



**Vision**  
*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

**Mission**  
*Inspiration starts here – we help people read, learn, and connect.*

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## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, June 28, 2022  
4:00 p.m.

By Go To Meeting

By computer, tablet or smartphone:  
<https://global.gotomeeting.com/join/183791021>

By phone:  
United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 183-791-021

### AGENDA

4:00 – 4:05

**WELCOME & ROLL CALL**

4:05 – 4:15

**PUBLIC COMMENT**

4:15 – 4:25

**SPECIAL COMMUNICATION**

1. **Introduction of New Trustee.** President Sain will introduce new Trustee Alderman Scott Spiker.

4:25 – 4:30

**CONSENT AGENDA**

2. **Regular Board Meeting Minutes, May 24, 2022.**

Attachment A, page 3

3. **Updated Committee Assignments.**

4. **Administrative Reports.**

- a. Financial Report
- b. Library Director's Report
- c. Statistics

### REPORTS

4:30 – 4:50

5. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Library Director Joan Johnson will report on the June 20, 2022 MCFLS Board meeting.

6. **Library Executive Committee Meeting.** President Sain will present the action items from the June 16, 2022 meeting.

Attachment B, page 18

7. **MPL Foundation Report.** MPL Foundation Executive Director Ryan Daniels will present an update on fundraising and events.

#### **BOARD EDUCATION**

4:50 – 5:05

8. **Friends of MPL.** MPL Foundation Executive Director Ryan Daniels will share information about the role of the Friends and upcoming initiatives.

5:05 – 5:15

9. **Closing Remarks and Adjournment.**

**REMINDER:** Next scheduled meetings are:

July 1, 2022 Innovation & Strategy Committee – Video Conference Call, 9:00 a.m.

July 7, 2022 Building & Development Committee – Video Conference Call, 8:00 a.m.

July 26, 2022 Finance & Personnel Committee Meeting – Video Conference Call, 8:30 a.m.

July 26, 2022 Board Meeting – Video Conference Call, 4:00 p.m.

#### **Trustees**

Mark Sain, *President*, Chris Layden, *Vice-President*, Teresa Mercado, *Financial Secretary*, Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Erika Siemsen, Jennifer Smith, Ald. Scott Spiker, Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant*  
(414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING**

**MINUTES**

**Tuesday, May 24, 2022**

**Video Conference Call via GoToMeeting**

**PRESENT:** Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Chris Layden, Teresa Mercado, Michael Morgan, Mark Sain, Erika Siemsen, Jennifer Smith, Joan Johnson

**STAFF:** Eileen Force Cahill, Tammy Mays, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Karli Pederson, Anne Rasmussen, Brett Rohlwing, Marian Royal, Rebecca Schweisberger, Kelly Wochinske

**OTHERS**

**PRESENT:** MPL Foundation: Ryan Daniels, Pat Swanson  
Budget Director Nik Kovac  
Supervisor Marcelia Nicholson

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President Michele Bria called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:02 p.m. on May 24, 2022 with a quorum present. All Trustees participated by video conference.

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**SPECIAL COMMUNICATION**

1. **Trustee Recognition**. President Bria presented resolutions to Nik Kovac, Marcelia Nicholson, and Alderwoman JoCasta Zamarripa, thanking them for their service on the MPL Board. Informational item.

**CONSENT AGENDA**

2. **Regular Board Meeting Minutes April 26, 2022**
3. **Committee Reports**
  - a. Nominating Committee Meeting Minutes – April 1, 2022
  - b. Finance & Personnel Committee Meeting Minutes – April 26, 2022
  - c. Building & Development Committee Meeting Minutes – May 5, 2022
4. **Administrative Reports**
  - a. Financial Report
  - b. Library Director’s Reports
  - c. Statistics

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**REPORTS**

5. **Milwaukee County Federated Library System (MCFLS) Board Meeting**. President Bria and Library Director Joan Johnson thanked Trustee Siemsen for her agreement to represent MPL on the MCFLS Board. Director Johnson reported on the May 25, 2022 meeting. The Board approved a new MCFLS member privacy policy to codify collection, retention, and use of patron information. MCFLS is implementing a new marketing platform called Patron Point to communicate with patrons. MCFLS Director Steve Hesel has joined a group working to secure grant funding for a statewide library staff

wage study. The study will focus on the need for competitive wages, core competencies, and educational requirements. A review of the systemwide catalog service was concluded and will result in system improvements and savings for all members. Informational item.

6. **Library Services & Programs Committee Meeting.** Vice-Chair Jennifer Smith reported on the May 4, 2022 meeting. The Committee moved into closed session to hear details about a security incident leading to the recommendation of a permanent ban. The Committee moved to issue a permanent ban of library patron Sheldon L. James, Jr. Trustee Siemsen moved to uphold the ban as recommended; Trustee Mercado seconded. Motion passed.

The Committee received reports and statistics about security incidents at all MPL locations during the first quarter. Library staff and the Committee discussed specific and/or recurring security incidents. As there has been a rise in security incidents related to drug and alcohol use, MPL staff and the Committee discussed various solutions to help mitigate security issues and support staff. Informational item.

MPL has been working diligently to fill vacancies and the vacancy rate is now 11.2%. As a result of the lower vacancy rate, the library will return to fully funded hours starting June 6<sup>th</sup>. MPL will host a 'Welcome Back' celebration and more information will be shared with the Board. Informational item.

#### **OLD BUSINESS**

7. **Race, Equity, and Inclusion (REI) Action Plan Update.** Library Director Joan Johnson introduced Dominique Samari, Principal of P3 Development Group, to provide an update and next steps of the Race, Equity, and Inclusion (REI) action plan. Director Johnson noted the success of the collaborative process with P3 Development Group. Ms. Samari reviewed the project goals, timeline, and strategy group session outcomes. The work has culminated in a REI Strategy which will enable MPL to:
  - Attract and retain employees across racial groups and roles who feel effective, engaged, and supported in their performance and growth
  - Ensure that patrons across racial groups feel well-served and engaged by the LibraryWork plans are being developed for each part of the strategy. A REI Committee has been created to help inform the work plans and ensure accountability. Ms. Samari offered thanks to MPL Administration and staff for their participation and dedication to the work. Informational item.
8. **2023 Requested Budget.** Deputy Library Director Jennifer Meyer-Stearns presented a summary of the Library's requested 2023 budget. As directed by the Budget Office, MPL submitted a cost-to-continue budget. The requested budget would allow MPL to maintain hours and services and included an inflation escalator for books, materials, equipment, and property services. It also reflects the job classification changes and salary increases for public services staff. MPL continues to work with the Department of Employee Relations (DER) to implement increases for additional positions. MPL will work closely with the Budget Office and Mayor's Office to prepare the 2023 proposed budget. Informational item.

#### **NEW BUSINESS**

9. **Election of Board Officers.** President Bria reviewed the slate presented by the Nominating Committee: Mark Sain for President, Chris Layden for Vice-President, Teresa Mercado for Financial Secretary, and Michele Bria as Past President. No other nominations were presented. Trustee Kowalski moved to approve the slate and Trustee Morgan seconded. Motion passed. After the motion, Mark Sain led the meeting as President.

10. **New Committee Assignments.** The Board reviewed the updated Committee assignment list and discussed Board vacancies. Informational item.

