



**Vision**

*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

**Mission**

*Inspiration starts here – we help people read, learn, and connect.*

---

**BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday September 24, 2019**

**4:00 p.m.**

**Central Library**

**Community Room 1**

**814 W. Wisconsin Avenue**

**Milwaukee, WI 53233**

**AGENDA**

*4:00 – 4:05*

**WELCOME & ROLL CALL**

*4:05 – 4:10*

**PUBLIC COMMENT**

*4:10 – 4:15*

**CONSENT AGENDA**

Attachment A, page 3

1. **Regular Board Meeting Minutes July 23, 2019.**

2. **Committee Reports.**

a. Finance and Personnel Committee Meeting Minutes July 23, 2019

b. Services and Programs Committee Meeting Minutes July 29, 2019

3. **Administrative Reports.**

a. Financial Report

b. Library Director's Report

**REPORTS**

*4:15 – 4:30*

4. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac, Resource Library Representative will report on the August 19 meeting and will seek support for the 2020-2024 agreements.

Attachment B, page 36

*4:30 – 4:45*

5. **Building and Development Committee Meeting.** Committee Chair Mark Sain will report on the September 5, 2019 meeting, including a recommendation to expend gift and trust funds to support the new co-working space at Central Library.

Attachment C, page 38

## OLD BUSINESS

4:45 – 4:55

6. **2020 Budget.** The Board will review and discuss the Mayor's Proposed Budget for the library.

## NEW BUSINESS

4:55 – 5:00

7. **Task Force on Financial Sustainability.** President Michele Bria will provide an update on plans for this task force and will seek approval to appoint a task force that will explore and recommend other governance, administrative, and funding structures that would help to ensure the future financial viability and sustainability of MPL.

5:00 – 5:55

8. **MPL 2020 Strategic Plan Extension.** The Board will discuss the priorities for the next two years after a presentation about the current strategic plan and goals for an extension of the plan.

5:55 – 6:00

## CLOSING REMARKS

**REMINDER:** Next scheduled meetings are:

October 3, 2019 Building and Development Committee – Central Library, 8:00 a.m.

October 9, 2019 Innovation and Strategy Committee – Central Library, 8:00 a.m.

October 22, 2019 Finance and Personnel Committee – Central Library, 3:30 p.m.

October 22, 2019 Regular Board Meeting – Central Library, 4:00 p.m.

### Trustees

Michele Bria, *President*, Joan Prince, *Vice-President*, Chris Layden, *Financial Secretary*, Ald. Milele Cogg, Ald. Nik Kovac, Matthew Kowalski, James Marten, Dir. Larry Miller, Ald. Michael Murphy, Sup. Marcelia Nicholson, Mark Sain, Jennifer Smith  
Paula Kiely, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant* (414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING**

**MINUTES**

**Tuesday July 23, 2019  
Central Library  
814 W. Wisconsin Avenue  
Milwaukee, WI 53233**

**PRESENT:** Michele Bria, Joan Prince, Chris Layden, Ald. Milele Coggs, Ald. Nik Kovac, James Marten, Dir. Larry Miller, Mark Sain, Paula Kiely

**EXCUSED:** Matt Kowalski Ald. Michael Murphy Sup. Marcelia Nicholson, Jennifer Smith

**STAFF:** Rachel Arndt, Eileen Force Cahill, Armando Chacon, Kristina Gomez, Joan Johnson, Sam McGovern-Rowen, Anne Rasmussen, Rebecca Schweisberger, Kelly Wochinske

**OTHERS**

**PRESENT:** MPL Foundation: Ryan Daniels  
Budget and Policy Division: Mason Lavey

---

President Michele Bria called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:13 p.m. on July 23, 2019 with a quorum present. Trustee Coggs participated by phone.

---

President Bria presented Trustee Larry Miller with a Milwaukee Public Library pin in recognition of his service on the Board.

Rebecca Schweisberger, Administrative Assistant to the Library Director, introduced Destiny Lewis, Earn and Learn Summer Youth Intern assigned to MPL Administration.

**PUBLIC COMMENT**

Community member Peter Goldberg presented suggestions for additions to the Writer's Wall at Central Library. His letter to the Board is attached at the end of these minutes. Library Director Paula Kiely circulated brochures and flyers about the Writer's Wall and explained the program and selection process. Inductions are made on a bi-annual basis and Mr. Goldberg's suggestions will be forwarded to the selection committee for the next cycle.

