



Vision
MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.

Mission
Inspiration starts here – we help people read, learn, and connect.

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Tuesday, November 22, 2022
4:00 p.m.

Central Library
Rotary Club of Milwaukee Community Room
814 W. Wisconsin Avenue
Milwaukee, WI 53233

BOARD PHOTO & GIFT GIVING

4:00 – 4:15
BOARD PHOTO

4:15 – 4:20
WELCOME & ROLL CALL

4:20 – 4:30
PUBLIC COMMENT

4:30 – 4:35
CONSENT AGENDA

Attachment A, page 3

1. **Regular Board Meeting Minutes, October 25, 2022.**
2. **Committee Reports**
 - a. Finance & Personnel Committee Meeting Minutes – October 25, 2022
 - b. Services & Programs Committee Meeting Minutes – November 2, 2022
 - c. Executive Committee Meeting Minutes – November 15, 2022
3. **Administrative Reports.**
 - a. Financial Report
 - b. Library Director's Report
 - c. Statistics
4. **Updated Committee Assignments.**

OLD BUSINESS

4:35 – 4:50

5. **2023 Budget.** The Board will review the adopted operating budget for 2023.

NEW BUSINESS

4:50 – 5:00

- 6. **2023 Library Hours.** The 2023 Schedule of Hours will be presented to the Trustees for approval. Attachment B, page 30

5:00 – 5:10

BOARD DEVELOPMENT

- 7. **Urban Libraries Council (ULC) Executive Board Report.** Trustee Bria will present an update on the work of the ULC Executive Board.

5:10 – 5:15

- 8. **Closing Remarks and Adjournment.**

REMINDER: Next scheduled meetings are:

January 10, 2023 Innovation & Strategy Committee – Video Conference Call, 9:00 a.m.

January 12, 2023 Building & Development Committee – Video Conference Call, 8:00 a.m.

January 24, 2023 Finance & Personnel Committee – Video Conference Call, 8:30 a.m.

*January 24, 2023 Board Meeting – **IN PERSON**, 4:00 p.m. (**No remote option, face masks are optional**)*

Trustees

Mark Sain, *President*, Chris Layden, *Vice-President*, Teresa Mercado, *Financial Secretary*, Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Felicia Saffold, Erika Siemsen, Ald. Scott Spiker, Sup. Kathleen Vincent, Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary’s Assistant* (414) 286-3021

The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library’s many patrons, its staff, the common good of the community, and this critical and enduring institution.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk’s Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director’s Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES

REGULAR MEETING

MINUTES

Tuesday, October 25, 2022

**Central Library
Rotary Club of Milwaukee Community Room
814 West Wisconsin Avenue
Milwaukee, WI 53233**

PRESENT: Mark Sain, Chris Layden, Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Erika Siemsen, Ald. Scott Spiker, Joan Johnson

EXCUSED: Teresa Mercado, Felicia Saffold

STAFF: Hermoine Bell-Henderson, Heather Berg, Maria Burke, Eileen Force Cahill, Tammy Mays, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Joseph Moretz, Amelia Osterud, Karli Pederson, Victoria Robertson, Marian Royal, Rebecca Schweisberger, Kelly Wochinske

OTHERS

PRESENT: Budget and Policy Division: Mason Lavey
MPL Foundation: Ryan Daniels, Antoine Carter

President Mark Sain called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:05 p.m. on October 25, 2022 with a quorum present. Trustee Coggs participated by conference phone.

PUBLIC COMMENT

Patron Phyllis Wax submitted a statement to be read into the record. The statement is attached at the end of these minutes.

CONSENT AGENDA

1. **Regular Board Meeting Minutes September 27, 2022.**
2. **Committee Reports**
 - a. Innovation & Strategy Committee Meeting Minutes – October 4, 2022
 - b. Building & Development Committee Meeting Minutes – October 13, 2022
3. **Administrative Reports**
 - a. Financial Report
 - b. Library Director's Reports
 - c. Statistics
4. **Revised 2022 Meeting Schedule.**

REPORTS

5. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Erika Siemsen reported on the October 3, 2022 meeting. The 2023 MCFLS budget and systems plan. MCFLS is prioritizing use of resources and expertise to encourage patrons to return to the libraries. There is an effort to support member libraries and advocate on their behalf. A library compensation study will be undertaken to define positions, classifications, and provide guidance for library directors. Informational item.
6. **Finance & Personnel Committee Meeting.** Committee member Trustee Spiker reported on the October 25, 2022 meeting and presented the following action items:
 - The Committee approved a request to expend \$205,000 unrestricted and \$15,000 restricted funds from the MPL investment fund in 2023. Trustee Morgan moved to approve the request and Trustee Kowalski seconded the motion. Motion passed.
 - The Committee approved the contract award for Financial and Compliance Audit Services of the Milwaukee Public Library Trust Fund to Reilly, Penner, & Benton. Trustee Bria moved to approve the contract award and Trustee Spiker seconded. Motion passed.
7. **MPL Foundation.** Milwaukee Public Foundation Executive Director Ryan Daniels provided an update on fundraising. The Benjamin Franklin Awards Ceremony (BFAC) was held in September and honored former MPL and MPLF Board Trustees Arthur Harrington and Dr. Joan Prince. Over 300 supporters attended the event and MPLF raised over \$416,000. MPLF continues to grow its donor base and over 35% of the BFAC donors were new. To date, MPLF has raised \$1.85M, which includes several multi-year commitments. This total does not include the \$1.3M grant to MPLF to support the AmeriCorps program. Director Daniels commended the MPLF Board and staff for their fundraising efforts. President Sain complimented MPLF on the successful BFAC and selecting well-deserving honorees.

OLD BUSINESS

8. **Contract Award – Circle Keeping Initiative Consultant.** In March 2022, the MPL Board approved a contract award to a consultant to run the Restorative Practice Circle Keeping programs. The original recipient resigned from the position on Thursday, July 14, 2022. On August 3, 2022, the Library released a second Request for Proposal (RFP). Four qualified proposals were received and ranked according to the requested qualifications listed on the RFP. At the September 27, 2022 meeting the MPL Board approved awarding the Library Circle Keeping Consultants contract to Angela Harris and D'shaunta Stewart, up to \$50,000.00 with each consultant working 10 hours per week. After the September Board meeting, Angela Harris retracted her bid. To ensure the correct contract is approved by the Board, MPL Administration recommends awarding the full contract to D'shaunta Stewart, who will work the full 20 hours per week and will receive the remaining portion of the grant. Trustee Layden moved to approve the contract award and Trustee Morgan seconded. Motion passed.
9. **2023 Budget.** Library Director Joan Johnson thanked the Board for their excellent guidance at the September meeting and gave a brief overview of the proposed service models and plan. The information and data requested at the September meeting was provided to Trustees prior to the meeting and new information was listed as Attachment C of the agenda. Director Johnson shared a revised memo detailing the methodology that will be applied to decision making around service model designations. The memo was revised following the Common Council's response to Mayor Johnson's proposed budget. It is attached at the end of these minutes. The Board engaged in robust discussion about the methodology and offered ideas for collating the data to better inform decisions. MPL will refine the methodology and criteria to develop a transparent and clear model that can be

applied to decision making going forward. Director Johnson reviewed the current Common Council budget amendments relating to the library and Deputy Library Director Jennifer Meyer-Stearns shared next steps in the budget process. Informational item.