#### **BOARD EDUCATION**

11. **Department of Public Instruction (DPI)-MCFLS Liaison Reports.** Anne Rasmussen, Associate Director of Strategic Initiatives and Public Services, and Kelly Wochinske, Public Service Area Manager presented updates about DPI and MCFLS committees. The presentation slides are included at the end of these minutes.

Ms. Rasmussen and Ms. Wochinske each serve as a liaison between MCFLS and various DPI committees. Each Wisconsin library system has one representative on the committees and serving as the MCFLS liaison is part of MPL's role as a Resource Library.

Ms. Rasmussen is serving as the liaison for the MCFLS Inclusive Services Committee. This voluntary, ad hoc committee includes staff from MPL, Shorewood, Brown Deer, Wauwatosa, and North Shore. The committee's purpose is to create environments that are welcoming, open, and accessible for all. The work will center around policies and procedures with an equity lens, system-wide training for staff, and patron focused programming.

Ms. Wochinske is serving as the liaison for the standing MCFLS Youth Services Committee and Young Adult Services Committee, and has served as chair on both. These committees support planning and implementation of services that align with current best practices of youth and young adult library services while also serving as professional development opportunities for staff.

Partnership with DPI committees offers statewide training opportunities, learn about various DPI services, share MPL successes, and potentially identify additional financial support. Informational item.

#### **CLOSING REMARKS**

Trustee Morgan commended Director Johnson and the MPL staff for their excellent work on the Martin Luther King, Jr. Library Community Listening Session.

MPL Foundation (MPLF) Executive Director Ryan Daniels introduced Antoine Carter, new MPLF Director of Philanthropy. Mr. Carter gave a brief overview of his background and shared his excitement to be part of the MPL and MPLF team.

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With no further business, the Milwaukee Public Library Board of Trustees meeting of May 24, 2022 was adjourned at 5:52 p.m.

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Trustee Zamarripa Resolution  
May 2022

WHEREAS, Trustee Alderwoman JoCasta Zamarripa stepped down from the Milwaukee Public Library Board of Trustees on May 24, 2022 after two years of service; and

WHEREAS, Trustee Zamarripa served as an Aldermanic member, appointed to the Library Board by Mayor Tom Barrett in July 2020; and

WHEREAS, as part of her duties on the Board of Trustees, Trustee Zamarripa served on the Innovation & Strategy Committee and Services & Programs Committee; and

WHEREAS, during her service on the Innovation & Strategy Committee, Trustee Zamarripa supported the creation and implementation of a Racial Equity and Inclusion Action Plan; and

WHEREAS, during her tenure the Library implemented significant Green Infrastructure upgrades for increased use of renewable energy sources, cutting carbon emissions, and transitioning to a clean energy economy while focusing on racial justice and equity; and

WHEREAS, Trustee Zamarripa has supported Milwaukee Public Library and its vision to help people read, learn, and connect;

NOW, THEREFORE, BE IT HEREBY RESOLVED that members of the Board of Trustees of the Milwaukee Public Library express their appreciation to Alderwoman JoCasta Zamarripa for her service to the Library and citizens of Milwaukee; and

FURTHERMORE, BE IT RESOLVED that a copy of this resolution, suitably inscribed, be presented to Alderwoman JoCasta Zamarripa and that a copy hereof be spread upon the minutes of the regular meeting of the Board of Trustees held Tuesday, May 24, 2022.

Trustee Nicholson Resolution  
May 2022

WHEREAS, Trustee Supervisor Marcelia Nicholson stepped down from the Milwaukee Public Library Board of Trustees on May 24, 2022 after five years of service; and

WHEREAS, Trustee Nicholson served as a representative of the Milwaukee County Board of Supervisors, appointed to the Library Board by County Executive Chris Abele on January 23, 2017 and reappointed by County Executive David Crowley on March 19, 2021; and

WHEREAS, as part of her duties on the Board of Trustees, Trustee Nicholson served on the Services & Programs Committee; and

WHEREAS, during her tenure the Library adopted MPL 2022, the 2-year extension of the Library's Strategic Plan which prioritizes an increased focus on literacy and reading; and

WHEREAS, Trustee Nicholson joined the Board in the planning and development of Good Hope Library, MPL's newest mixed-use branch replacing the Mill Road Library; and

WHEREAS, Trustee Nicholson was instrumental in securing an additional \$50K in Milwaukee County funding to benefit all member libraries including MPL and allowed for enhancement of digital collections in Overdrive Advantage on high demand and Equity, Diversity, and Inclusion titles in 2021; and

WHEREAS, Trustee Nicholson has been a steadfast advocate of Milwaukee Public Library, a staunch believer in the importance of early childhood education, and supported MPL's vision to help people read, learn, and connect;

NOW, THEREFORE, BE IT HEREBY RESOLVED that members of the Board of Trustees of the Milwaukee Public Library express their appreciation to Supervisor Marcelia Nicholson for her service to the Library and citizens of Milwaukee; and

FURTHERMORE, BE IT RESOLVED that a copy of this resolution, suitably inscribed, be presented to Supervisor Marcelia Nicholson and that a copy hereof be spread upon the minutes of the regular meeting of the Board of Trustees held Tuesday, May 24, 2022.

Trustee Kovac Resolution  
May 2022

WHEREAS, Trustee Alderman Nik Kovac stepped down from the Milwaukee Public Library Board of Trustees on May 24, 2022 after fourteen years of service; and

WHEREAS, Trustee Kovac served as an Aldermanic member, appointed to the Library Board by Mayor Tom Barrett on June 10, 2008; and

WHEREAS, Trustee Kovac has been a member of various committees, including Building & Development Committee, Finance & Personnel Committee, and Innovation & Strategy Committee; and

WHEREAS, as part of his duties on the Board of Trustees, Trustee Kovac served on the Milwaukee County Federated Library System (MCFLS) Board of Trustees; and

WHEREAS, during his service on the Building & Development Committee, Trustee Kovac supported the transformation of Milwaukee Public Library branch libraries, including the Villard Square, East, Tippecanoe, Mitchell Street, and Good Hope branches, participating in additional updates and renovations of and innovations within the historic Central Library; and

WHEREAS, during his tenure the Library adopted MPL 2022, the 2-year extension of the Library's Strategic Plan which prioritizes an increased focus on literacy and reading; and

WHEREAS, across his fourteen years of service he witnessed and helped to lead changes in library services, from the introduction of Wi-Fi, eBooks, and self-service check-out to sorting machines, express libraries, maker spaces, and virtual programming; and

WHEREAS, Trustee Kovac has been a champion of Milwaukee Public Library in his role as a Trustee and member of the Common Council; his expertise helped guide the Library in matters related to the legislative and political process, always seeking to place the library in a favorable position;

NOW, THEREFORE, BE IT HEREBY RESOLVED that members of the Board of Trustees of the Milwaukee Public Library express their appreciation to Alderman Nik Kovac for his service to the Library and citizens of Milwaukee; and

FURTHERMORE, BE IT RESOLVED that a copy of this resolution, suitably inscribed, be presented to Alderman Nik Kovac and that a copy hereof be spread upon the minutes of the regular meeting of the Board of Trustees held Tuesday, May 24, 2022.





