



MILWAUKEE

PUBLIC LIBRARY

Vision

MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.

Mission

Inspiration starts here – we help people read, learn, and connect.

BOARD OF TRUSTEES REGULAR MEETING

Michele Bria, President

Joan Prince, Vice-President

Chris Layden, Financial Secretary

Paula Kiely, Secretary

**Ald. Milele Cogg, Sharon Cook, Ald. Cavalier Johnson, Ald. Nik Kovac,
James Marten, Sup. Marcelia Nicholson, Dir. Mark Sain, Jennifer Smith
Secretary's Assistant: Rebecca Schweisberger (414) 286-3021**

Tuesday June 26, 2018

4:30 p.m.

Central Library

Community Meeting Room 1

814 West Wisconsin Avenue

Milwaukee, WI 53233

AGENDA

PUBLIC COMMENT

SPECIAL COMMUNICATION

Attachment A, page 3

1. **New Trustee.** Mayor Tom Barrett's new appointee to the Board, Professor James Marten, will be welcomed and introduced.
2. **Staff Recognition.** The Board will present a resolution honoring Library Public Services Area Manager Dawn Lauber, thanking her for her thirty-five years of service to the library.

CONSENT AGENDA

Attachment B, page 7

3. **Regular Board Meeting Minutes May 22, 2018.**
4. **Committee Reports.**
 - a. Finance & Personnel Committee Meeting Minutes May 22, 2018

5. **Administrative Reports.**
 - a. Personnel Actions
 - b. Financial Report
 - c. Library Director's Report

REPORTS

6. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac, Resource Library Representative, will report on the MCFLS Board meetings held May 23, 2018 and June 18, 2018.

NEW BUSINESS

7. **MPL Board Committees.** Board President Michele Bria will share committee assignments with the Trustees.
8. **Contingent Financing.** Library Administration will present and seek approval to award a service contract to Johnson Controls for an energy audit and resulting recommended projects.

OLD BUSINESS

9. **Mill Road Redevelopment.** The Trustees will discuss updates on the development agreement, including possible changes to the previously approved Term Sheet. Any changes will require new approval from the Board.

The Board of Trustees may adjourn into closed session.

The Library Board of Trustees may vote to convene in executive session, pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," for the purpose of deliberations related to the Mill Road Library redevelopment project.

The Library Board may reconvene in open session at the conclusion of its closed session to announce their decision.

REMINDER: Next scheduled meetings are:

July 12, 2018 Building and Development Committee Central Library 8:00 a.m.

July 24, 2018 Finance & Personnel Committee Central Library 4:00 p.m.

July 24, 2018 Regular Meeting Central Library 4:30 p.m.

July 30, 2018 Library Services & Programs Committee Central Library 5:30 p.m.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

JAMES MARTEN
Professor and Chair
Department of History
Marquette University

President

2013-2015

Founding Secretary-Treasurer

2001-2011

Society for the History of Children and Youth

President, 2008-2012

Society of Civil War Historians

PROFESSIONAL EXPERIENCE

Marquette University

2000-Present, Professor

Department Chair, 2005-Present

Acting Department Chair, 2004-2005

Founder and Director, Frank L. Klement Lectures, 1991-2004

Director of Graduate Studies, History, 1993-1994, 1999-2005

1992-2000, Associate Professor

1986-1992, Assistant Professor

SCHOLARSHIP

BOOKS

A Very Short Introduction to the History of Childhood (forthcoming, Oxford University Press, 2018).

Children and Youth during the Gilded Age and Progressive Era, Editor (New York: New York University Press, 2014, cloth and paper).

America's Corporal: James Tanner in War and Peace (Athens: University of Georgia Press, 2014, cloth and paper).

Children and Youth during the Civil War Era. Editor. (New York: New York University Press, 2012, cloth and paper).

Sing Not War: The Lives of Union and Confederate Veterans in Gilded Age America (Chapel Hill: University of North Carolina Press, 2011; paper, 2014). Alternate Selection, History Book Club, Military History Book Club.

Cultural History of Childhood and Family, Senior Co-General Editor, with Elizabeth Foyster (Oxford: Berg Publishers, 2010; paper, 2014), 6 volumes.

Cultural History of Childhood and Family, Vol. 4: The Enlightenment. Co-editor, with Elizabeth Foyster (Oxford: Berg Publishers, 2010; paper, 2014).

Children and Youth in a New Nation. Editor. (New York: New York University Press, 2009, cloth and paper).

"More Than a Contest Between Armies": Essays on the Civil War Era. Co-editor, with A. Kristen Foster. (Kent, OH: Kent State University Press, 2008).

Children in Colonial America. Editor. (New York: New York University Press, 2006, cloth and paper).

Childhood and Child Welfare in the Progressive Era: A Brief History with Documents (New York: Bedford Books, 2004)

Children for the Union: The War Spirit on the Northern Home Front (Chicago: Ivan R. Dee, 2004)

Civil War America: Voices from the Home Front (Santa Barbara: ABC-CLIO, 2003; New York: Fordham University Press, rev. paperback, 2007)

Children and War: A Historical Anthology. Editor. (New York: New York University Press, 2002, cloth and paper).

The Boy of Chancellorville and Other Stories, Editor. (New York: Oxford University Press, 2001)

Lessons of War: Selections from Children's Magazines During the Civil War. Editor. (Wilmington: Scholarly Resources, 1999, cloth and paper).

The Children's Civil War (Chapel Hill: University of North Carolina Press, 1998; paper, 2000).

Chasing Rainbows: A Recollection of the Great Plains, 1921-1975. Edited reminiscences of Gladys Leffler Gist. (Ames: Iowa State University Press, 1993).

Texas. World Bibliographical Series. (Oxford, England: Clio Press, 1992).

Texas Divided: Loyalty and Dissent in the Lone Star State, 1856-1874 (Lexington: University Press of Kentucky, 1990; paper, 2009).

AWARDS AND HONORS

Lawrence G. Haggerty Faculty Award for Excellence in Research, Marquette University, 2010

Organization of American Historians Distinguished Lecturer (2004-Present)

Award for Enhancing the Quality of Student Life, Division of Student Life, Marquette University, 2004 (for work on the First Year Reading Program)

1999 "Outstanding Academic Book," *Choice Magazine* (for *Children's Civil War*)

1999 Alpha Sigma Nu Jesuit National Book Award for History (for *Children's Civil War*)

MILWAUKEE RELATED SCHOLARSHIP

Articles and books related to Civil War veterans, including the National Home for Disabled Volunteer Soldiers, Northwestern Branch (the "soldiers' home") on the West Side.