9. **Summer Reading Program.** Kelly Wochinske, Library Public Services Area Manager (Education & Outreach), presented an update on the 2022 Summer Reading Program. Each summer, MPL strives to provide high quality out-of-school learning experiences for children and teens and avoid summer learning loss. The Super Reader Squad and Teen Summer Challenge encourage participants to read, explore interests, and learn. A virtual platform is used to track reading time as well as library visits and program attendance. This year, MPL featured a public art scavenger hunt which encouraged participants to visit neighborhoods throughout the city. Summer outreach was coordinated through the Education and Outreach Services (EOS). This year marked 20 years of summer reading outreach and boasted the highest number of participants in that time. MPL provided 'Super Reader Squad In a Box' kits for partners to use on-site. Partners received book bundles, activity booklets, and weekly updates that included reading tips, book recommendations, and virtual resources. Summer reading wrapped up with a virtual dance party with DJ Bizzon. Ms. Wochinske thanked all MPL staff and the MPL Foundation for their support of the summer reading program. Informational item.

NEW BUSINESS

10. **2023 Board Meeting Schedule.** The Board reviewed the 2023 meeting schedule. Trustee Bria moved to approve the schedule and Trustee Kowalski seconded. Motion passed.

BOARD DEVELOPMENT

11. **Central Library Business Commons.** Hermoine Bell-Henderson, Library Services Manager - Coordinator of Business, Technology and Periodicals, shared information about the grand opening of the Central Library Business Commons. The Business Commons was made possible by funding from the Schoenleber Foundations and Elaine C. Lange donation, with guidance and additional fundraising by MPL Foundation. It is a collaborative space where patrons can work, utilize free resources, and have access to expert library staff. The Business, Technology, and Periodicals team will focus outreach, programming, and partnerships on workforce development, financial literacy, business, and the practical aspects of daily life for patrons. The grand opening was held on October 20th. Patrons were able to view the space, learn about its purpose, and receive a free professional head shot photo. Informational item.

CLOSING REMARKS

President Sain noted the holiday book exchange will be held at the November meeting.

With no further business, the Milwaukee Public Library Board of Trustees meeting of October 25, 2022 was adjourned at 5:42 p.m.

Dear Ms. Johnson,

I hope the library's budget will not be cut. I also think it is essential to provide an alternate community venue for the time the King Library is being demolished and rebuilt. As a neighborhood resident pointed out, they need more, not fewer safe places. Why would we remove all access for that 2-year period?

As for which branches should have reduced services or hours, it doesn't make sense to base that determination on the newness or physical condition of a branch. Which branches are most used or provide services residents can't access at home (computers, internet) or elsewhere in their neighborhood? If hours or services must be reduced it makes sense to reduce them in more well-to-do areas which can more easily find alternatives, rather than in lower income areas.

I hope you will share these opinions with anyone else involved in making these decisions.

Libraries are essential to the culture of our city. I don't want to see their services cut anywhere, but if they must be cut let's not do it in the areas which need them most.

Best,

Phyllis Wax

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
FINANCE & PERSONNEL COMMITTEE
MINUTES**

Tuesday, October 25, 2022

Video Conference Call by GoToMeeting

PRESENT: Ald. Milele Coggs, Felicia Saffold, Ald. Scott Spiker, Joan Johnson

EXCUSED: Teresa Mercado

OTHERS

PRESENT: MPL: Sarah Leszczynski, Jennifer Meyer-Stearns, Rebecca Schweisberger
US Bank: Wayne Sattler

Vice-Chair Milele Coggs called the meeting of the Board of Trustees Finance & Personnel Committee to order at 8:35 a.m. on Tuesday, October 25, 2022. All Trustees and presenters participated by video or audio conference. The agenda items were taken out of order; however, these minutes are presented in numerical sequence.

1. **Committee Meeting Minutes Review.** The Committee reviewed the minutes from the July 26, 2022 meeting. Trustee Spiker moved to approve the minutes. Motion passed.
2. **2023 Meeting Schedule.** The 2023 Finance & Personnel Committee meeting schedule was reviewed and approved. Trustee Spiker moved to approve the 2023 meeting schedule. Motion passed.
3. **Quarterly Review of Fund Investments and Investment Policy Revision Recommendation.** Prior to the meeting, the Committee received the U.S. Bank Institutional Trust and Custody quarterly report for MPL dated October 25, 2022. Mr. Wayne Sattler of US Bank reviewed the performance of the Trust Fund investments. The third quarter has been difficult as all asset classes are down. Historically, the fourth quarter is more stable. The market outlook is often clearer following mid-term elections and after the employment report is released on November 4th. Informational item.
4. **Quarterly Library Report of the Internal Control of the MPL Trust and Gift Funds.** The Internal Controls Memo for third quarter 2022 was listed as Attachment C of the agenda. Deputy Library Director Jennifer Meyer-Stearns reported all internal control processes were followed and there were no accounting issues. She noted the excellent work of Library Business Manager Sarah Leszczynski who managed internal controls along with finance and budget work. Informational item.
5. **2023 Library Trust & Gift Fund Expenditure Request.** Library Director Joan Johnson presented the annual request to expend funds from the MPL investment fund in 2023. Each year, MPL can request to withdraw up to 5% from the fund. Unrestricted funds are used for public programming, marketing, and professional development. Restricted funds are used for materials purchases. The 2023 request is 4%, with \$205,000 unrestricted and \$15,000 restricted, for a total of \$220,000. Trustee Spiker moved to approve the request. Motion passed.

6. **Contract Award – Trust Fund Auditor.** Sarah Leszczynski, Library Business Manager, presented a request to approve the contract award for Financial and Compliance Audit Services of the Milwaukee Public Library Trust Fund. An RFP was issued and sent to 28 accounting firms. Only Reilly, Penner, & Benton submitted a proposal. They are the current accounting firm and MPL is happy to work with them again. The new term covers audit years 2022, 2023, and 2024. It also includes the option to extend the contract for a 2-year period. Trustee Spiker moved to approve the Financial and Compliance Audit Services of the Milwaukee Public Library Trust Fund contract to Reilly, Penner, & Benton. Motion passed.
7. **Next Meeting.** The quarterly review of fund investments and quarterly report of internal controls will be presented at the January 24, 2023 meeting.

The meeting of the Library Board's Finance & Personnel Committee was adjourned at 9:09 a.m. on Tuesday, October 25, 2022.

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
SERVICES & PROGRAMS COMMITTEE
MINUTES
Wednesday, November 2, 2022**

Video Conference Call by GoToMeeting

PRESENT: Chair Ald. Milele Coggs, Michael Morgan, Erika Siemsen, Joan Johnson

OTHERS

PRESENT: MPL: Carlos Lopez, Tammy Mays, Jennifer Meyer-Stearns, Rebecca Schweisberger

Chair Ald. Milele Coggs called the MPL Board of Trustees Services and Programs Committee meeting to order at 4:05 p.m. on November 2, 2022 with a quorum present. All Trustees and presenters participated by video conference.