## **BOARD OF TRUSTEES COMMITTEES 2022-2023**

### **LIBRARY BUILDING & DEVELOPMENT COMMITTEE**

Michael Morgan, Chair  
Chris Layden, Vice-Chair  
Matt Kowalski  
Scott Spiker  
VACANT

### **EXECUTIVE COMMITTEE**

Mark Sain, President  
Chris Layden, Vice-President  
Teresa Mercado, Financial Secretary  
Michele Bria, Past President

### **FINANCE & PERSONNEL COMMITTEE**

Teresa Mercado, Chair  
Milele Coggs, Vice-Chair  
Jennifer Smith  
Scott Spiker  
VACANT

### **INNOVATION & STRATEGY COMMITTEE**

Matt Kowalski Chair  
Erika Siemsen, Vice-Chair  
Scott Spiker  
VACANT  
VACANT

### **LIBRARY SERVICES & PROGRAMS COMMITTEE**

Milele Coggs, Chairperson  
Jennifer Smith, Vice-Chair  
Michael Morgan  
Erika Siemsen  
VACANT

### **AUXILIARY COMMITTEES**

Michele Bria, Urban Libraries Council Executive Board  
Michele Bria, Milwaukee Public Library Foundation Board and MPLF Balancing the Books Committee  
Mark Sain, MPLF Balancing the Books Committee  
Erika Siemsen, Milwaukee County Federated Library System Board

*May 2022*

**Milwaukee Public Library  
Financial Report  
May 31, 2022**

**2022**

**2021**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 24,494,523	\$ 10,454,608	42.7%
<i>Fines</i>	\$ 138,000	\$ 29,535	21.4%
<i>Lost Materials, etc.</i>	\$ 60,000	\$ 23,817	39.7%
<i>MCFLS Contracts</i>	\$ 760,469	\$ 197,985	26.0%
<b>Total City Appropriation</b>	<b>\$ 25,452,992</b>	<b>\$ 10,705,945</b>	<b>42.1%</b>

	Budget	Received to date	% Received
	\$ 23,881,151	\$ 9,725,678	40.7%
	\$ 157,000	\$ 5,810	3.7%
	\$ 71,000	\$ 18,664	26.3%
	\$ 762,627	\$ 193,915	25.4%
<b>Total</b>	<b>\$ 24,871,778</b>	<b>\$ 9,944,067</b>	<b>40.0%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 13,549,077	\$ 5,765,982	42.6%
<i>Fringe Benefits</i>	\$ 6,232,576	\$ 2,704,034	43.4%
<b>Total</b>	<b>\$ 19,781,653</b>	<b>\$ 8,470,016</b>	<b>42.8%</b>

	Budget	Spent to date	% Spent
	\$ 13,001,478	\$ 5,031,152	38.7%
	\$ 5,980,680	\$ 2,232,295	37.3%
<b>Total</b>	<b>\$ 18,982,158</b>	<b>\$ 7,263,447</b>	<b>38.3%</b>

**Operating Expenses**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 109,300	\$ 17,157	15.7%
<i>Tools &amp; Machinery Parts</i>	\$ 20,470	\$ 2,485	12.1%
<i>Construction Supplies</i>	\$ 23,000	\$ 8,638	37.6%
<i>Energy</i>	\$ 684,000	\$ 265,879	38.9%
<i>Other Operating Supplies</i>	\$ 193,225	\$ 45,811	23.7%
<i>Vehicle Rental</i>	\$ 9,000	\$ 1,148	12.8%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,000	\$ 7,238	32.9%
<i>Professional Services</i>	\$ 215,912	\$ 176,808	81.9%
<i>Information Technology Services</i>	\$ 432,972	\$ 262,135	60.5%
<i>Property Services</i>	\$ 1,325,660	\$ 645,297	48.7%
<i>Infrastructure Services</i>	\$ 36,000	\$ 19,396	53.9%
<i>Vehicle Repair Services</i>	\$ -	\$ -	100.0%
<i>Other Operating Services</i>	\$ 151,548	\$ 32,667	21.6%
<i>Reimburse Other Departments</i>	\$ 91,000	\$ (2,434)	-2.7%
<b>Total</b>	<b>\$ 3,314,087</b>	<b>\$ 1,482,225</b>	<b>44.7%</b>

	Budget	Spent to date	% Spent
	\$ 114,427	\$ 35,471	31.0%
	\$ 20,001	\$ 13,119	65.6%
	\$ 21,500	\$ 5,843	27.2%
	\$ 787,811	\$ 220,592	28.0%
	\$ 208,812	\$ 49,905	23.9%
	\$ 9,450	\$ 941	10.0%
	\$ 28,050	\$ 4,219	15.0%
	\$ 248,250	\$ 124,164	50.0%
	\$ 407,800	\$ 300,629	73.7%
	\$ 1,252,790	\$ 621,327	49.6%
	\$ 35,000	\$ 29,273	83.6%
	\$ -	\$ -	100.0%
	\$ 157,953	\$ 39,597	25.1%
	\$ 271,310	\$ 281,456	103.7%
<b>Total</b>	<b>\$ 3,563,154</b>	<b>\$ 1,726,536</b>	<b>48.5%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,714,000	\$ 633,309	36.9%
<i>Computers, etc.</i>	\$ 309,229	\$ 18,851	6.1%
<i>Other</i>	\$ 75,823	\$ 9,111	12.0%
<b>Total</b>	<b>\$ 2,099,052</b>	<b>\$ 661,271</b>	<b>31.5%</b>

	Budget	Spent to date	% Spent
	\$ 1,800,000	\$ 669,157	37.2%
	\$ 227,056	\$ 181,489	79.9%
	\$ 46,610	\$ 9,292	19.9%
<b>Total</b>	<b>\$ 2,073,666</b>	<b>\$ 859,938</b>	<b>41.5%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Property Payment</i>	\$ 7,800	\$ -	0.0%
<i>East Property Payment</i>	\$ 3,500	\$ -	0.0%
<i>Mitchell Street Property Payment</i>	\$ 71,000	\$ 27,000	38.0%
<i>Good Hope Property Payment</i>	\$ 45,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 130,900	\$ 65,433	50.0%
<b>Total</b>	<b>\$ 258,200</b>	<b>\$ 92,433</b>	<b>35.8%</b>

	Budget	Spent to date	% Spent
	\$ 7,500	\$ -	0.0%
	\$ 3,000	\$ 2,996	0.0%
	\$ 69,000	\$ 27,000	39.1%
	\$ 45,000	\$ -	0.0%
	\$ 128,300	\$ 64,150	50.0%
<b>Total</b>	<b>\$ 252,800</b>	<b>\$ 94,146</b>	<b>37.2%</b>

<b>Total City Expenses</b>	<b>\$ 25,452,992</b>	<b>\$ 10,705,945</b>	<b>42.1%</b>
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<b>Total</b>	<b>\$ 24,871,778</b>	<b>\$ 9,944,067</b>	<b>40.0%</b>
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**Milwaukee Public Library  
Financial Report  
May 31, 2022**

**2022**

**2021**

**Additional Funding Sources**

**Contract Grants**

	Budget	Spent to date	% Spent
<i>WTBBL Jul '21 - Jun '22</i>	\$ 1,132,000	\$ 843,630	74.5%
<i>ILS Jul '21 - Jun '22</i>	\$ 105,750	\$ 95,067	89.9%
<b>Total</b>	<b>\$ 1,237,750</b>	<b>\$ 938,697</b>	<b>75.8%</b>