ON-LINE PROJECT

Director: Children in Urban America Project (1999-2004): Digital archive on history of children in Milwaukee, 1850-present. Funded in part by \$176,000 NEH grant. Named one of EDSITEMent's 2005-2006 "Best of the Humanities on the Web" educational websites.

ENCYCLOPEDIA EDITOR

Senior Editor, *Encyclopedia of Milwaukee* (2010-Present)

JOURNAL EDITOR

Milwaukee History, Milwaukee County Historical Society (2003-2009)

COMMUNITY SERVICE

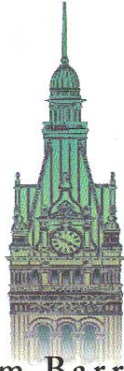
Wisconsin Abraham Lincoln Bicentennial Commission, 2008-2009
Seminars and Publications Subcommittee (Chair)
Milwaukee Event Subcommittee

Milwaukee County Historical Society
Board of Directors, 2000-2009
Editorial and Publications Committee, 2000-2010 (Chair, 2003-2009)
Awards Committee, 2000-2009

Metropolitan Milwaukee Fair Housing Council
Volunteer Tester, 1990-Present
Board Member, 1998-2004
Outreach and Membership Committee, 1999-2004

First Unitarian Society of Milwaukee
Co-Chair, 175th Anniversary Committee, 2016-2017
Chancel Choir, 1997-2014
Choral Director Search Committee, 2012
Music Advisory Committee, 2011-2012
Ad-hoc Committee on Church Archives, 2000

Golda Meir School
Development Committee, 2003-2004
School Governance Council, 2004-2006
Classroom volunteer, 2006-2007



Tom Barrett
Mayor, City of Milwaukee

May 30, 2018

To the Honorable Common Council
of the City of Milwaukee

Honorable Members of the Common Council:

I am pleased to make the following appointment to the Library Board:

James Marten – replacing John Gurda
2021 North 53rd Street
Milwaukee, WI 53208

This appointment is pursuant to Section 43.54(1)(am) of the Wis. Stats. Mr. Marten's term will commence upon taking of the oath of office.

This letter is being sent for the information of your Honorable Body.

Respectfully submitted,

A handwritten signature in black ink that reads "Tom Barrett". The signature is fluid and cursive.

Tom Barrett
Mayor

ATTACHMENT A – P. 4 of 4
2. New Trustee
P. 6

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday May 22, 2018
Central Library Community Room 1
814 West Wisconsin Avenue
Milwaukee, WI 53233**

PRESENT: Michele Bria, Ald. Milele Cogg, John Gurda, Ald. Nik Kovac,
Sup. Marcelia Nicholson, Joan Prince, Dir. Mark Sain, Jennifer Smith,
Paula Kiely

EXCUSED: Sharon Cook, Ald. Cavalier Johnson, Chris Layden

STAFF: Rachel Arndt, Ryan Daniels, Eileen Force Cahill, Joan Johnson, Dawn Lauber,
Sarah Leszczynski, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Judy
Pinger, Rebecca Schweisberger, Kelly Wochinske

OTHERS

PRESENT: None

President John Gurda called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:35 p.m. on May 22, 2018 with a quorum present. Trustees Cogg, Kovac, and Nicholson participated by conference phone.

PUBLIC COMMENT

Library Director Kiely introduced Rachel Arndt, Library Public Services Area Manager. Ms. Arndt was recently promoted to head Central Library.

SPECIAL COMMUNICATION

1. **Election of Board Officers.** President Gurda reviewed the slate presented by the Nominating Committee: Michele Bria for President, Joan Prince for Vice-President, and Chris Layden for Financial Secretary. No other nominations were presented. Trustee Prince moved to cast a unanimous ballot for the slate and Trustee Sain seconded. Motion passed.

 2. **Trustee Recognition.** Vice-President Bria presented a resolution honoring and thanking President Gurda for twenty-five years of service. President Gurda was also presented with a framed reproduction of a Milwaukee from 1870. A second reproduction of the map will be hung outside the Central Library Humanities Department with a dedication in honor of President Gurda. Following the presentation, Dr. Bria led the meeting as President. Informational item.
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CONSENT AGENDA

3. **Regular Board Meeting Minutes April 24, 2018.**

4. **Committee Reports.**
 - a. Services and Programs Committee Meeting Minutes May 7, 2018

5. **Administrative Reports.**
 - a. Personnel Actions
 - b. Financial Report
 - c. Library Director's Reports
 - d. Correspondence from Journey House Center for Family Learning

President Bria asked the Board if any items should be removed from the Consent Agenda presented as attachment A, pages 3-29 of the agenda. President Bria entertained a motion to approve. Trustee Sain moved and Trustee Smith seconded a motion to approve the Consent Agenda. Motion passed.

REPORTS

6. **Milwaukee County Federated Library System (MCFLS) Board.** The MCFLS Board meeting scheduled for May 21, 2018 has been rescheduled to May 23, 2018; the April meeting did not have a quorum. Alderman Kovac and other MCFLS Board members recently met with County Executive Chris Abele to discuss vacancies on the Board; currently 5 of the 7 seats are filled. The nomination slate is in development and Alderman Kovac requested any recommendations for MCFLS Board members be sent to himself or County Executive Abele. MCFLS hired Jennifer Schmidt as the Library Systems Administrator. Alderman Kovac asked about updates to the Public Library System Redesign project. Director Kiely referenced the Director's Report and provided an update to the Board. Informational item.

7. **Finance & Personnel Committee.** Trustee Prince provided a report from the May 22, 2018 meeting regarding the quarterly review of the Trust Fund investments, internal accounting management, and audit. There are two motions that came from the Committee meeting. The first motion was to accept and place on file the auditors' report. Trustee Gurda moved to accept and Trustee Sain seconded. Motion passed. The second motion was to approve utilizing a donation of \$24,080.00 from the Bradley Center Sports and Entertainment Corporation for archival processing. Trustee Gurda moved to accept and Trustee Sain seconded. Motion passed.

OLD BUSINESS

8. **MPL Board Retreat.** Director Kiely referred to the MPL Board of Trustees Governance Retreat Report, which documents the process and goals of the retreat. The report offers 3 recommendations:
 - Implement selected resilient strategies
 - Prioritize new questions and emerging challenges that require generative work; develop and implement plans to complete generative work on selected new questions and emerging challenges
 - Take action on the following board development priorities:
 - Define and carry out board roles to advance equity
 - Implement trustee leadership development and succession plans
 - Continue efforts to build board governance capacity

Each recommendation has many topics for discussion. President Bria would like the Innovation & Strategy Committee to address 2 topics for each recommendation. The results of that work will be reported to the Board as a whole. Director Kiely noted the Executive Committee can address some of the recommendations as well. Informational item.