1. **Committee Meeting Minutes Review.** Chair Coggs entertained a motion to accept the minutes from the July 20, 2022 meeting, listed as Attachment A of the agenda. Trustee Morgan moved to approve; motion passed.
2. **Safety Report.** Security Manager Carlos Lopez presented statistics about security incidents at all MPL locations during Quarter 3, 2022. Overall activity in all libraries is down 16.9% compared to Q3 2021 and down 42.8% compared to Q3 2019. There has been an increase in trespassing incidents in 2022. Mr. Lopez noted a small number of individuals are responsible for a large number of security incidents. The Security team has completed fire alarm systems testing, audits of the Automated External Defibrillators and first aid kits, active shooter training, and review of evacuation plans and emergency procedures at all MPL locations. Several recent incidents have underscored MPL's role as a safe place for the community to seek help. Deputy Library Director Jennifer Meyer-Stearns commended Mr. Lopez for his work on building relationships with community partners and completing the safety audits and reviews. Informational item.
3. **2023 MPL Foundation Request Process.** Library Director Joan Johnson reviewed the process for requesting funds from the MPL Foundation. Johnson and her team develop a planning document with broad categories based on MPL's priorities and budget estimates for the upcoming year. In 2021, MPL requested \$1.9M. The broad categories for 2023 include:

Capital Projects \$1.5M+

- M.L. King Branch Redevelopment – value-added components
- Outdoor program space at 3 locations
- Centennial Hall upgrades (AV equipment, mostly)
- Central Library courtyard green-space adj to RCOM
- Central Library east-wing off rotunda
- Central 1st Floor and 2nd Floor Public Areas
- 4T Bookseller Areas consolidation
- Grand Rotunda Restoration

Broadband Access \$800K+

- Infrastructure project w City ITMD and community partners
- Hotspots

Outreach \$112K

- Outreach Event Support
- Community Engagement and Survey

ATTACHMENT A - P. 7 of 27
MPL CONSENT AGENDA
2b. Services & Programs Committee
Meeting Minutes - 11/02/22

Programming \$700K+

- General Adult Programs
 - Author events/speaker series
 - Deaf Story Slam
 - Refugee Services
- Expanded Election support programming - “Civic Literacy”
- Expanded digital inclusion programming
- Expanded workforce development programming
- Cargill Community Kitchen Consultant
- King Day Celebration at King branch
- Youth Services Programs (Teen Connected Learning is already funded)
 - Library Now
 - Summer Learning; includes funding for Adult programs
 - Ready to Read

Staff Development \$39K

- Steve P fund
- Sprague fund
- REI Training including day-long Staff In-Service

Materials Budget \$200K

- Each year MPL requests funding to supplement the materials budget

Virtual Branch \$69K

- Re-designed/re-vamped website – “Virtual MPL”
- Digitization of Special Collections

Director Johnson will present the priorities at the December 8, 2022 MPL Foundation Board meeting. The MPL Foundation will determine their commitment for 2023 based on the funds raised in 2022.

4. **Next Meeting.** Library Administration will continue presenting policy revisions as needed.

The meeting of the Milwaukee Public Library Board’s Building & Development Committee was adjourned at 4:31 p.m. on November 2, 2022.

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE
MINUTES**

Tuesday, November 15, 2022

Virtual via GoToMeeting

PRESENT: Mark Sain, Chris Layden, Teresa Mercado, Michele Bria, Joan Johnson

OTHERS

PRESENT: MPL: Rebecca Schweisberger

President Sain called the MPL Board of Trustees Executive Committee meeting to order at 9:31 a.m. on November 15, 2022. All Trustees participated by video conference.

1. **Approval of the Minutes.** President Sain entertained a motion to accept the minutes from the June 16, 2022 meeting. Trustee Bria moved to approve and Trustee Mercado seconded. Motion passed.
2. **Department of Public Instruction (DPI) Budget Request Briefing.** Library Director Joan Johnson shared information from Ben Miller, Director of the DPI Library Services Team. The 2023-2025 biennial budget request was submitted to the Governor's Office on September 15th. Budget items related to libraries include:
 - An increase in State support to the public library system
 - \$10M increase for the biennium (\$5M each year)
 - If the increase is approved the total amount allocated to library systems will be \$50M, to be split among the library systems
 - 17 systems state-wide, each receives a portion of state shared revenue
 - Librarians are included in a request to increase, diversify, and strengthen the professional pipeline
 - DPI is requesting a total of \$10.8M to provide stipends for internships or practicums in an attempt to match library school students with Wisconsin libraries in the hopes that they will stay in Wisconsin after graduation
 - MPL currently has an internship program and would be well prepared to participate if the program is approved

Lobbyists at the State level will continue meeting with legislators and will work with librarians to prepare for Library Legislative Day in February. Informational item.

3. **2023 Budget – Final Update.** Library Director Joan Johnson presented an update on the 2023 budget. Mayor Johnson vetoed the Common Council omnibus amendment that included a full restoration of funding to the library. Director Johnson expressed her appreciation to Mayor Johnson for his faith in MPL to implement the proposed new service models in response to a significantly reduced budget. If funding is fully restored, MPL will use the additional time for robust community engagement to gather information which will inform service model changes. The Common Council Finance & Personnel Committee will meet on November 22nd for a final vote on the budget. Informational item.
4. **2022 Summary and 2023 Visioning.** Library Director Joan Johnson presented an overview of MPL's 2022 accomplishments and activities, 2023 goals, and challenges. The presentation is attached at the end of these minutes.

2022 accomplishments and activities include:

- Race, Equity, and Inclusion (REI) Activities
- Green Infrastructure and Investment
- AmeriCorps Expansion
- Teen Connected Learning
- Election Commission Partnership

Goals for 2023 include:

- Community outreach and engagement to inform 2024 service planning
- Martin Luther King branch library renovation
- Continue implementing grant-funded projects and programs
- Continue workforce development efforts
- Digital Inclusion

The Committee thanked Director Johnson and the MPL team for pursuing innovative solutions, progressive thinking, and consideration of staff needs when making decisions. Informational item.

The meeting of the Milwaukee Public Library Board's Executive Committee was adjourned 10:40 a.m. on November 15, 2022.

November 15, 2022

Milwaukee Public Library 2022 Summary and 2023 Visioning

Executive Committee



Inspiration Starts Here – Read • Learn • Connect

2021/2022

Accomplishments and Activities

- **Community Outreach and Engagement**
 - Between July 2021 and June 2022 MPL engaged more than 2100 residents at 28 different events, working with 17 partners throughout the community.
- **REI Activities (July 2021 to present)**
 - Strategy will enable MPL to attract and retain employees across racial groups and ensure all patrons feel well-served and engaged.
- **Green Infrastructure and Investment**
 - MPL received a Green Luminary Award in July 2022 from MMSD in recognition of redesigned and repaved parking lots at five branches.



2021/2022

Accomplishments and Activities

- **Grants Awarded**
 - **AmeriCorps Expansion**
 - The MPL Foundation was awarded \$1.5M over three years to fund a student achievement program called MPL AmeriCorps.
 - **Teen Connected Learning**
 - MPL secured \$400,000 from the State for a Connected Learning program to provide teens with space outside of school to engage in reading, creative development, and other learning activities, and provide makerspaces that expose youth to in-demand career pathways.
- **Continued Partnership with Election Commission**
 - Support and expand voter engagement to increase voter participation in safe and fair elections. Activities include voter registration, early voting, Election Day, and staff support of Central Count and non-MPL polling locations.



2023 Goals

- Fully implement the 2023 service plan, giving time and space for staff to make the transition by preparing facilities changes and training as needed to meet performance expectations. This includes the redesign of the MPL web page.
- Finalize the development agreement, demolish the old M.L. King Branch, and begin construction on the new M.L. King Branch mixed-use development. The branch will be closed in 2023 and throughout the duration of the construction project.
- Continue executing the REI work plan action steps slated for completion over the next two years.



2023 Goals

- Continue implementing all grant-funded projects and programs, in particular, the Americorps expansion and Teen Connected Learning programs.
- Continue workforce development efforts through:
 - MPL's robust teen internship program and Teen Advisory Board.
 - Use the new Business Commons at Central Library in collaboration with community partners to enhance business resources and services.
- Digital Inclusion
 - Continue all technology services including the recently implemented partnership to provide mobile hotspot service to high-needs populations served by partner's mobile outreach programs.
 - Work with partners in the Milwaukee Broadband Partnership, continue to explore opportunities allowing use of federal, state and private funds to provide broadband access services off-site and to households surrounding MPL branches.