	Budget	Spent to date	% Spent
	\$ 1,053,580	\$ 887,760	84.3%
	\$ 102,950	\$ 78,352	76.1%
	<b>\$ 1,156,530</b>	<b>\$ 966,112</b>	<b>83.5%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 113,000	\$ 80,097	70.9%
<i>Programming</i>	\$ 34,000	\$ 5,408	15.9%
<i>Training</i>	\$ 15,000	\$ 4,501	30.0%
<i>Marketing</i>	\$ 29,000	\$ 9,305	32.1%
<i>Contingency</i>	\$ 4,000	-	0.0%
<i>Board Development</i>	\$ 4,000	\$ 336	8.4%
<i>Strehlow 50+</i>	\$ 39,045	-	0.0%
<b>Total</b>	<b>\$ 238,045</b>	<b>\$ 99,647</b>	<b>41.9%</b>

	Budget	Spent to date	% Spent
	\$ 85,303	\$ 44,078	51.7%
	\$ 24,000	\$ 4,540	18.9%
	\$ 8,000	\$ 2,239	28.0%
	\$ 20,000	\$ 90	0.5%
	\$ 2,500	-	0.0%
	\$ 4,000	\$ 148	3.7%
	\$ 39,615	-	0.0%
	<b>\$ 183,418</b>	<b>\$ 51,095</b>	<b>27.9%</b>

**Foundation Funds**

	Budget*	Spent to date	% Spent
<i>Materials</i>	\$ 536,095	\$ 12,776	2.4%
<i>Programming</i>	\$ 1,810,580	\$ 234,550	13.0%
<b>Total</b>	<b>\$ 2,346,675</b>	<b>\$ 247,326</b>	<b>10.5%</b>

	Budget*	Spent to date	% Spent
	\$ 405,967	\$ 14,327	3.5%
	\$ 1,640,850	\$ 249,903	15.2%
	<b>\$ 2,046,817</b>	<b>\$ 264,230</b>	<b>12.9%</b>

\*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover.

**Investments**

U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327149519 dated 12/1/21 and maturing 8/1/22 at a rate of 0.005%...\$300,000.00

**Director's Report****May and June 2022 Activities**

Johnson was asked to join a tour with County Supervisor Marcelia Nicholson, WI State Senator LaTonya Johnson and Mayor Cavalier Johnson to highlight MPL youth programs at the Washington Park Branch. Johnson and Branch Manager Jennifer Webb highlighted programs supporting children's literacy as well as Teen Connected Learning and the newly funded MPL AmeriCorps, an expansion of LibraryNow which started in 2015 to support student achievement and information literacy skills. The additional funding will allow for adding new components including social-emotional support with near-peer mentors, programming in more schools with 20 AmeriCorps members added to the team, enhanced after-school programming in branches and summer reading program support to keep youth engaged year-around. Both programs recently received an infusion of new funding that will help reach and employ more youth and to sustain the programming for multiple years.

Director Johnson and Mayor Cavalier Johnson welcomed many enthusiastic supporters of the new MPL Poet Laureate, Mario "The Poet" Willis at his inaugural event. The Rare Books Room was filled with friends of the poet and the library, lovers of poetry, other poets, board members, MPL staff and other City employees and even travelers from Toronto who professed their love of poetry and were thrilled to literally stumble on news of this event as they were searching the online calendar to see what was happening in Milwaukee as they were passing through. Feedback from attendees was extremely positive and MPL staff who coordinated the selection process and program are to be commended for their hard work toward a highly successful program, the first of many more to come with MPL's new Poet Laureate.

Johnson continues her service on the Westown Association Board, of which, Central Library is a visible and prominent member. She takes many opportunities to engage supporters and allies, and advocate for and promote MPL throughout the community including Rotary, Wisconsin Digital Equity & Inclusion Stakeholders group, Friends of the MPL and Foundation Boards, Milwaukee Broadband Partnership, MCFLS, Children's Hospital of WI Forest Home Clinic Grand Opening, Women United of United Way and Wisconsin Policy Forum.

Johnson engaged in Board development work as new Trustees joined to fill vacancies and others assumed new committee responsibilities after several position changes following the annual meeting.

**May 2022****Summary of VIRTUAL and IN-PERSON PROGRAMS**

2022 – 2024 Milwaukee Poet Laureate

Mario "The Poet" Willis

Inaugural Reading

The Inaugural Reading ceremony for Mario "The Poet" Willis took place on Thursday, June 23, at 3:00 pm in the Central Library Krug Rare Books Room. Attendance confirmed Mario's popularity with the community, as over 70 people were present for the standing room only event, including MPL Board Chair, Michael Sain, and members of local media outlets.

City Librarian Joan Johnson opened the ceremony with welcoming remarks that set a celebratory tone for the afternoon. Mayor Cavalier Johnson next shared more about Mario's background as a Milwaukee native, his long-standing role in the Milwaukee poetry community and his ongoing support and mentoring of emerging poets. The crowd was further energized and delighted by emcee Antoine Carter, MPL Foundation's Director for Philanthropy. Antoine animatedly introduced Dasha Kelly Hamilton, immediate-past MPL Poet Laureate; fellow poets Sue Blaustein, Tenine Fleck, and Britney Morgan, who all performed either their own work or pieces written by Mario. Mario then took the stage and performed a piece of his own work to rapturous applause.

All of the poets were enthusiastically received, and Mario received two standing ovations. There was such a heartfelt outpouring of community support from the poets, friends, and others assembled in support; it was encouraging to witness the multiple generations of poets Mario has mentored and supported over the years. A festive reception followed in the Library's Rotary Community Room.

## MPL HELPS PEOPLE READ

English Reading Hour. The Refugee and Immigrant Services Committee hosted our monthly session where attendees can practice English reading and speaking with other learners. We read poems and short stories with others and talked about what we've read. Attendance: 4

Book Chat with Kristopher Pollard. Librarians Beth Gabriel and Greg Comly welcomed special guest Kristopher Pollard from Milwaukee Film to share and chat about a list of curated books guaranteed to fill up your to-be-read pile. Kristopher Pollard is an artist/illustrator and has been the Membership Manager for Milwaukee Film for the past ten years. Born in St. Louis, Missouri he moved to Milwaukee twenty years ago to work for the Harry W. Schwartz Bookshops and has called Wisconsin his home ever since. His love of film is only rivaled by his love for books! Attendance: 19

## MPL HELPS PEOPLE LEARN

Technology Tuesdays (series) – This program supports the Milwaukee Public Library's strategic plan outcome of increasing digital inclusion by identifying current and future trends in all realms of technology and presenting them to library patrons in a straightforward and easy to understand manner. This month we discussed Fandoms before delving into Microsoft May, covering: Outlook and Outlook Calendar, Microsoft Word, Microsoft Excel, and Microsoft PowerPoint. The program is also very popular for asynchronous program participation, with April recordings receiving 40 views this month. Attendance: 81

Small Business Success Story: Blushed Beat Beauty. DarylAnne Stadler of Blushed Beat Beauty presented Small Business Success Story: Blushed Beat Beauty. Ms. Stadler shared her small business ownership journey through a storytelling format as well as conversational style. She covered her backstory, how she discovered her passion for artistry in makeup, what barriers she faced as well as how she overcame them, and provided advice on how to get started and grow a small business through such examples as social media, networking, and goal setting. Attendance: 3