STRATEGIC DISCUSSION

10. **MPL Future.** President Bria confirmed there are 2 vacancies on the MPL Board, both of which are Mayoral appointments. Director Kiely met with one potential candidate and has communicated the information to the Mayor's office. President Bria referred to Attachment B, the MPL Trustee Profile.

Each Trustee is asked to perform a self-assessment and complete the profile. Individual responses will be compiled to create a final version. The profile will highlight skills that each Trustee brings and identify additional skills to look for in the recruitment process. After discussion, the Trustees concluded the 'IT' description could be changed from a specific skill set to a broader, high-level outlook including knowledge about Artificial Intelligence as it applies to the library. Trustee Prince requested the addition of a 'Workforce Development' column. President Bria suggested sharing the complete profile with the appointing authorities. Trustee Prince noted the profile could be useful to the Innovation & Strategy committee for scheduling speakers for Board development presentations. Director Kiely proposed creating a small working group to review the Library Board Trustee job description. Trustee Smith and Alderman Kovac agreed to participate. Informational item.

With no further business, the Milwaukee Public Library Board of Trustees meeting of May 22, 2018 was adjourned at 5:30 p.m.

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
FINANCE & PERSONNEL COMMITTEE
MINUTES**

**Tuesday May 22, 2018
Central Library Meeting Room 1
814 W. Wisconsin Avenue**

PRESENT: Milele Coggs, Joan Prince, John Gurda, Nik Kovac

EXCUSED: Chris Layden, Cavalier Johnson

OTHERS

PRESENT: MPL: Paula Kiely, Jennifer Meyer-Stearns, Sam McGovern-Rowen,
Sarah Leszczynski, Rebecca Schweisberger
US Bank: Wayne Sattler, Richard Romero
Reilly, Penner & Benton LLP: Katie Reilly

Board President Gurda called the meeting of the Board of Trustees Finance & Personnel Committee to order at 4:06 p.m. on Tuesday May 22, 2018 with a quorum present. Trustee Prince served as the Chair for this meeting.

1. **Quarterly Review of Fund Investments.** The Board received the U.S. Bank Institutional Trust and Custody quarterly report for MPL dated May 22, 2018 prior to the committee meeting. U.S. Bank Senior Portfolio Manager Wayne Sattler provided a market overview. The investment performance of the trust fund for the period ending March 31, 2018 was reviewed. The portfolio overview was summarized. No changes to the current allocations were recommended. The committee accepted the report. Informational item.

2. **Quarterly Report of the Internal Control of the MPL Trust and Gift Funds.** Assistant Library Director Jennifer Meyer-Stearns distributed a memo regarding Internal Controls – First Period 2018, attached at the end of these minutes. She reported to the committee that all internal control processes were followed and there were no accounting issues. Informational item.

3. **Financial Statements and Auditors' Report.** Account Manager Katie Reilly presented the Financial Statements and Independent Auditors' Report of the Milwaukee Public Library Trust Fund for calendar year 2017. The independent auditors have issued an unmodified opinion, which is the highest opinion level. At this time no changes in controls are recommended. Trustee Prince entertained a motion to accept the report and place it on file. Trustee Kovac moved and Trustee Coggs seconded. Motion passed.

4. **Donation Allocation.** MPL was a recipient of a generous donation from the Bradley Center Sports and Entertainment Corporation. Library Director Kiely requested the Board's approval to use the funds for processing the Bradley Center building plans, which will be added to the Wisconsin Architectural Archives. President Gurda moved to approve and Trustee Coggs seconded. Motion carried.

The meeting of the Library Board's Finance & Personnel Committee was adjourned at 4:30 p.m. on Tuesday May 22, 2018.

MILWAUKEE PUBLIC LIBRARY SYSTEM

PERSONNEL ACTIONS

COVERING PERIOD: MAY 6, 2018 THROUGH JUNE 16, 2018 *

The Secretary reports the following personnel actions:

REGULAR APPOINTMENT

Maria Huerta-Cervantes - Library Circulation Assistant I (LPT) - Mitchell Street 05/06/18
Chelsea Alcantar Morales - Library Circulation Aide - Mitchell Street 05/07/18

TEMPORARY APPOINTMENT

Miranda Grant - Library Circulation Assistant I - Circulation 05/21/18

TRANSFER FROM ANOTHER CITY DEPARTMENT / POSITION CHANGE / TITLE CHANGE

Reginald Momon - City Laborer - Department of Public Works 05/06/18
To: Custodial Worker II - CL - Facilities & Fleet

Joselyn McKinley - Parking Checker - Parking 05/20/18
To: Custodial Worker II - CL - Facilities & Fleet

TRANSFER FROM ANOTHER CITY DEPARTMENT / VOLUNTARY DEMOTION

Kari Moua - Office Assistant III - DCD 06/03/18
To: Library Technician II - Technical Services / CCDM

PROMOTION

Sarah Leszczynski - Administrative Specialist to Business Services Specialist - Payroll & Accounting 02/25/18
Dirk Konings - Library Circulation Assistant I to Library Circulation Assistant II - Circulation 05/06/18
Heather Thomas - Library Circulation Assistant I to Library Circulation Assistant II - Circulation 05/06/18
Jeanne Rasch - Library Technician II to Library Technician III - Technical Services / CCDM 05/20/18
Katherine Caputa - Library Circulation Assistant I to Library Reference Assistant - WTBBL 06/03/18
Alexa Denk - Library Circulation Aide to Library Circulation Assistant I - Circulation 06/03/18

PROMOTION / TRANSFER

Kenya Biemi - Library Technician II - Technical Services / Acquisitions & Serials 05/06/18
To: Office Assistant IV - Technical Services / Automation

Alison McElvery - Library Circulation Assistant I - Bay View 06/03/18
To: Library Technician II - Technical Services / CCDM

Antricia Morgan - Library Circulation Assistant I - Circulation 06/03/18
To: Library Technician II - Technical Services / Acquisitions & Serials

Sonya Williams - Library Circulation Assistant I - Circulation 06/03/18
To: Library Services Assistant - WTBBL

POSITION CHANGE / TITLE CHANGE

Sha'Nese Burnell Jones - Librarian III to Human Resources Analyst Sr. - Human Resources 05/20/18

TRANSFER

Seth Albert - Library Circulation Assistant I - Circulation 06/03/18
To: Library Circulation Assistant I - Bay View

