance requires that certified SBEs be utilized for 18% of the total dollars annually expended through professional services contracts. Applicable forms must be submitted by responders as part of the proposal. Failure to comply with these requirements may result in the rejection of the proposal.

In accordance with Chapter 365 of the Milwaukee Code of Ordinances, the application of a Local Business Enterprise (LBE) program is required in all contracting activities, unless contrary to federal, state or local law, or regulation. To this end, the Milwaukee Public Library will apply an award standard that adds an additional number of points, equal to 5% or the maximum number of points used in the evaluation of the Proposal, to increase the total score attained by a local business enterprise. Responders seeking the Local Business Enterprise preference shall prepare and submit with the proposal an accurate affidavit certifying their LBE status. Failure to do so may result in an LBE forfeiting their rights to be considered for the program.

The Library reserves the rights to award no contracts after the proposals are scored.

Signed: Paula A. Kiely, Secretary

*CITY OF MILWAUKEE, represented by
the Board of Trustees, Milwaukee Public Library*

BY 
Secretary