2022/2023 Challenges

- Impacts to staff
 - Staff displacement
 - Staff reassignment
- Mitigation Strategies
 - Staff input will be requested on assessing expertise, strengths, and preferences to facilitate transition and necessary training will be provided.
 - Lessen frustration of delivering same service at locations with fewer hours and staff.



2022/2023 Challenges

- Impacts to Community
 - CONS
 - Reduced hours
 - Reduced in-house services
 - Longer travel distances
 - PROS
 - Access to services delivered at nearby branches
 - Access to services delivered at outreach sites
 - Improved experience for online access to programming and resources
 - Keeping as many locations open as possible and maintaining the services that are most important to patrons



Thank You



**Milwaukee Public Library
Financial Report
October 31, 2022**

2022

2021

City Revenues

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 24,494,523	\$ 20,290,718	82.8%
<i>Fines</i>	\$ 138,000	\$ 56,674	41.1%
<i>Lost Materials, etc.</i>	\$ 60,000	\$ 46,974	78.3%
<i>MCFLS Contracts</i>	\$ 760,469	\$ 582,087	76.5%
Total City Appropriation	\$ 25,452,992	\$ 20,976,453	82.4%

	Budget	Received to date	% Received
	\$ 23,881,151	\$ 19,381,250	81.2%
	\$ 157,000	\$ 27,231	17.3%
	\$ 71,000	\$ 35,142	49.5%
	\$ 762,627	\$ 570,314	74.8%
Total	\$ 24,871,778	\$ 20,013,937	80.5%

City Expenses

Salaries & Benefits

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 13,374,837	\$ 11,060,268	82.7%
<i>Fringe Benefits</i>	\$ 6,232,576	\$ 5,191,923	83.3%
Total	\$ 19,607,413	\$ 16,252,191	82.9%

	Budget	Spent to date	% Spent
	\$ 13,001,478	\$ 10,740,780	82.6%
	\$ 5,980,680	\$ 4,527,276	75.7%
Total	\$ 18,982,158	\$ 15,268,056	80.4%

Operating Expenses

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 109,300	\$ 43,263	39.6%
<i>Tools & Machinery Parts</i>	\$ 20,470	\$ 11,686	57.1%
<i>Construction Supplies</i>	\$ 23,000	\$ 21,316	92.7%
<i>Energy</i>	\$ 684,000	\$ 615,514	90.0%
<i>Other Operating Supplies</i>	\$ 193,225	\$ 103,334	53.5%
<i>Vehicle Rental</i>	\$ 9,000	\$ 3,863	42.9%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,000	\$ 15,653	71.2%
<i>Professional Services</i>	\$ 238,152	\$ 292,535	122.8%
<i>Information Technology Services</i>	\$ 432,972	\$ 362,571	83.7%
<i>Property Services</i>	\$ 1,477,660	\$ 1,341,410	90.8%
<i>Infrastructure Services</i>	\$ 36,000	\$ 20,271	56.3%
<i>Vehicle Repair Services</i>	\$ -	\$ -	100.0%
<i>Other Operating Services</i>	\$ 151,548	\$ 50,206	33.1%
<i>Reimburse Other Departments</i>	\$ 91,000	\$ 28,809	31.7%
Total	\$ 3,488,327	\$ 2,910,431	83.4%

	Budget	Spent to date	% Spent
	\$ 112,427	\$ 65,250	58.0%
	\$ 20,001	\$ 17,353	86.8%
	\$ 21,500	\$ 17,024	79.2%
	\$ 787,811	\$ 506,609	64.3%
	\$ 192,312	\$ 125,107	65.1%
	\$ 8,450	\$ 1,729	20.5%
	\$ 28,050	\$ 11,205	39.9%
	\$ 292,250	\$ 198,400	67.9%
	\$ 407,800	\$ 369,926	90.7%
	\$ 1,252,790	\$ 1,134,840	90.6%
	\$ 35,000	\$ 29,273	83.6%
	\$ -	\$ -	100.0%
	\$ 138,453	\$ 63,810	46.1%
	\$ 366,310	\$ 324,471	88.6%
Total	\$ 3,663,154	\$ 2,864,997	78.2%

Equipment

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,714,000	\$ 1,541,594	89.9%
<i>Computers, etc.</i>	\$ 309,229	\$ 86,951	28.1%
<i>Other</i>	\$ 75,823	\$ 13,920	18.4%
Total	\$ 2,099,052	\$ 1,642,465	78.2%

	Budget	Spent to date	% Spent
	\$ 1,700,000	\$ 1,458,370	85.8%
	\$ 227,056	\$ 212,259	93.5%
	\$ 46,610	\$ 30,959	66.4%
Total	\$ 1,973,666	\$ 1,701,588	86.2%

Other Departmental Appropriation

	Budget	Spent to date	% Spent
<i>Villard Square Property Payment</i>	\$ 7,800	\$ -	0.0%
<i>East Property Payment</i>	\$ 3,500	\$ -	0.0%
<i>Mitchell Street Property Payment</i>	\$ 71,000	\$ 40,500	57.0%
<i>Good Hope Property Payment</i>	\$ 45,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 130,900	\$ 130,866	100.0%
Total	\$ 258,200	\$ 171,366	66.4%

	Budget	Spent to date	% Spent
	\$ 7,500	\$ 7,500	0.0%
	\$ 3,000	\$ 2,996	0.0%
	\$ 69,000	\$ 40,500	58.7%
	\$ 45,000	\$ -	0.0%
	\$ 128,300	\$ 128,300	100.0%
Total	\$ 252,800	\$ 179,296	70.9%

Total City Expenses	\$ 25,452,992	\$ 20,976,453	82.4%
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Total	\$ 24,871,778	\$ 20,013,937	80.5%
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**Milwaukee Public Library
Financial Report
October 31, 2022**

2022

2021

Additional Funding Sources

Contract Grants

	Budget	Spent to date	% Spent
<i>WTBBL Jul '22 - Jun '23</i>	\$ 1,136,100	\$ 345,212	30.4%
<i>ILS Jul '22 - Jun '23</i>	\$ 108,650	\$ 35,348	32.5%
Total	\$ 1,244,750	\$ 380,560	30.6%

	Budget	Spent to date	% Spent
	\$ 1,132,000	\$ 376,404	33.3%
	\$ 105,750	\$ 31,394	29.7%
	\$ 1,237,750	\$ 407,798	32.9%

Trust Funds

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 113,000	\$ 113,000	100.0%
<i>Programming</i>	\$ 34,000	\$ 15,028	44.2%
<i>Training</i>	\$ 15,000	\$ 9,047	60.3%
<i>Marketing</i>	\$ 29,000	\$ 10,305	35.5%
<i>Contingency</i>	\$ 4,000	\$ 111	2.8%
<i>Board Development</i>	\$ 4,000	\$ 944	23.6%
<i>Strehlow 50+</i>	\$ 39,045	\$ 265	0.7%
Total	\$ 238,045	\$ 148,700	62.5%

	Budget	Spent to date	% Spent
	\$ 85,303	\$ 85,298	100.0%
	\$ 24,000	\$ 18,495	77.1%
	\$ 8,000	\$ 3,202	40.0%
	\$ 20,000	\$ 2,098	10.5%
	\$ 2,500	\$ 572	22.9%
	\$ 4,000	\$ 465	11.6%
	\$ 39,615	\$ 330	0.8%
	\$ 183,418	\$ 110,460	60.2%

Foundation Funds

	Budget*	Spent to date	% Spent
<i>Materials</i>	\$ 536,095	\$ 28,153	5.3%
<i>Programming</i>	\$ 1,827,355	\$ 693,311	37.9%
Total	\$ 2,363,450	\$ 721,464	30.5%

	Budget*	Spent to date	% Spent
	\$ 405,967	\$ 43,721	10.8%
	\$ 1,640,850	\$ 616,366	37.6%
	\$ 2,046,817	\$ 660,087	32.2%

*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover.