LEAVE OF ABSENCE 24.0 OR MORE HOURS

Gregory Thompson - Custodial Worker II - CL - Facilities & Fleet - 48.0 hours 04/23/18
Corey Megal - Network Manager - Technical Services / Automation - 78.8 hours 05/07/18
Corey Megal - Network Manager - Technical Services / Automation - 80.0 hours 05/21/18
Doyle Sprewer - Library Circulation Assistant I - Villard Square - 9 days 06/11/18

RETURN FROM LEAVE OF ABSENCE

Destiny Sconiers - Library Circulation Assistant I (LPT) - Mill Road 05/08/18

RESIGNATION

Destiny Sconiers - Library Circulation Assistant I (LPT) - Mill Road 05/30/18

TERMINATION DURING PROBATION

Lee Eschendal Jr. - Building Services Supervisor II - Facilities & Fleet 06/09/18

RETIREMENT

Barbara Henry - Human Resources Officer - Human Resources 05/29/18
MPL Service Credit: 10 months 27 days

Janice Butchart - Branch Library Services Assistant - Zablocki 06/16/18
MPL Service Credit: 17 years 6 months 4 days

* Includes personnel actions, recently approved by the Department of Employee Relations,
that are retroactive to previous dates

**Milwaukee Public Library
Financial Report
May 31, 2018**

2018

2017

City Revenues

| | Budget | Received to date | % Received |
|--------------------------------------|----------------------|---------------------|--------------|
| <i>Additional City Appropriation</i> | \$ 22,254,263 | \$ 8,871,613 | 39.9% |
| <i>Fines</i> | \$ 225,000 | \$ 59,742 | 26.6% |
| <i>Lost Materials, etc.</i> | \$ 101,800 | \$ 25,781 | 25.3% |
| <i>MCFLS Contracts</i> | \$ 744,000 | \$ 226,957 | 30.5% |
| Total City Appropriation | \$ 23,325,063 | \$ 9,184,092 | 39.4% |

| | Budget | Received to date | % Received |
|--------------|----------------------|---------------------|--------------|
| | \$ 22,803,431 | \$ 8,957,859 | 39.3% |
| | \$ 245,000 | \$ 92,790 | 37.9% |
| | \$ 117,600 | \$ 32,355 | 27.5% |
| | \$ 725,000 | \$ 195,148 | 26.9% |
| Total | \$ 23,891,031 | \$ 9,278,152 | 38.8% |

City Expenses

Salaries & Benefits

| | Budget | Spent to date | % Spent |
|------------------------|----------------------|---------------------|--------------|
| <i>Salaries</i> | \$ 12,640,806 | \$ 4,932,342 | 39.0% |
| <i>Fringe Benefits</i> | \$ 5,676,770 | \$ 2,190,884 | 38.6% |
| Total | \$ 18,317,576 | \$ 7,123,225 | 38.9% |

| | Budget | Spent to date | % Spent |
|--------------|----------------------|---------------------|--------------|
| | \$ 13,001,816 | \$ 4,753,852 | 36.6% |
| | \$ 5,729,318 | \$ 2,196,770 | 38.3% |
| Total | \$ 18,731,134 | \$ 6,950,622 | 37.1% |

Operating Expenses

| | Budget | Spent to date | % Spent |
|--|---------------------|---------------------|--------------|
| <i>General Office Expense</i> | \$ 130,000 | \$ 13,107 | 10.1% |
| <i>Tools & Machinery Parts</i> | \$ 30,800 | \$ 14,492 | 47.1% |
| <i>Construction Supplies</i> | \$ 38,000 | \$ 11,156 | 29.4% |
| <i>Energy</i> | \$ 664,179 | \$ 271,441 | 40.9% |
| <i>Other Operating Supplies</i> | \$ 178,027 | \$ 83,767 | 47.1% |
| <i>Vehicle Rental</i> | \$ 7,000 | \$ 2,042 | 29.2% |
| <i>Non-Vehicle Equipment Rental</i> | \$ 30,000 | \$ 13,232 | 44.1% |
| <i>Professional Services</i> | \$ 182,500 | \$ 123,565 | 67.7% |
| <i>Information Technology Services</i> | \$ 406,579 | \$ 354,334 | 87.2% |
| <i>Property Services</i> | \$ 957,189 | \$ 399,285 | 41.7% |
| <i>Infrastructure Services</i> | \$ 28,000 | \$ 17,890 | 63.9% |
| <i>Vehicle Repair Services</i> | \$ 500 | \$ 6,825 | 1365.0% |
| <i>Other Operating Services</i> | \$ 221,700 | \$ 36,985 | 16.7% |
| <i>Reimburse Other Departments</i> | \$ 68,000 | \$ 14,649 | 21.5% |
| Total | \$ 2,942,474 | \$ 1,362,769 | 46.3% |

| | Budget | Spent to date | % Spent |
|--------------|---------------------|---------------------|--------------|
| | \$ 158,158 | \$ 36,276 | 22.9% |
| | \$ 31,000 | \$ 7,416 | 23.9% |
| | \$ 38,000 | \$ 8,152 | 21.5% |
| | \$ 809,700 | \$ 280,208 | 34.6% |
| | \$ 199,615 | \$ 79,178 | 39.7% |
| | \$ 8,300 | \$ 2,383 | 28.7% |
| | \$ 32,700 | \$ 12,814 | 39.2% |
| | \$ 75,000 | \$ 60,732 | 81.0% |
| | \$ 357,198 | \$ 233,852 | 65.5% |
| | \$ 994,069 | \$ 480,499 | 48.3% |
| | \$ 28,000 | \$ 13,252 | 47.3% |
| | \$ 1,500 | \$ - | 0.0% |
| | \$ 137,100 | \$ 80,307 | 58.6% |
| | \$ 79,900 | \$ 2,174 | 2.7% |
| Total | \$ 2,950,240 | \$ 1,297,243 | 44.0% |

Equipment

| | Budget | Spent to date | % Spent |
|--------------------------|---------------------|-------------------|--------------|
| <i>Library Materials</i> | \$ 1,751,774 | \$ 672,293 | 38.4% |
| <i>Computers, etc.</i> | \$ 251,839 | \$ 22,153 | 8.8% |
| <i>Other</i> | \$ 61,400 | \$ 3,651 | 5.9% |
| Total | \$ 2,065,013 | \$ 698,097 | 33.8% |

| | Budget | Spent to date | % Spent |
|--------------|---------------------|---------------------|--------------|
| | \$ 1,751,774 | \$ 783,116 | 44.7% |
| | \$ 371,883 | \$ 208,570 | 56.1% |
| | \$ 86,000 | \$ 38,601 | 44.9% |
| Total | \$ 2,209,657 | \$ 1,030,287 | 46.6% |

| | | | |
|----------------------------|----------------------|---------------------|--------------|
| Total City Expenses | \$ 23,325,063 | \$ 9,184,092 | 39.4% |
|----------------------------|----------------------|---------------------|--------------|

| | | | |
|--------------|----------------------|---------------------|--------------|
| Total | \$ 23,891,031 | \$ 9,278,152 | 38.8% |
|--------------|----------------------|---------------------|--------------|