English Conversation Hour. The Refugee and Immigrant Services Committee hosted our weekly session for adult English language learners. We discussed strategies for small talk and used structured practice to activate vocabulary and language skills. Some topics we discussed included how to make a complaint, discussing our hometowns, describing objects, and talking about activities to do in May. Weekly sessions: 5 Tuesdays in May. Total Attendance: 42

## MPL HELPS PEOPLE CONNECT

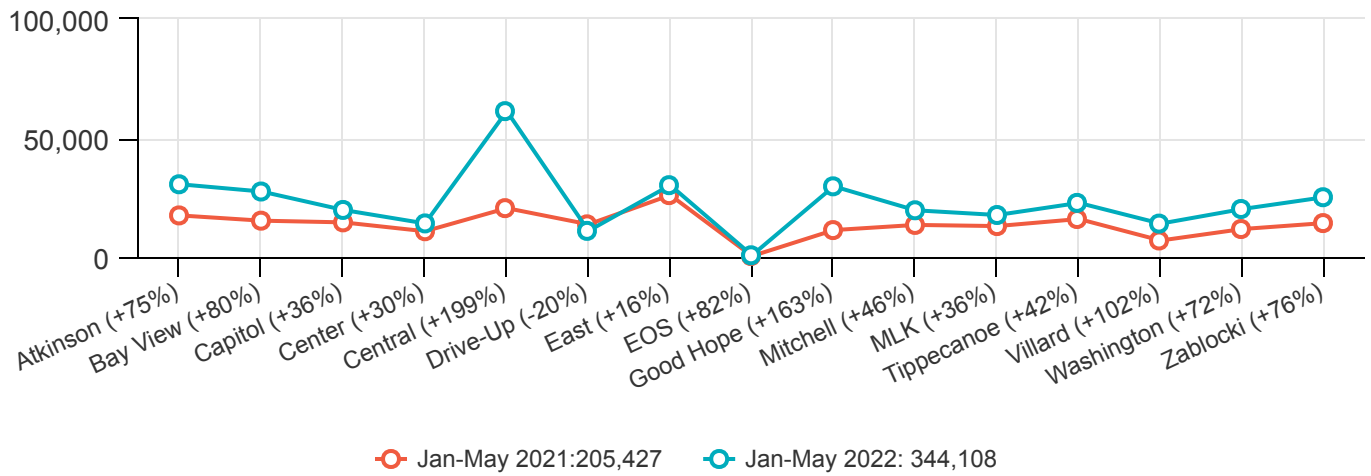
Snack Hack (series). Sharrie Agee, the 2022 Cargill Community Kitchen Coordinator, is starting her tenure off with a revival of the beloved Snack Hack program at Mitchell Street Branch Library. Snack Hack is a food and nutrition curriculum program built into weekly sessions designed to teach all aspects of food: nutritional elements, food groups, cooking principles, history of food, how food is grown, cultural connections to what we eat, how food works in our bodies and methods on how to prepare meals at home. Sessions include a cooking demonstration and a snack for attendees. Total attendance: 41

MPL Houseplant and Cuttings Swap (series) – This monthly program series supports the library's strategic plan outcome of being the community's third place. Some patrons brought in one or dozens of plants to share with others in their community and those who didn't plan on attending were still able to leave with seeds for their garden from the Tippecanoe Seed Library, or a beautiful houseplant from one of their neighbors. At this event, there was also a resource table showcasing Accessible Gardening Tools presented in partnership with the Lifelong Gardening Project. Attendance: 29

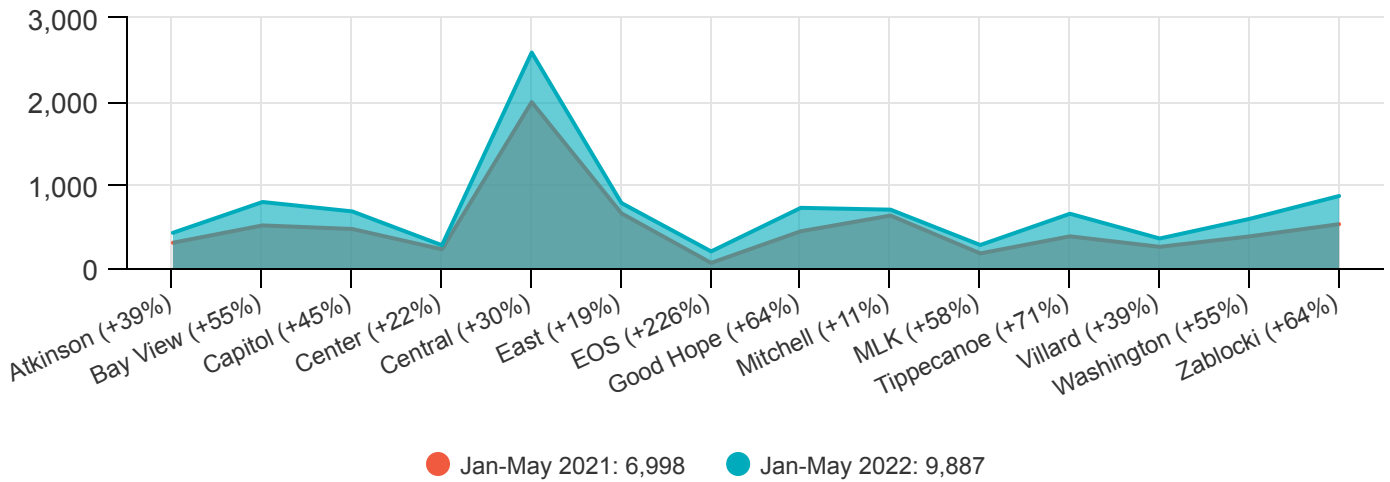
Active Adult: Poi Class for Beginners – This program was borne of a partnership with local Poi instructor Marilyn Besasie who generously donated her time and 20 years of expertise to the library in the FIRST in-person program at Tippecanoe in over two years. Attendees spun poi (soft spheres attached to a string and held in both hands) to fun music on the west lawn outside the Tippecanoe branch. Attendance: 26