Investments

U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327150723 dated 8/1/22 and maturing 3/1/23 at a rate of 0.2%...\$300,000.00

Director's Report

November 2022 Activities

Planning for 2023 continues and Director Johnson engaged Trustees and the Library's Administrative Team and Managers system-wide to prepare for a busy year of community and staff engagement, staff development and data analysis to help inform decisions related to future budgets.

Milwaukee Public Library is participating in the City's newly formed Emergency Management Committee (EMC) and Emergency Management Support Team. Library Director Johnson and Deputy Director Jennifer Meyer-Stearns are serving as the MPL's representatives. The EMC will meet monthly going forward. Additionally, both attended a Disaster Workshop & Tabletop Exercise hosted by Milwaukee County's Office of Emergency Management in partnership with Wisconsin Emergency Management.

At the last Milwaukee Broadband Partnership (MBP) meeting attended by Johnson, members were introduced to the EntryPoint Networks team members, the vendor awarded the United Way contract for the MBP feasibility study. The team worked on a final review of the related press release which publicly announced the award. Johnson also attended the WI Digital Equity & Inclusion Stakeholders' Group meeting.

Director Johnson attended the ULC Annual Forum in Washington, D.C. and worked with peers on "Creating a Place for Democracy." Discussions centered on libraries role in a democracy and how to assist in cultivating it and serving as civic spaces, as bridges, and leaders in promoting civic literacy.

Johnson visited the Washington Park and Mitchell Street branches in the aftermath of security incidents to check on the well-being of the branch staff. Other staff meetings included the MLK Design Team, which continues to work with its architects from Moody Nolan on the interior buildout.

Johnson continued to engage with local community leaders including with the Directors and staff of UEDA (Urban Economic Development Authority), EmployMKE, the Milwaukee Civic Action Leadership Team, members of the Rotary Club of Milwaukee, the MCFLS Board, Friends of the MPL Board and MPL's most vital partner Milwaukee Public Library Foundation.

October 2022

Summary of VIRTUAL and IN-PERSON PROGRAMS:

MPL HELPS PEOPLE READ

Pop Genre Romance Book Club. The first in-person East Branch Library book club met for its third session and created mini-slow globe take & makes while discussing the pop culture classic ICE PLANET BARBARIANS by Ruby Dixon. The club will continue on into 2023 bringing a sense of community and gathering while also enjoying this beloved genre. Attendance: 6

Climate Action Book Club. October's discussion group welcomed Mandi McAllister from Hummingbird Milwaukee to join the conversation about environmental equity and climate justice. The book for this month was *The Intersectional Environmentalist*, written by activist Leah Thomas. Attendees discussed intersectionality in the climate movement, how our diverse identities shape our experiences with climate change, and how allies can support BIPOC communities that experience increased ramifications from these environmental changes. Attendance: 5

MPL HELP PEOPLE LEARN

Small Business Success Story: Catera. Kennita Hickman presented for this program about her business, Catera.

Ms. Hickman was extremely energetic, enthusiastic about her business but also about mentoring/guiding other entrepreneurs and offering realistic and honest advice. Kennita's presentation brought forward many of the same principles, do's and don'ts, and real-life experiences as some of our previous presenters, such as: not all days will be great for you and your business; the importance of having contracts in place for everything; get a good/trustworthy accountant;

register with the Wisconsin Department of Financial Institutions so you can get an EIN so you can get a business bank account; and more. The questions from attendees during the Q & A were also fantastic and lead to more excellent tips. Attendance: 5

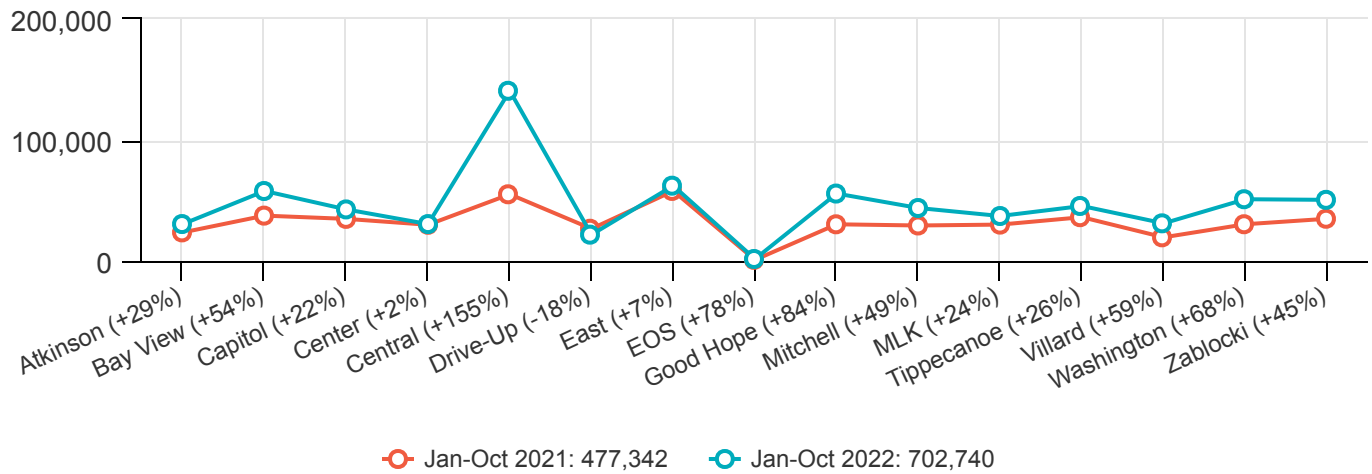
MPL HELP PEOPLE CONNECT

Business Commons Grand Opening Celebration. Staff of the Business, Technology, and Periodicals Department hosted an official grand opening event for the new collaborative space at Central Library. This is a collaborative space for everyone to dream, be inspired, and accomplish their goals in the midst of library resources and expert reference librarians. This celebration featured a special photo display of what the department looked like in the past, demonstrations of 3 business databases, a sweet treat, and cool giveaways. Our library mascot Browser brought the energy to all in attendance and 51 attendees took advantage of a free professional headshot by photographer Mark Hines. This was a wonderful event that brought together our staff, patrons, and our presenters/partners from the business, financial, and workforce development world. This space would not be possible without funding from the Schoenleber Foundation and Elaine. C. Lange. Attendance: 125