**Milwaukee Public Library
Financial Report
May 31, 2018**

2018

2017

Additional Funding Sources

Other Departmental Appropriation

| | Budget | Spent to date | % Spent |
|------------------------------|------------------|------------------|--------------|
| <i>Villard Square Lease</i> | \$ 13,182 | \$ - | 0.0% |
| <i>Mitchell Street Lease</i> | \$ 40,500 | \$ 27,000 | 66.7% |
| Total | \$ 53,682 | \$ 27,000 | 50.3% |

| | Budget | Spent to date | % Spent |
|--|------------------|---------------|-------------|
| | \$ 13,182 | \$ - | 0.0% |
| | \$ 36,000 | \$ - | 0.0% |
| | \$ 49,182 | \$ - | 0.0% |

Contract Grants

| | Budget | Spent to date | % Spent |
|-------------------------------|---------------------|-------------------|--------------|
| <i>Teacher in the Library</i> | \$ - | \$ - | 0.0% |
| <i>WTBBL</i> | \$ 976,820 | \$ 773,098 | 79.1% |
| <i>ILS</i> | \$ 96,297 | \$ 76,978 | 79.9% |
| Total | \$ 1,073,117 | \$ 850,076 | 79.2% |

| | Budget | Spent to date | % Spent |
|--|---------------------|-------------------|--------------|
| | \$ 100,000 | \$ 46,583 | 46.6% |
| | \$ 968,700 | \$ 734,520 | 75.8% |
| | \$ 96,297 | \$ 79,372 | 82.4% |
| | \$ 1,164,997 | \$ 860,475 | 73.9% |

Trust Funds

| | Budget | Spent to date | % Spent |
|--------------------------|-------------------|------------------|--------------|
| <i>Materials</i> | \$ 64,000 | \$ 5,988 | 9.4% |
| <i>Programming</i> | \$ 33,750 | \$ 9,804 | 29.0% |
| <i>Training</i> | \$ 11,000 | \$ 1,958 | 17.8% |
| <i>Marketing</i> | \$ 23,000 | \$ 14,980 | 65.1% |
| <i>Contingency</i> | \$ 2,988 | \$ 1,061 | 35.5% |
| <i>Board Development</i> | \$ 5,000 | \$ 14,585 | 291.7% |
| <i>Headline</i> | \$ 5,000 | \$ - | 0.0% |
| <i>Strehlow 50+</i> | \$ 44,417 | \$ 382 | 0.9% |
| Total | \$ 189,155 | \$ 48,759 | 25.8% |

| | Budget | Spent to date | % Spent |
|--|-------------------|------------------|--------------|
| | \$ 65,100 | \$ 52,607 | 80.8% |
| | \$ 32,000 | \$ 11,003 | 34.4% |
| | \$ 10,000 | \$ 1,188 | 11.9% |
| | \$ 22,000 | \$ 300 | 1.4% |
| | \$ 2,022 | \$ 400 | 19.8% |
| | \$ - | \$ - | 0.0% |
| | \$ - | \$ - | 0.0% |
| | \$ 46,278 | \$ 178 | 0.0% |
| | \$ 177,400 | \$ 65,676 | 37.0% |

Foundation Funds

| | Budget* | Spent to date | % Spent |
|-------------------------|---------------------|-------------------|--------------|
| <i>Materials</i> | \$ 615,637 | \$ 93,050 | 15.1% |
| <i>Other Activities</i> | \$ 53,839 | \$ 14,804 | 27.5% |
| <i>Programming</i> | \$ 1,987,208 | \$ 161,459 | 8.1% |
| Total | \$ 2,656,684 | \$ 269,314 | 10.1% |

| | Budget* | Spent to date | % Spent |
|--|---------------------|-------------------|--------------|
| | \$ 595,779 | \$ 120,031 | 20.1% |
| | \$ 1,339 | \$ - | 0.0% |
| | \$ 1,573,492 | \$ 173,723 | 11.0% |
| | \$ 2,170,610 | \$ 293,754 | 13.5% |

* Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover

Investments

No funds were invested this period.

Director's Report June 2018

The month of June marks the beginning of the summer season at the library with the close of school and the launch of summer reading. Work continued on longer-term projects including the Mill Road Redevelopment project, filling the director position in the new Office of Early Childhood Initiatives, and the Public Library Systems Redesign project. The library team continues to serve library patrons well through services, a wide array of programs, and collections.

MPL HELPS PEOPLE READ

The Great American Read Kick-Off. The Great American Read is a new PBS initiative focused on highlighting the joys of reading and the power of America's most beloved novels. PBS will air an eight part television series that explores the books voted America's favorite and their themes. Milwaukee Public Library was awarded an American Library Association grant to promote The Great American Read through new and exciting programs. Partners on the project include: Milwaukee PBS, Literacy Services of Wisconsin, and Boswell Book Company. The Great American Read Kick-off event was held May 17 at the **MATC Downtown campus**. The kick-off featured a special sneak peek screening of the PBS Great American Read television premiere (aired nationally on May 22). MPL had a table where we shared general information on the goals of the project and activities the public can expect to see in coming months. Many book lovers joined us for the event and each one had an opinion on which of the 100 books on TGAR list should be voted America's most beloved novel. MPL had books from The Great American Read list available for checkout and issued library cards. Attendees were thrilled to make a button of their favorite book and were excited for future programs. Attendance: 40

Milwaukee Mayhem: Murder and Mystery in the Cream City's First Century. Author Matthew J. Prigge, a Wisconsin native who lives on Milwaukee's East Side, shared stories from his book, Milwaukee Mayhem, at the **Atkinson library** on Wednesday, May 28. Mr. Prigge presented these stories as they were recounted to the public in the newspapers of the era, using the vivid and often grim language of the times to create an engaging and occasionally chilling narrative of a forgotten Milwaukee. Attendance: 5

MPL HELPS PEOPLE LEARN

First Grade Library Card Campaign. The 2017-2018 school year marks the most successful First Grade Library Card Campaign (FGLCC) to date. Since its inception, MPL has reached nearly 34,000 first graders – teaching them about the public library and how to be library card users. This year staff shared FGLCC presentations with 5,265 first graders from 105 Milwaukee elementary schools including MPS, charter, and private schools. Attendance: 5,265.