**Total attendance** for 37 programs this month: 450

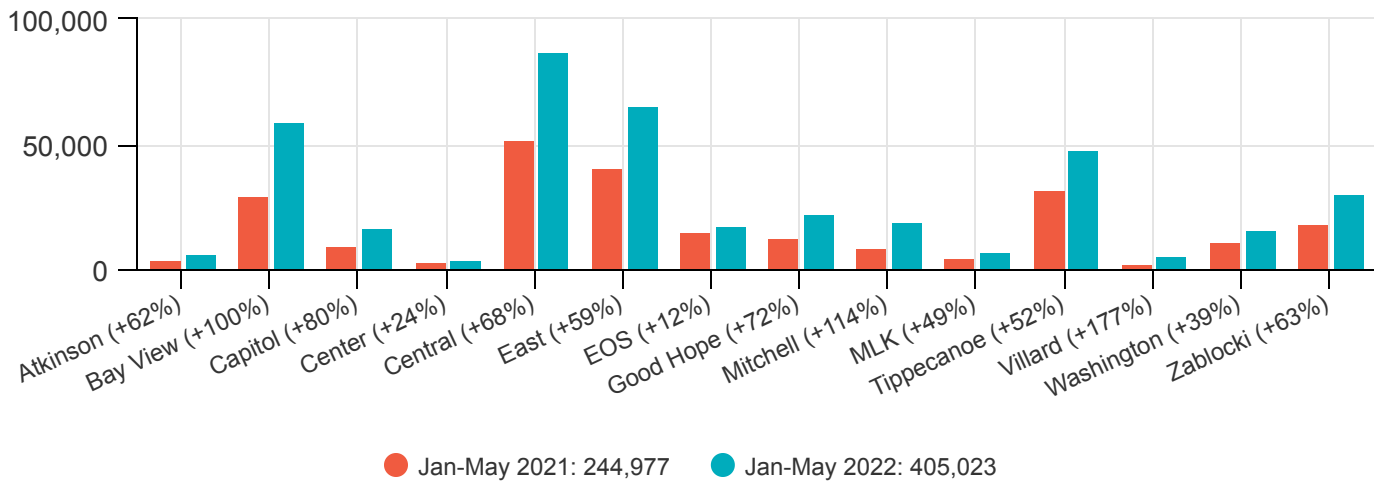
# Patron Visits



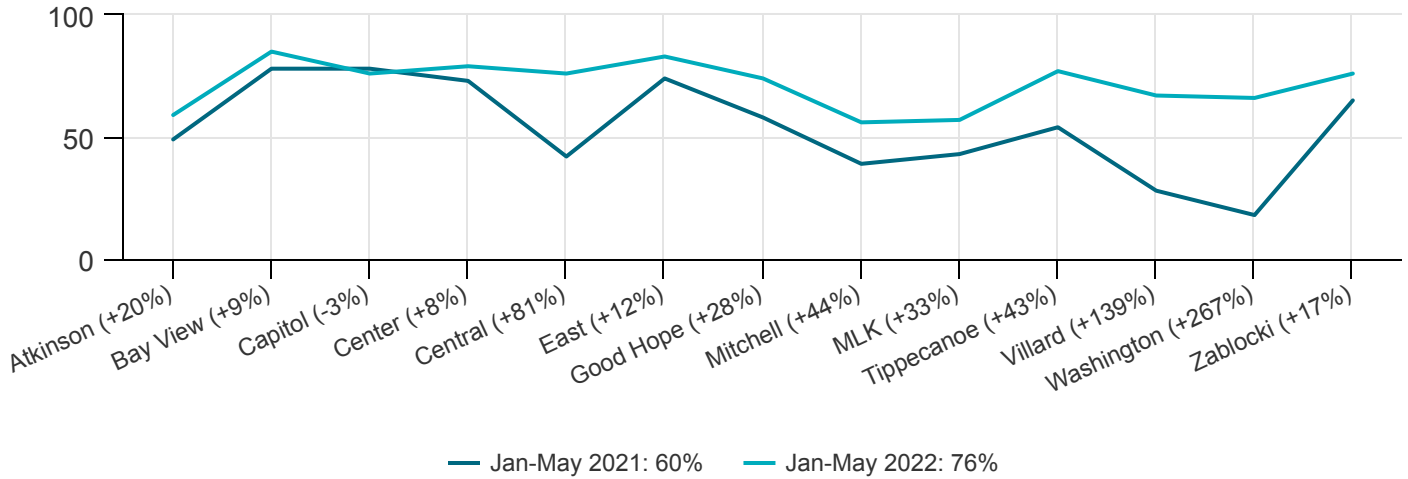
# Registration



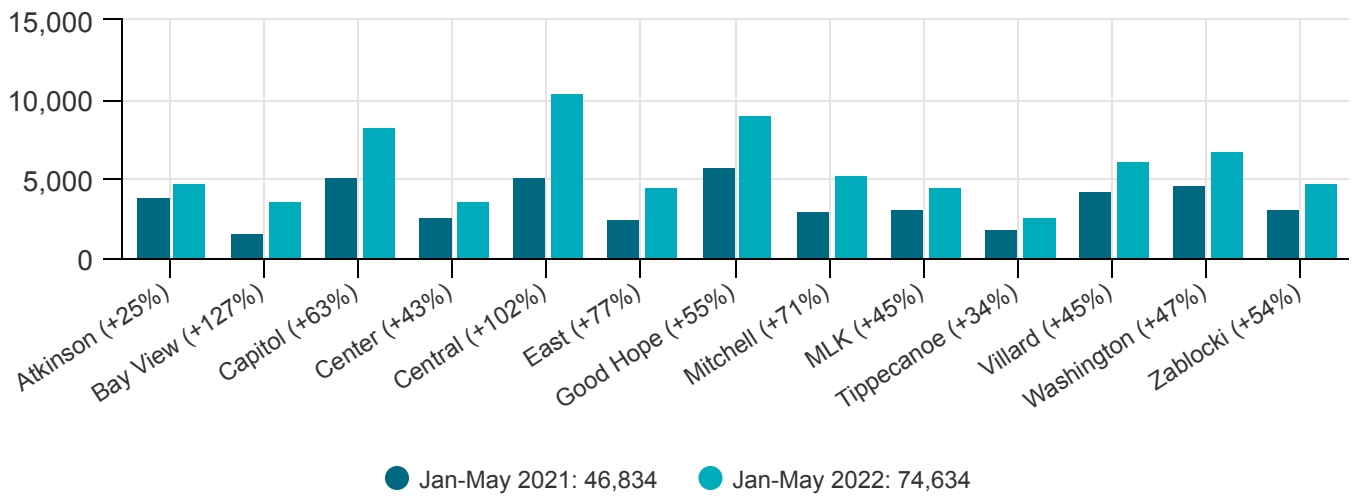
# Traditional Circulation



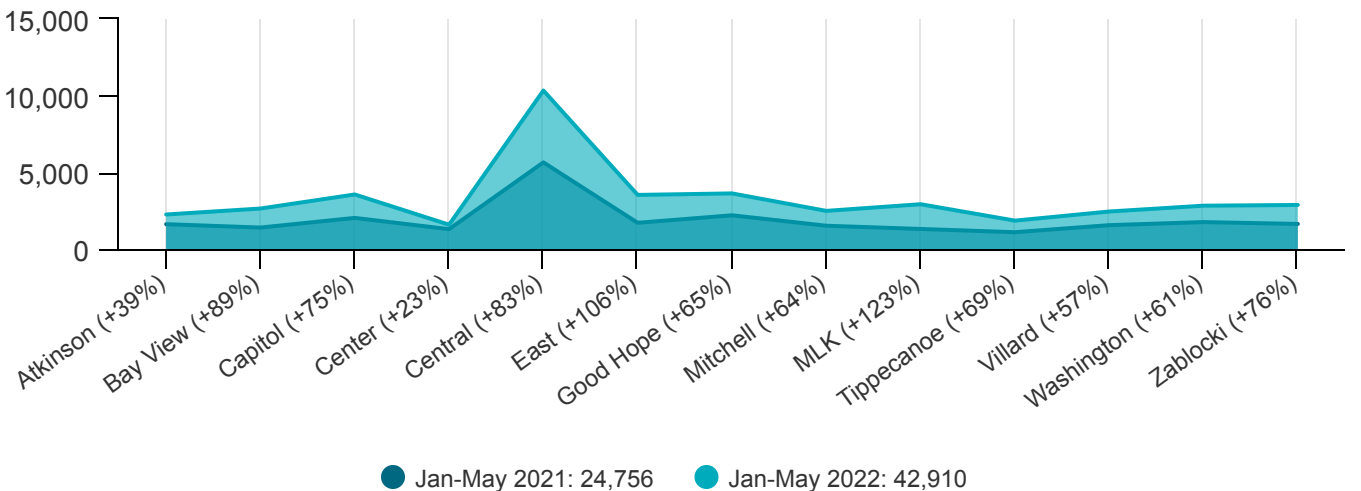
# Self-Checkout (%)