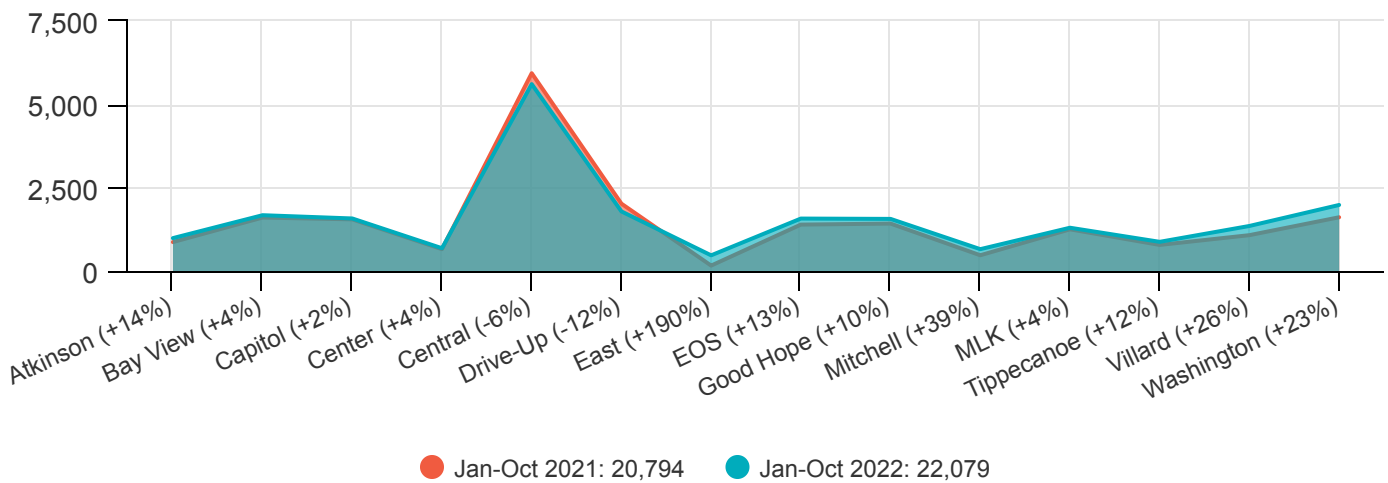
Climate and Equity Town Hall. Members of the Environmental Collaboration Office and City-County Task Force on Climate and Economic Equity presented a draft plan for the City of Milwaukee to respond to the climate crisis. A panel of various stakeholders spoke to a rapt audience in Centennial Hall on Thursday, October 27. The panel was simultaneously broadcast to Tippecanoe Branch Library with an option for Spanish language speakers. Total attendance: 54