Super Reader Squad. Brand new look, same great program! The Super Reader program got a new look, created in collaboration with Cramer-Krasselt. New characters encourage Milwaukee children ages 12 and younger to join them as a part of the Super Reader Squad. The Squad's goal is to evade summer learning loss in the form of the evil Mind Munchers. Outreach staff will begin visiting over 150 child care

centers and school age camps and community learning centers in mid-June. The program launched in libraries on Monday, May 14 and will conclude on Saturday, August 25.

Teen Summer Challenge. The Teen Summer Challenge continues to support teen educational achievement by encouraging reading, creative expression, and the development of 21st century skills. The featured activity this year is a sound production competition inviting teens to create sound compositions featuring music, spoken word, community stories or another sound creation. A red carpet Grammy-style event at the Central Library will feature listening stations and awards going to the top entries as decided on by industry experts. Beats & Rhymes sound production workshops will be facilitated through a partnership with True Skool at 11 MPL branches, while Mitchell Street's Studio M will feature weekly Scratch Sessions with DJ Bizzon. The partnership with True Skool will also allow MPL to bring the Beats & Rhymes Competition to 7 high school community learning centers. The program launched in libraries on Monday, May 14 and will conclude on Saturday, August 25.

Drop-In ESL Tutoring. Drop-In ESL tutoring for new immigrants and refugees took place at **Tippecanoe library** on Wednesday, May 16 and Wednesday May 23. MPL Staff provided instruction on MPL database **ProCitizen**, which prepares individuals for U.S. citizenship. All attendees were registered for library cards and received computer coaching during these interactive tutoring sessions. The program was designed and led by Eric Johnson, Librarian III and Fawn Siemsen-Fuchs, LRA, in conjunction with Lutheran Social Services, an MPL partner organization. Attendance: 12

Prevent Stress From Affecting Your Health, Life, and Productivity. Dr. Tony Piparo, internationally bestselling author, speaker, coach, and award-winning researcher, presented a talk at **Atkinson library** on Tuesday, May 29. Dr. Piparo shared how stress affects people physiologically, emotionally, and behaviorally. Attendees received simple, yet powerful techniques to quickly ease their mental and emotional distress in no more than 30-60 seconds. Attendance: 7

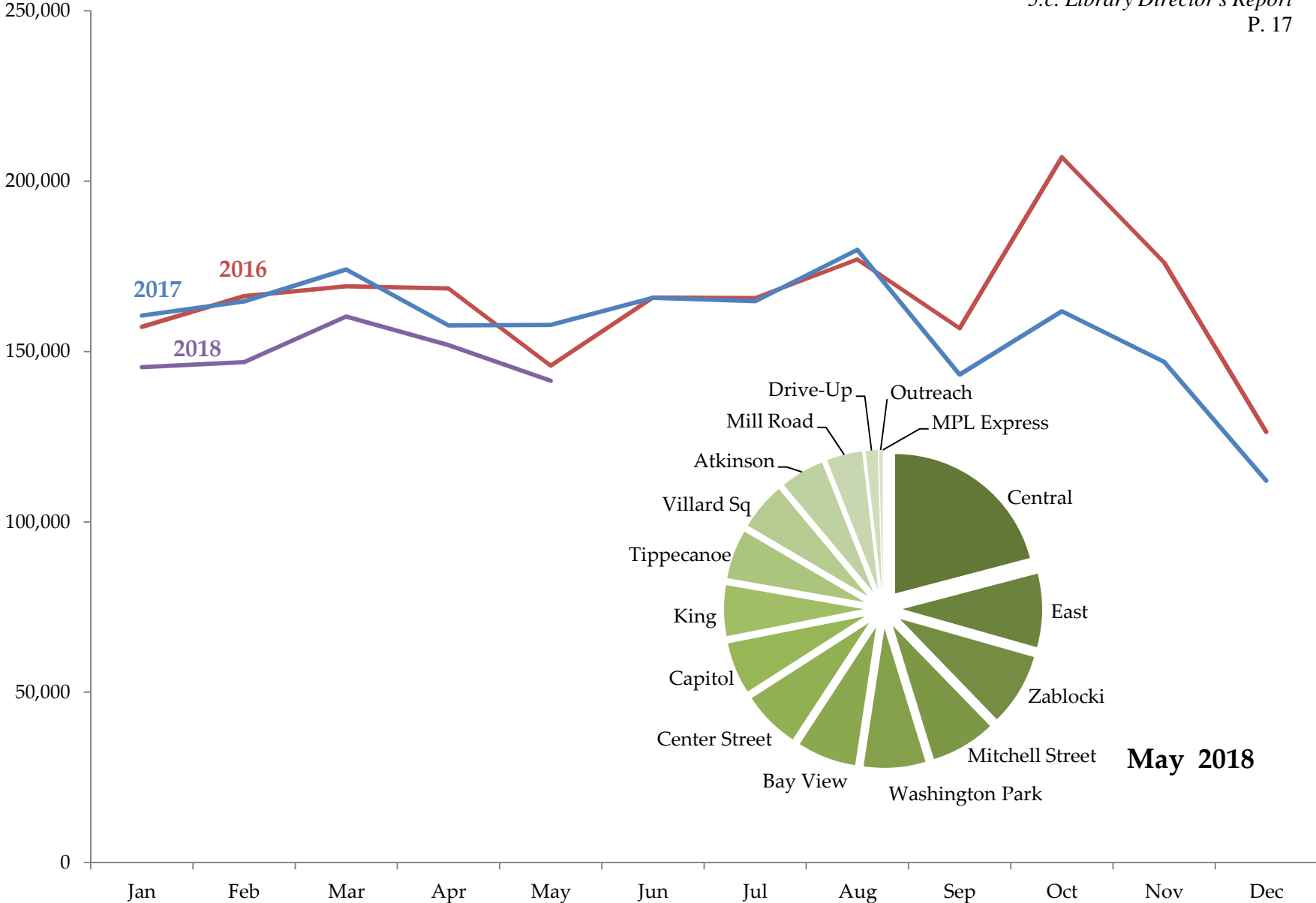
Discovery Lunch: The Golden Oldies. **Central Library** hosted The Rich Regent Band for an hour of dancing down memory lane. The Rich Regent Band played 'Golden Oldies' and reflected on musical stylings of the past in this program geared towards older adults. The audience called out their guesses to name the songs based on a few notes being played! The group was highly entertained. Attendance: 10

