

MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES

REGULAR MEETING

MINUTES

**Tuesday July 23, 2019
Central Library
814 W. Wisconsin Avenue
Milwaukee, WI 53233**

PRESENT: Michele Bria, Joan Prince, Chris Layden, Ald. Milele Coggs, Ald. Nik Kovac, James Marten, Dir. Larry Miller, Mark Sain, Paula Kiely

EXCUSED: Matt Kowalski Ald. Michael Murphy Sup. Marcelia Nicholson, Jennifer Smith

STAFF: Rachel Arndt, Eileen Force Cahill, Armando Chacon, Kristina Gomez, Joan Johnson, Sam McGovern-Rowen, Anne Rasmussen, Rebecca Schweisberger, Kelly Wochinske

OTHERS

PRESENT: MPL Foundation: Ryan Daniels
Budget and Policy Division: Mason Lavey

President Michele Bria called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:13 p.m. on July 23, 2019 with a quorum present. Trustee Coggs participated by phone.

President Bria presented Trustee Larry Miller with a Milwaukee Public Library pin in recognition of his service on the Board.

Rebecca Schweisberger, Administrative Assistant to the Library Director, introduced Destiny Lewis, Earn and Learn Summer Youth Intern assigned to MPL Administration.

PUBLIC COMMENT

Community member Peter Goldberg presented suggestions for additions to the Writer's Wall at Central Library. His letter to the Board is attached at the end of these minutes. Library Director Paula Kiely circulated brochures and flyers about the Writer's Wall and explained the program and selection process. Inductions are made on a bi-annual basis and Mr. Goldberg's suggestions will be forwarded to the selection committee for the next cycle.

CONSENT AGENDA

1. **Regular Board Meeting Minutes June 25, 2019.**
2. **Committee Reports.**
 - a. Executive Committee Meeting Minutes, June 19, 2019

3. **Administrative Reports.**
 - a. Financial Report
 - b. Library Director's Reports

President Bria asked the Board if any items should be removed from the Consent Agenda presented as attachment B, pages 3-16 of the agenda. Hearing no objection, the Consent Agenda was approved.

SERVICE HIGHLIGHT

4. **Green Initiatives.** This item was held until the September 24, 2019 meeting.

REPORTS

5. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac reported on the July 15, 2019 MCFLS Board meeting. The meeting was held in closed session and topics discussed included reciprocal borrowing, the Resource Library, and the cataloging contract. Informational item.
6. **Services and Programs Committee.** Director Kiely reported on the July 8, 2019 meeting. The Committee held a hearing for an appeal to a 6-month patron ban. The Committee voted to uphold the ban. Trustee Miller moved to accept the Committee's recommendation; Trustee Sain seconded. Motion passed.
7. **Building and Development Committee.** Committee Chair Mark Sain reported on the July 11, 2019 meeting. The Committee reviewed four models for parking options at Martin Luther King Library, presented by Young Development Group CEO Lavelle Young. Library Construction Projects Manager Sam McGovern-Rowen reviewed the status of the Capitol Library Request for Proposal (RFP). Based on developer responses and consultant recommendations, MPL will search for a suitable site and present it to the Committee before issuing another RFP. A hard hat tour of Good Hope Library is scheduled for August 15, 2019. The Committee received information and concept drawings for a pilot co-working space at Central Library and an overview of ongoing infrastructure and energy savings projects. Informational item.
8. **Finance and Personnel Committee.** Committee Chair Chris Layden reported on the July 23, 2019 meeting. The Committee received the quarterly Trust Fund account review and Internal Control report. The Committee moved to approve allocation of \$6,000 from the Trust Fund to provide restorative practices training to library staff. Trustee Sain seconded. Motion passed. The Committee moved to approve the 2020 Interlibrary Loan Services contract. Trustee Marten seconded. Motion passed. The library's requested budget is under review and the Committee discussed contingency plans for budget reductions. Informational item.

NEW BUSINESS

9. **ADA-Related Improvements.** Library Facilities Manager Armando Chacon gave an overview of ongoing projects designed to increase accessibility compliance under the

Americans with Disabilities Act (ADA). The Facilities team is working with the City of Milwaukee ADA Coordinator Rebecca Rabatin to ensure the updates meet the requirements of the city's agreement with the Department of Justice to ensure civic access for people with disabilities. Projects are scheduled for Atkinson branch library, Center Street branch library, and Central Library; the projects are financed through the City ADA Fund. Library Administration requested Board approval to award the contract for \$358,100 to William Sackerson Construction Company, Inc. Trustee Layden moved to approve; Trustee Prince seconded. Motion passed.

10. **Democratic National Convention Planning**. Director Kiely presented a briefing about the Board and MPL's plans, role, and responsibilities for the Democratic National Convention in 2020. The document is attached at the end of these minutes. The library will focus on programming, space management, and continuing to serve the community during the convention. Library Administration will review the current meeting room policy to gauge its compatibility with possible requests. Space requests outside normal parameters will be presented to the Board for an exception or to amend the policy. Trustee Prince is a member of the DNC Host Committee and will recuse herself from related discussions. Director Kiely recommends a statement of welcome from the Board to convention attendees and proactive discussion about parameters for after-hours events at the library. Informational item.

With no further business, the Milwaukee Public Library Board of Trustees meeting of July 23, 2019 was adjourned at 5:04 p.m.