Total attendance for 57 programs: 521

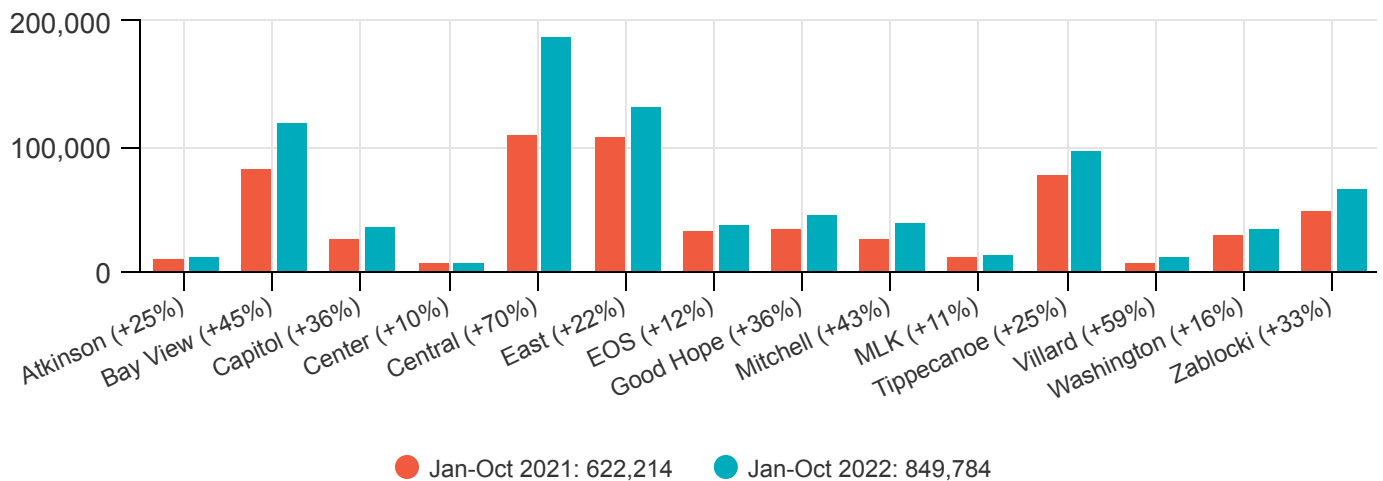
Patron Visits



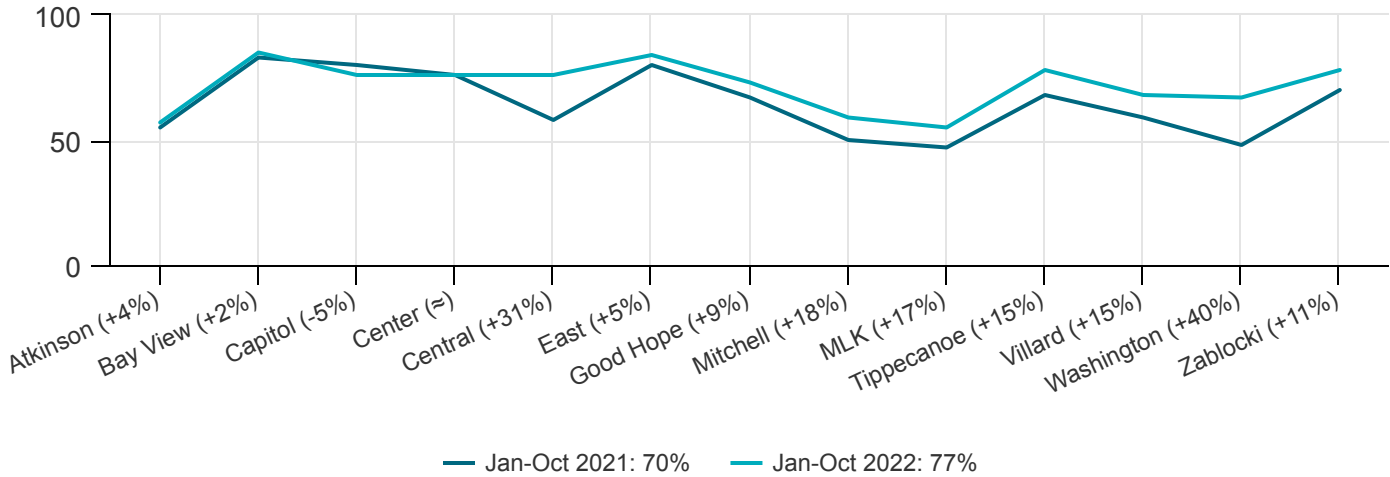
Registration



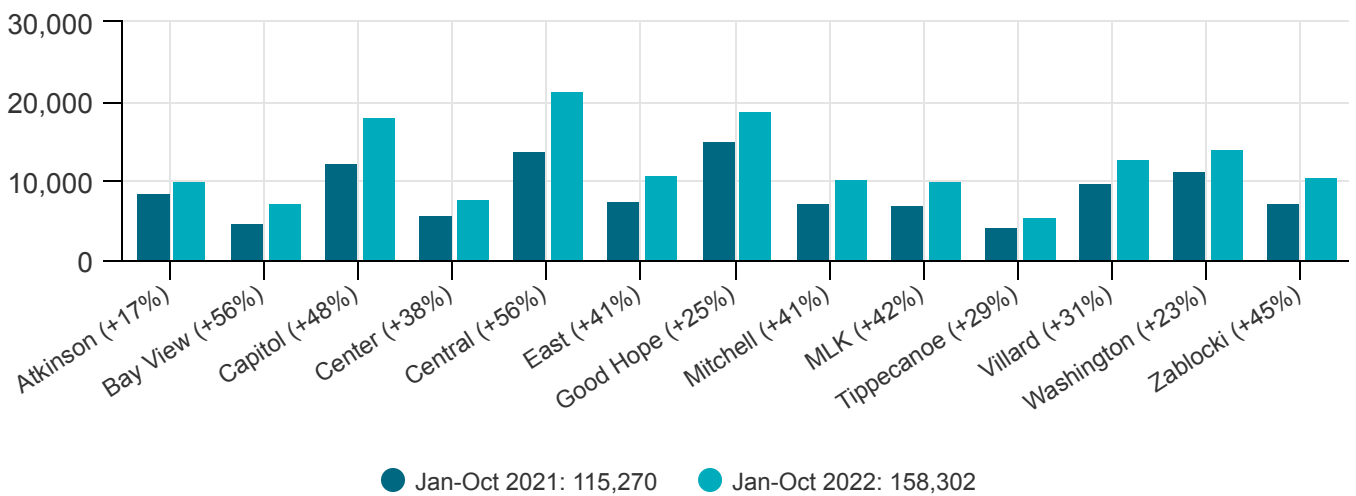
Traditional Circulation



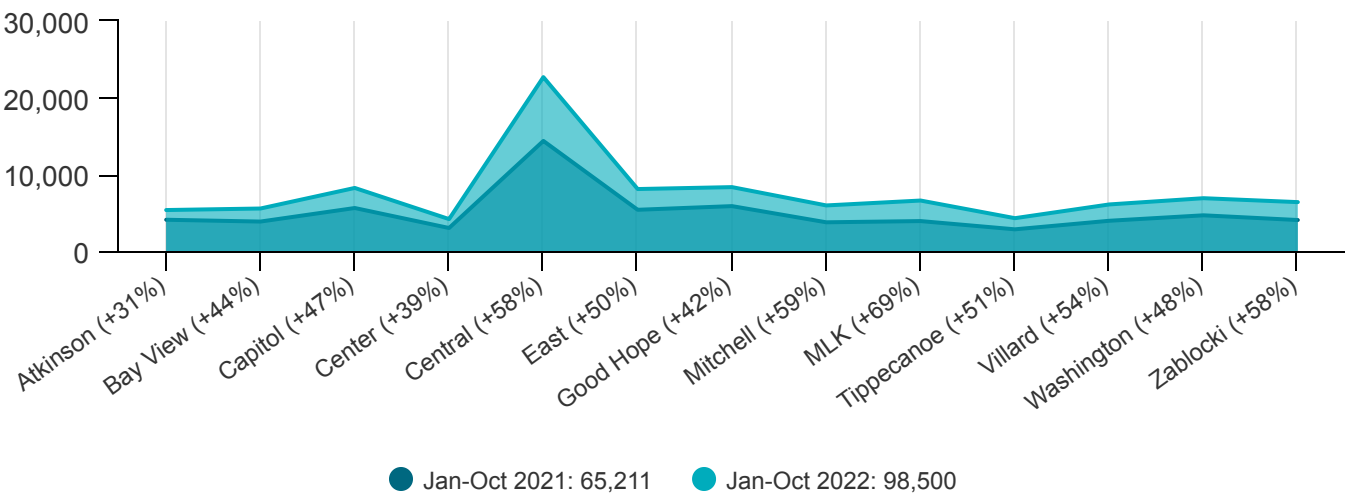
Self-Checkout (%)