MPL HELPS PEOPLE CONNECT

Teen Poetry Coffeehouse. The culminating event of the 2018 Teen Poetry Contest was held at the Mitchell Street library. The poets, their friends, families and interested community members listened to young adults read their poems while drinking coffee and doing poetry related art and extension activities. MPL Teen Interns and staff assisted the poets in creating a digital recording of their poems using makerspace technology and the recording studio. Nine winning poems were chosen out of over 90 entries, and the winners were announced and given an opportunity recite their poem at the event. Attendance: 49

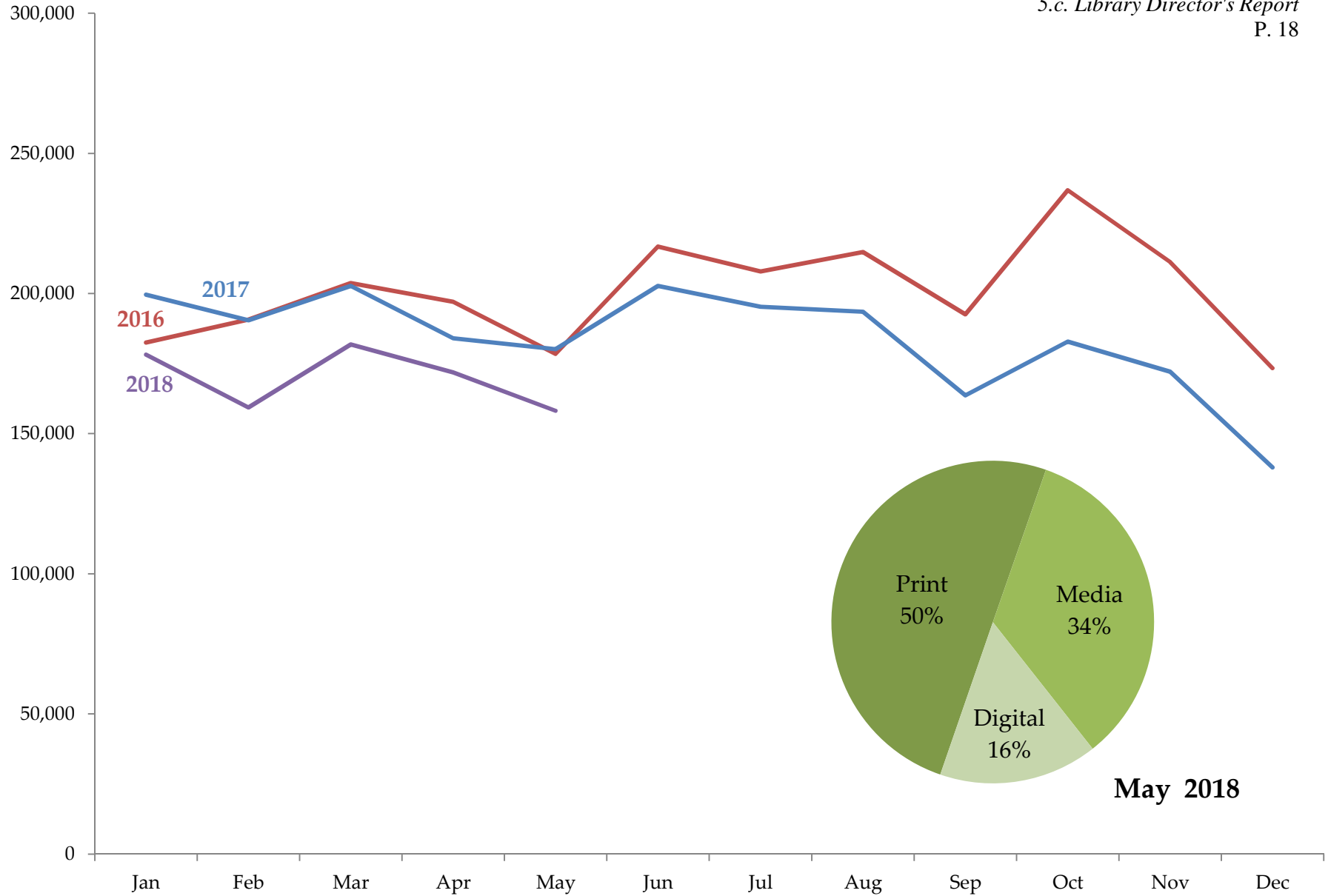
Vel Phillips Juvenile Justice Center. Building on the successful Teen Advisory Board book drive and donation to Vel Phillips Juvenile Justice Center (JCC) in December, TAB initiated and assisted with receiving over 100 gently used paperbacks from the Friends of the Library and the Book Seller in order donate them to the student library at JCC in advance of summer.