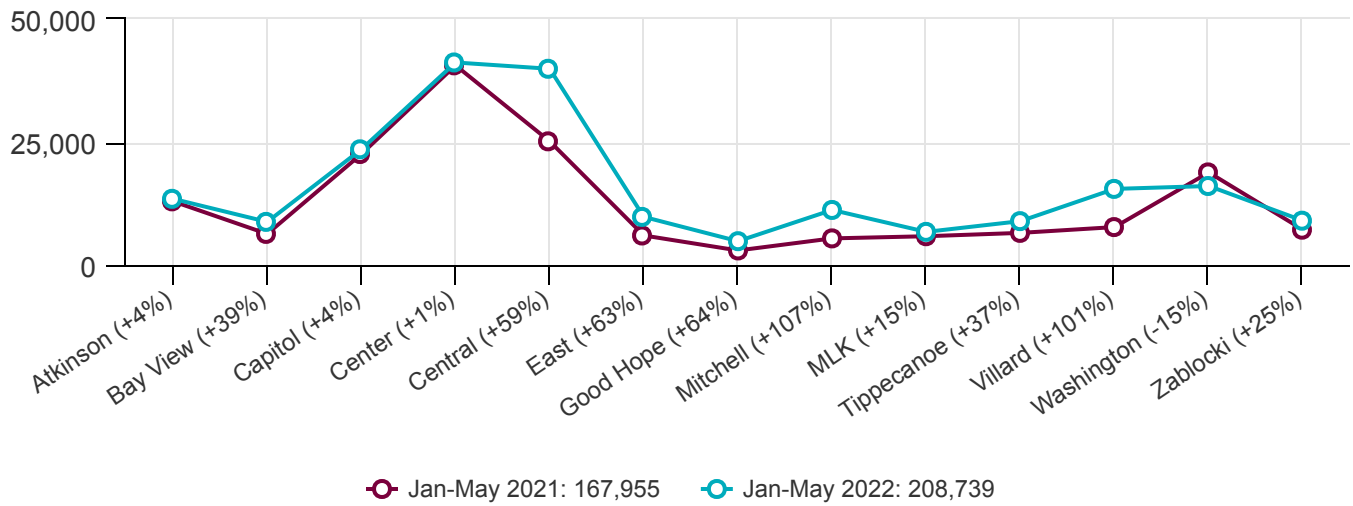
# Print/Copy/Fax Jobs



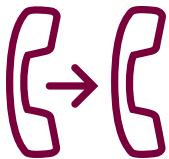
# Public Computer Sessions



# Wi-Fi Sessions



# Ready Reference



25,622

Calls Answered  
Last Year: 29,075



1,162

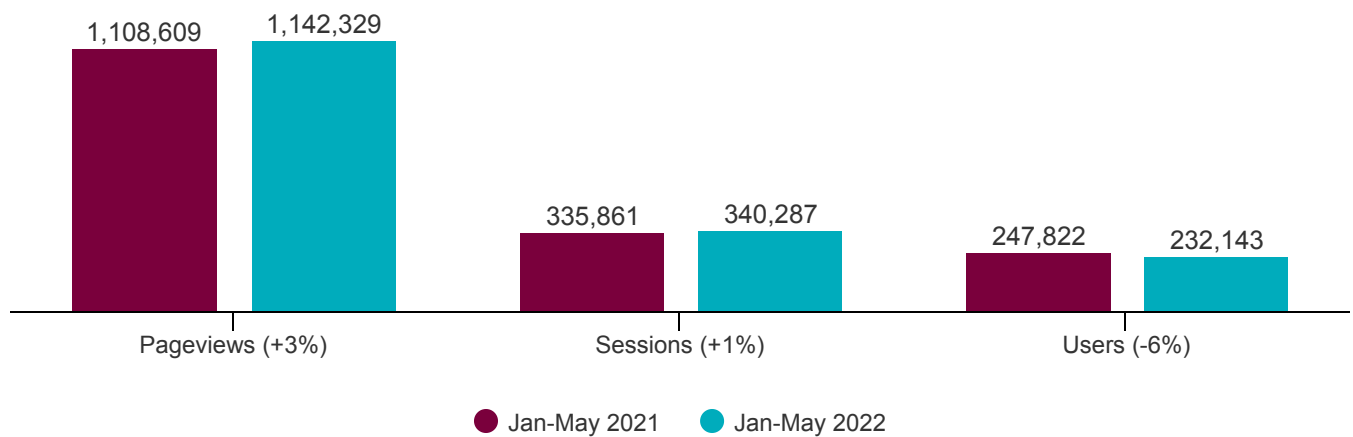
Chat Sessions  
Last Year: 959



701

Email Responses  
Last Year: 705

# Webpage Usage

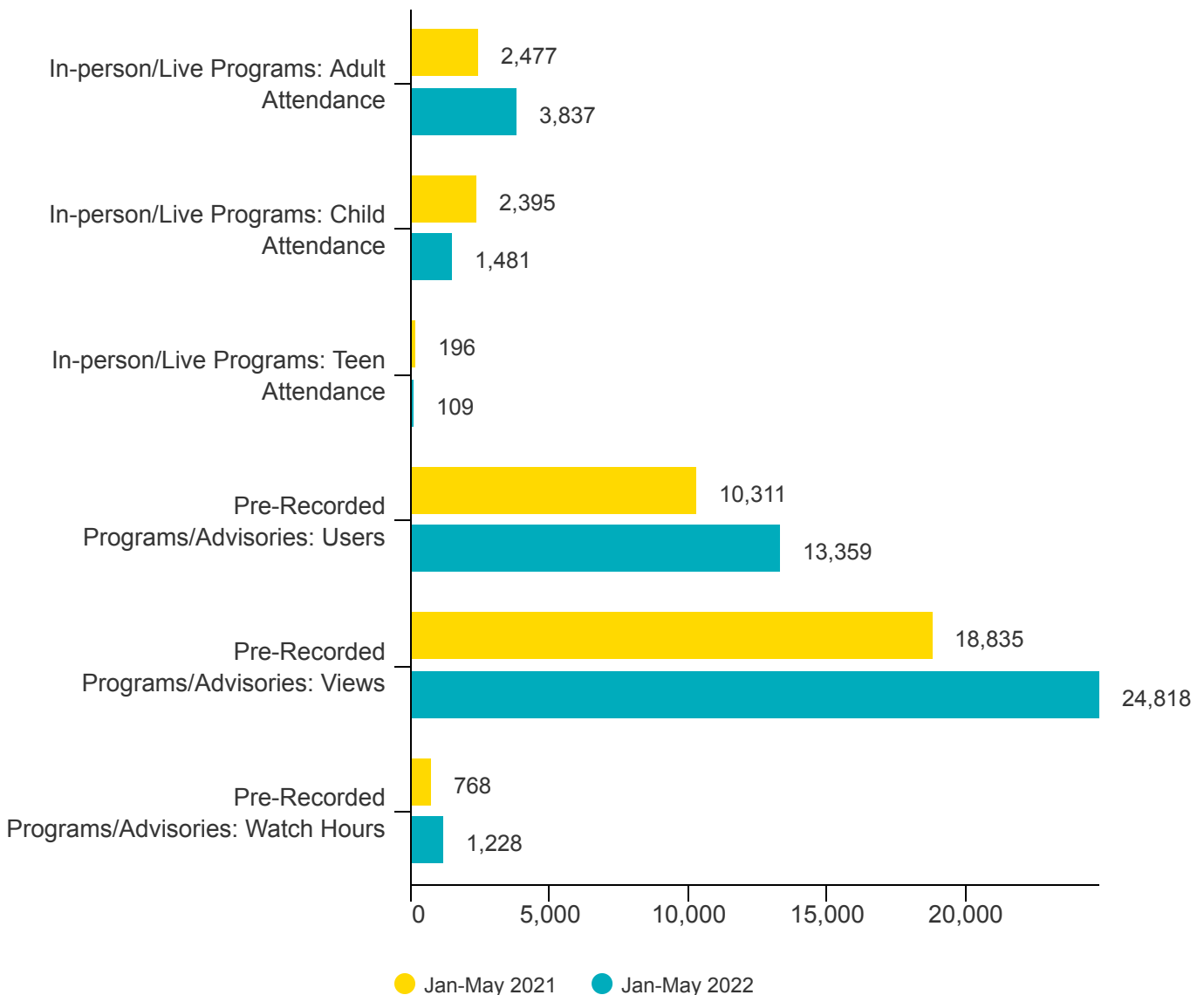




# eCirculation

Platform	Jan-May 2021	Jan-May 2022	Change
Freegal Music	45,055	36,619	-19%
hoopla Digital	18,122	19,762	9%
Kanopy	-	3,937	New to 2022
OverDrive	121,979	138,877	14%
Total	185,156	199,195	8%

# Programming



**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE  
MINUTES**

**Thursday, June 16, 2022**

**Virtual via GoToMeeting**

**PRESENT:** Mark Sain, Michele Bria, Teresa Mercado, Joan Johnson

**EXCUSED:** Chris Layden

**OTHERS**

**PRESENT:** MPL: Jennifer Meyer-Steans, Anne Rasmussen, Rebecca Schweisberger

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President Sain called the MPL Board of Trustees Executive Committee meeting to order at 4:01 p.m. on June 16, 2022. All Trustees participated by video conference.

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1. **Approval of the Minutes.** President Sain entertained a motion to accept the minutes from the November 17, 2021 meeting. Trustee Bria moved to approve and Trustee Mercado seconded. Motion passed.
2. **Department of Public Instruction (DPI) Inclusive Services Statement.** Anne Rasmussen, Associate Director of Strategic Initiatives and Public Services, presented the statement, listed as Attachment B of the agenda. Ms. Rasmussen serves as the MCFLS liaison to the statewide Inclusive Services Team. In February 2022, the DPI Inclusive Services Statement was presented to the MCFLS Board and was unanimously adopted. The MCFLS Board strongly encourages all member libraries present the statement for approval to their respective boards. The document states explicitly that library services should be inclusive for everyone, regardless of race, gender, age, or any other demographic or status. It is also a statement of commitment from library leadership and staff to continuously look for ways to improve access to materials, services, spaces, and programs. This continuous improvement is ongoing and innovative solutions will continue to be explored. Trustee Bria moved to approve the statement and recommend its adoption. Trustee Mercado seconded. Motion passed.
3. **Bylaws Discussion.** Library Director Joan Johnson sought the Committee's guidance on Article 3, Section 3 of the bylaws. In preparation for the Board Officer election held in May, the bylaws were reviewed. Director Johnson noted that, per the bylaws, the financial secretary is to receive monthly statements of the Trust Funds performance from the investment management firm. Director Johnson learned that this has not been the practice for several years. The statements are received and reviewed by the Deputy Director and Library Business Manager and the information is regularly shared with the Board through other channels. Following discussion, Trustee Bria moved to authorize Library Administration to draft an amendment to the bylaws (Article 3, Section 3) to strike the statement regarding sending monthly reports to the Financial Secretary and add a statement indicating the monthly Trust Fund statements will be reviewed by Library Administration. The amendment will align the bylaws with current practices. Trustee Mercado seconded. Motion passed.