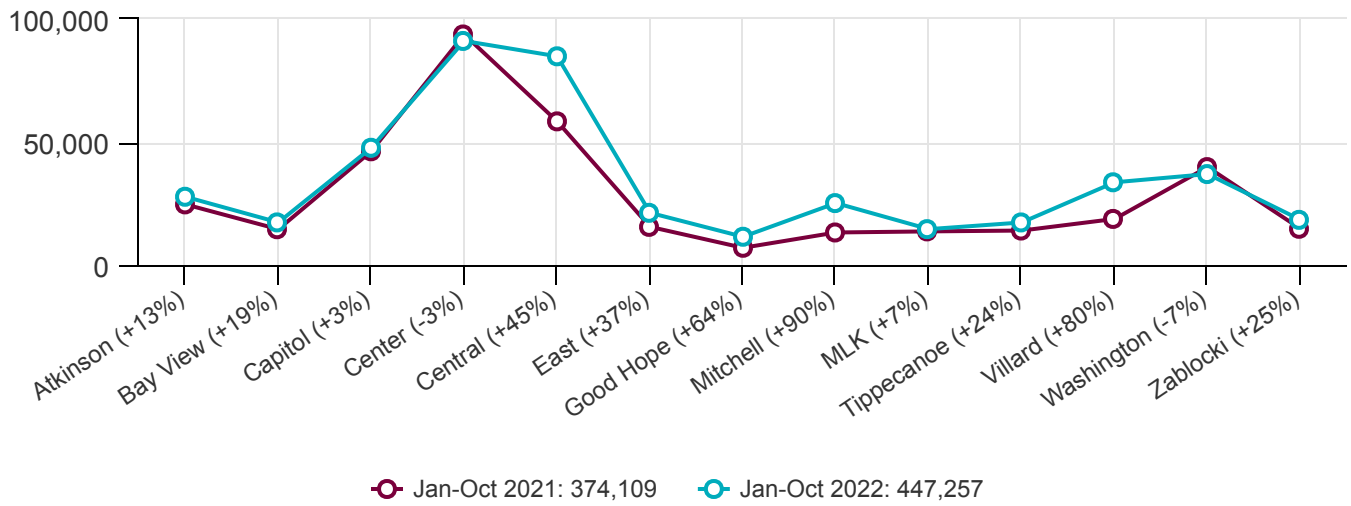
Print/Copy/Fax Jobs



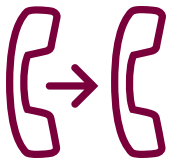
Public Computer Sessions



Wi-Fi Sessions



Ready Reference



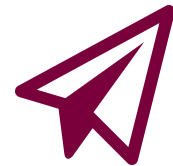
47,359

Calls Answered
Last Year: 53,865



1,845

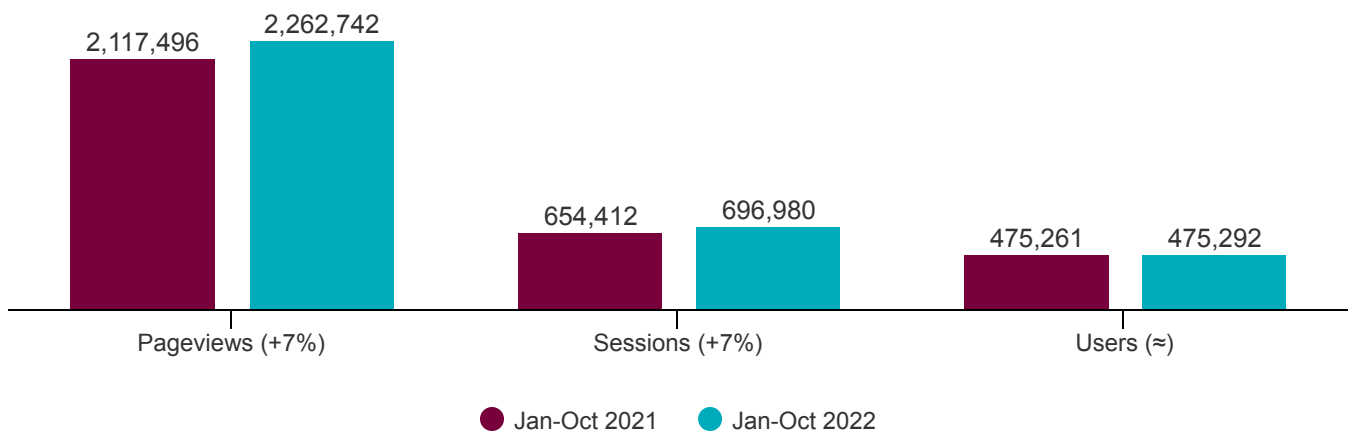
Chat Sessions
Last Year: 2,091



1,314

Email Responses
Last Year: 1,440

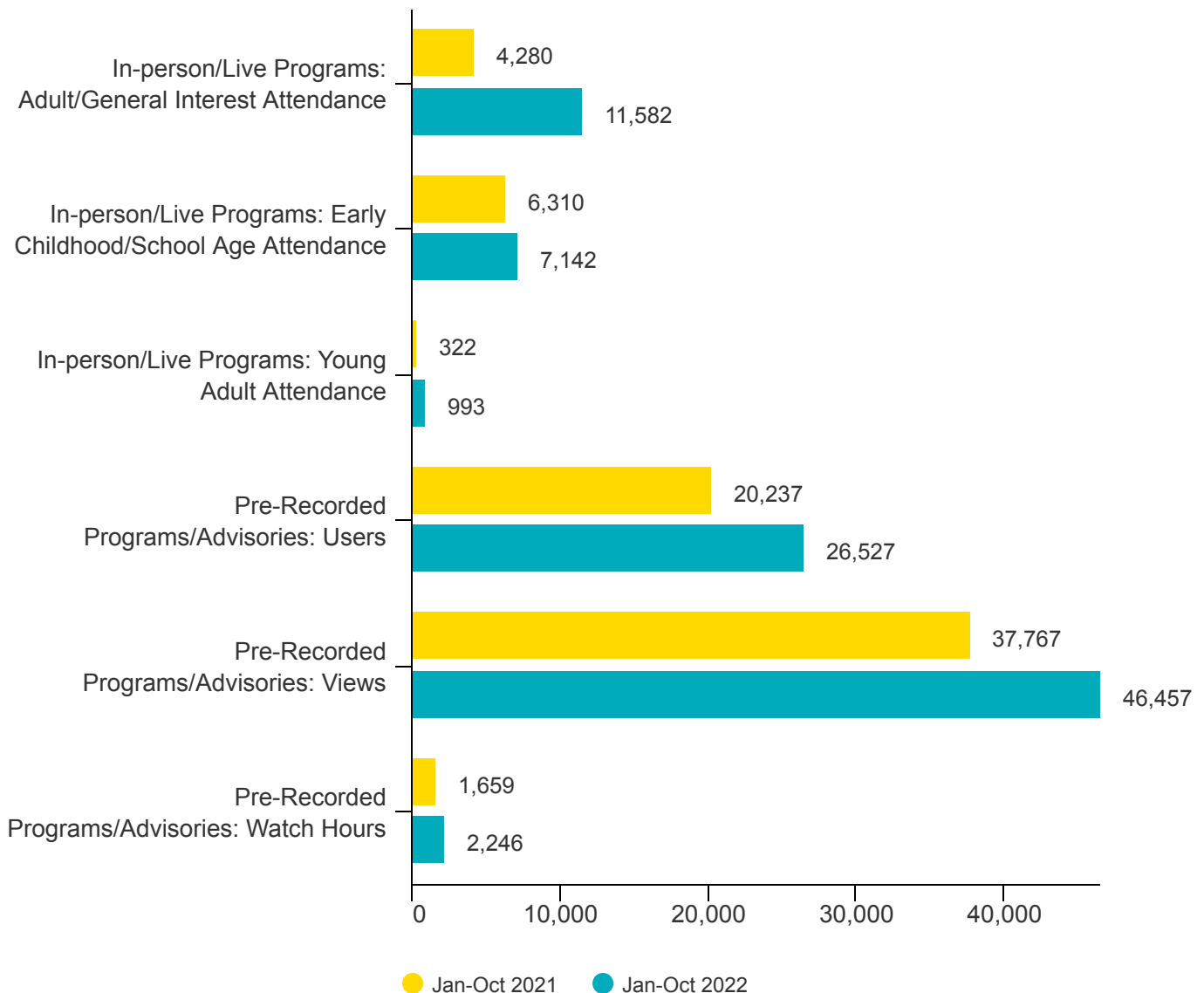
Webpage Usage



eCirculation

Platform	Jan-Oct 2021	Jan-Oct 2022	Change
Freegal Music	80,837	70,309	-15%
hoopla Digital	38,393	38,937	+1%
Kanopy	-	9,291	New in 2022
OverDrive	243,281	284,898	+15%
Total	362,511	403,435	+10%

Programming





BOARD OF TRUSTEES COMMITTEES 2022-2023

LIBRARY BUILDING & DEVELOPMENT COMMITTEE

Michael Morgan, Chair
Chris Layden, Vice-Chair
Matt Kowalski
Mark Sain
VACANT (Common Council appointee)

EXECUTIVE COMMITTEE

Mark Sain, President
Chris Layden, Vice-President
Teresa Mercado, Financial Secretary
Michele Bria, Past President

FINANCE & PERSONNEL COMMITTEE

Teresa Mercado, Chair
Milele Coggs, Vice-Chair
Felicia Saffold
Scott Spiker
Kathleen Vincent

INNOVATION & STRATEGY COMMITTEE

Matt Kowalski Chair
Erika Siemsen, Vice-Chair
Michele Bria
Scott Spiker
VACANT (Common Council appointee)

LIBRARY SERVICES & PROGRAMS COMMITTEE

Milele Coggs, Chairperson
Michael Morgan
Erika Siemsen
Felicia Saffold
Kathleen Vincent

AUXILIARY COMMITTEES

Michele Bria, Urban Libraries Council Executive Board
Michele Bria, Milwaukee Public Library Foundation Board and MPLF Balancing the Books Committee
Mark Sain and Michael Morgan, MPLF Balancing the Books Committee
Erika Siemsen, Milwaukee County Federated Library System Board

November 2022



2023 Proposed Schedule of Hours

For Board Approval 11-22-22

mpl.org | 414.286.3000

Available services include: Wi-Fi, copying & printing, catalog access, item retrieval, library card registration and renewal, 2-hour access to computers, scan station, fax, picking up reserved items (holds) and reference assistance. Holds and checkouts available. Patrons may browse materials in the stacks for both children's and adult materials in all branch locations.

Curbside service (contactless materials pickup) is available at all MPL locations. Please call the curbside pickup phone number on-site in each location's parking lot. Ready Reference phone, email and chat services are available.

Central 814 W. Wisconsin Ave. 53233

Monday-Tuesday 10 a.m.-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.
 *Sunday 1 p.m.-5 p.m.
 *(October-April)

Drive-Up

Monday-Friday 7:30 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Ready Reference 414.286.3011

Monday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Frank P. Zeidler Room

Monday-Friday Noon-6 p.m.
 Saturday 9 a.m.-5 p.m.

Atkinson 1960 W. Atkinson Ave. 53209

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Bay View 2566 S. Kinnickinnic Ave. 53207

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Capitol 3969 N. 74th St. 53216

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Center Street 2727 W. Fond du Lac Ave. 53210

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

East 2320 N. Cramer St. 53211

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Good Hope 7715 W. Good Hope Rd. 53223

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Martin Luther King 310 W. Locust St. 53212

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Mitchell Street 906 W. Historic Mitchell St. 53204

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Tippecanoe 3912 S. Howell Ave. 53207

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Villard Square 5190 N. 35th St. 53209

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Washington Park 2121 N. Sherman Blvd. 53208

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

Zablocki 3501 W. Oklahoma Ave. 53215

Monday-Tuesday Noon-8 p.m.
 Wednesday-Friday 10 a.m.-6 p.m.
 Saturday 9 a.m.-5 p.m.

*All staff in-service day closure – TBD (4th Quarter)