Milwaukee Public Library Visits

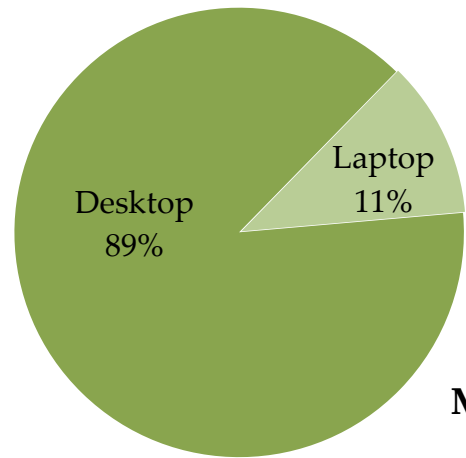
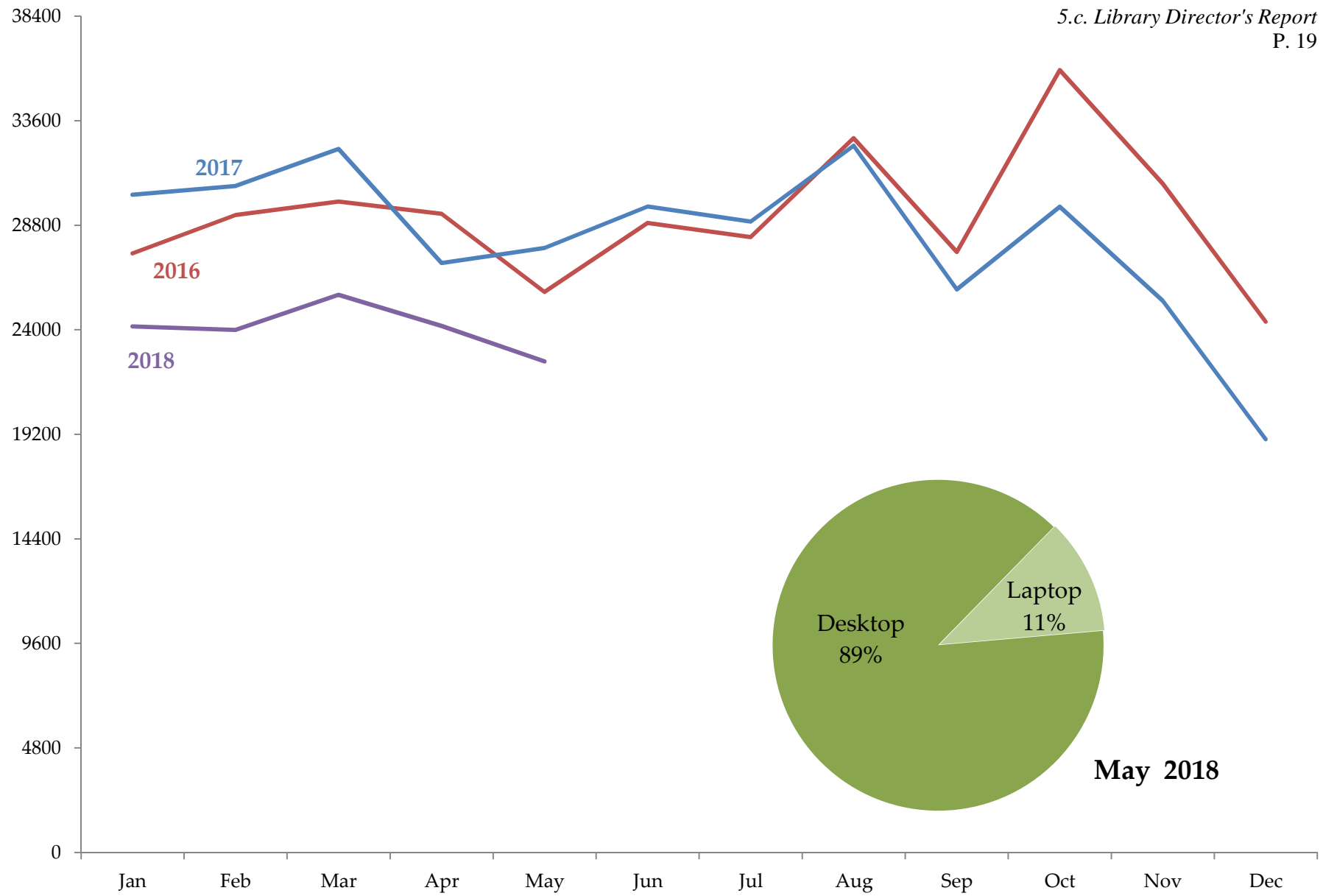


Milwaukee Public Library Circulation

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Milwaukee Public Library Hours of Computer Usage



May 2018

**Milwaukee Public Library
Computer, Internet, and Electronic Statistics
May, 2018**

| Unique Visitors to the MPL Website | | | | | | |
|---|------------|----------------------|------------------------|--------------|-----------------------|------------------------|
| | This Month | Same Month Last Year | % Increase or Decrease | Year to Date | Previous Year to Date | % Increase or Decrease |
| | 75,662 | 52,833 | 43.2% | 388,331 | 1,504,542 | -74.2% |

| Database Hits* | | | | | | |
|-----------------------|------------|----------------------|------------------------|--------------|-----------------------|------------------------|
| | This Month | Same Month Last Year | % Increase or Decrease | Year to Date | Previous Year to Date | % Increase or Decrease |
| | 10,037 | 4,161 | 141.2% | 45,120 | 26,150 | 72.5% |

| OverDrive Digital Download Circulation, by format | | | | | | |
|--|------------|----------------------|------------------------|--------------|-----------------------|------------------------|
| | This Month | Same Month Last Year | % Increase or Decrease | Year to Date | Previous Year to Date | % Increase or Decrease |
| eBooks | 10,288 | 9,424 | 9.2% | 46,865 | 42,697 | 9.8% |
| Audiobooks | 7,431 | 6,283 | 18.3% | 34,778 | 28,390 | 22.5% |

| Downloads of Digital Music through Freegal | | | | | | |
|---|------------|----------------------|------------------------|--------------|-----------------------|------------------------|
| | This Month | Same Month Last Year | % Increase or Decrease | Year to Date | Previous Year to Date | % Increase or Decrease |
| | 2,193 | 3,087 | -29% | 11,099 | 13,391 | -17% |

| Milwaukee Patron Holds Placed Through CountyCat | | | | | | |
|--|------------|----------------------|------------------------|--------------|-----------------------|------------------------|
| | This Month | Same Month Last Year | % Increase or Decrease | Year to Date | Previous Year to Date | % Increase or Decrease |
| | 36,444 | 36,337 | 0.3% | 202,998 | 196,399 | 3.4% |

| Paging Slips | | | | | | |
|---------------------|---------------|----------------------|------------------------|----------------|-----------------------|------------------------|
| | This Month | Same Month Last Year | % Increase or Decrease | Year to Date | Previous Year to Date | % Increase or Decrease |
| Central | 11,752 | 11,896 | -1.2% | 63,175 | 60,928 | 3.7% |
| Atkinson | 754 | 761 | -0.9% | 4,325 | 4,295 | 0.7% |
| Bay View | 2,011 | 2,202 | -8.7% | 11,496 | 12,056 | -4.6% |
| Capitol | 1,649 | 1,659 | -0.6% | 9,798 | 9,132 | 7.3% |
| Center Street | 939 | 952 | -1.4% | 5,272 | 4,814 | 9.5% |
| East | 2,161 | 2,120 | 1.9% | 11,882 | 10,717 | 10.9% |
| Martin Luther King | 954 | 875 | 9.0% | 5,531 | 4,329 | 27.8% |
| Mill Road | 343 | 967 | -64.5% | 805 | 5,912 | -86.4% |
| Mitchell Street | 1,049 | 1,023 | 2.5% | 6,212 | 5,152 | 20.6% |
| Tippecanoe | 1,930 | 1,796 | 7.5% | 11,062 | 9,058 | 22.1% |
| Villard Square | 930 | 713 | 30.4% | 5,351 | 3,788 | 41.3% |
| Washington Park | 1,112 | 1,114 | -0.2% | 6,231 | 5,286 | 17.9% |
| Zablocki | 2,014 | 1,882 | 7.0% | 11,529 | 10,687 | 7.9% |
| YCOS--EOS | 373 | 252 | 48.0% | 1,486 | 1,250 | 18.9% |
| TOTAL | 27,971 | 28,212 | -0.9% | 154,155 | 147,404 | 4.6% |

*LibraryNOW hits added in 2018.