4. **2022 Progress Report.** Library Director Joan Johnson presented an update on the status of selected library goals.
  - **Implementation of the Racial, Equity, and Inclusion Action Plan:** The strategic goals, desired outcomes, and suggested metrics of success have been identified. MPL is in the beginning of the implementation phase. A work plan with defined action steps and timeline has been created. A

REI Committee has been formed to work with Administration and project leads to ensure accountability.

- Reinstatement of in-person programs and services: MPL implemented the final phase of reopening on June 6<sup>th</sup>. Community rooms, conference rooms at all locations can be reserved by the public; the Business Commons at Central Library was finally opened for public use. Community partnerships have been reestablished to help activate the space.
- Branch Redevelopment: There is continued progress on the design phase of the Martin Luther King, Jr. branch redevelopment. Groundbreaking has been postponed due to funding gaps. The developers have applied for additional tax credits from the Wisconsin Housing and Economic Development Authority (WHEDA).
- Increased support to students, including the LibraryNOW expansion: MPL has received additional funding to place AmeriCorps workers in schools, libraries, and community locations. Their work will focus on teaching 21<sup>st</sup> century technology skills to children and teens. The funding will allow the program to run for 3 years.
- Improve high-speed broadband internet access in underserved communities: Director Johnson is part of a local coalition, the Milwaukee Broadband Partnership, which includes all levels of local government, anchor institutions, and philanthropies. The Partnership recently released a Request for Proposal (RFP) for a consultant to complete a feasibility study for Milwaukee, which is necessary for the project to be eligible for funding through various sources. Next steps and goals include selection of a consultant by the end of June and completion of the feasibility study by the end of the year. The plan and budget proposal will be revised accordingly based on study results. Long-term goals include broader fiber infrastructure and highest quality broadband accessible to all Milwaukee residents. MPL has partnered with Safe & Sound to install a hot spot in their mobile outreach van, which visits underserved communities in Milwaukee.
- Vision Zero: Mayor Cavalier Johnson has directed all City departments to identify 3 strategies to curb reckless driving in Milwaukee over the summer months. MPL is focused on provision of information, resource referral, and education in partnership with other departments and agencies. The library is advocating for changes at the State level to reinstate publishing of the Motorist Handbook, which is currently only available online. MPL will partner with other organizations to host driver's education courses.
- ARPA Applications: Governor Evers has approved \$400,000 in state funding (via American Rescue Plan Act) for the Teen ConnectEd Learning program.

Informational item.

5. **Board Vacancies.** The Committee discussed current Board vacancies, demographics, and the timeline for appointments. Director Johnson is working with appointing authorities to make recommendations to ensure diversity of the Board. Informational item.

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The meeting of the Milwaukee Public Library Board's Executive Committee was adjourned at 5:16 p.m. on June 16, 2022.

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