---

**CONSENT AGENDA**

1. **Regular Board Meeting Minutes June 25, 2019.**
2. **Committee Reports.**
  - a. Executive Committee Meeting Minutes, June 19, 2019

3. **Administrative Reports.**
  - a. Financial Report
  - b. Library Director's Reports

President Bria asked the Board if any items should be removed from the Consent Agenda presented as attachment B, pages 3-16 of the agenda. Hearing no objection, the Consent Agenda was approved.

---

#### **SERVICE HIGHLIGHT**

4. **Green Initiatives.** This item was held until the September 24, 2019 meeting.

---

#### **REPORTS**

5. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac reported on the July 15, 2019 MCFLS Board meeting. The meeting was held in closed session and topics discussed included reciprocal borrowing, the Resource Library, and the cataloging contract. Informational item.
6. **Services and Programs Committee.** Director Kiely reported on the July 8, 2019 meeting. The Committee held a hearing for an appeal to a 6-month patron ban. The Committee voted to uphold the ban. Trustee Miller moved to accept the Committee's recommendation; Trustee Sain seconded. Motion passed.
7. **Building and Development Committee.** Committee Chair Mark Sain reported on the July 11, 2019 meeting. The Committee reviewed four models for parking options at Martin Luther King Library, presented by Young Development Group CEO Lavelle Young. Library Construction Projects Manager Sam McGovern-Rowen reviewed the status of the Capitol Library Request for Proposal (RFP). Based on developer responses and consultant recommendations, MPL will search for a suitable site and present it to the Committee before issuing another RFP. A hard hat tour of Good Hope Library is scheduled for August 15, 2019. The Committee received information and concept drawings for a pilot co-working space at Central Library and an overview of ongoing infrastructure and energy savings projects. Informational item.
8. **Finance and Personnel Committee.** Committee Chair Chris Layden reported on the July 23, 2019 meeting. The Committee received the quarterly Trust Fund account review and Internal Control report. The Committee moved to approve allocation of \$6,000 from the Trust Fund to provide restorative practices training to library staff. Trustee Sain seconded. Motion passed. The Committee moved to approve the 2020 Interlibrary Loan Services contract. Trustee Marten seconded. Motion passed. The library's requested budget is under review and the Committee discussed contingency plans for budget reductions. Informational item.

---

#### **NEW BUSINESS**

9. **ADA-Related Improvements.** Library Facilities Manager Armando Chacon gave an overview of ongoing projects designed to increase accessibility compliance under the

Americans with Disabilities Act (ADA). The Facilities team is working with the City of Milwaukee ADA Coordinator Rebecca Rabatin to ensure the updates meet the requirements of the city's agreement with the Department of Justice to ensure civic access for people with disabilities. Projects are scheduled for Atkinson branch library, Center Street branch library, and Central Library; the projects are financed through the City ADA Fund. Library Administration requested Board approval to award the contract for \$358,100 to William Sackerson Construction Company, Inc. Trustee Layden moved to approve; Trustee Prince seconded. Motion passed.

10. **Democratic National Convention Planning**. Director Kiely presented a briefing about the Board and MPL's plans, role, and responsibilities for the Democratic National Convention in 2020. The document is attached at the end of these minutes. The library will focus on programming, space management, and continuing to serve the community during the convention. Library Administration will review the current meeting room policy to gauge its compatibility with possible requests. Space requests outside normal parameters will be presented to the Board for an exception or to amend the policy. Trustee Prince is a member of the DNC Host Committee and will recuse herself from related discussions. Director Kiely recommends a statement of welcome from the Board to convention attendees and proactive discussion about parameters for after-hours events at the library. Informational item.

---

With no further business, the Milwaukee Public Library Board of Trustees meeting of July 23, 2019 was adjourned at 5:04 p.m.

---

The Library Board  
Milwaukee Public Library System  
Central Library  
814 W. Wisconsin Av.  
Milwaukee WI 53233

Dear Friends,

I am writing regarding the absence of several noteworthy authors from the Wisconsin Writers Wall of Fame in the entrance to the Central Library. With the exception of writers who are still living, I believe a wall, which is to be both commemorative and educational, ought to list at least several of these historically important “literary talents — novelists, poets, journalists, playwrights, historians, [essayists and intellectuals] — whose work ... has been influenced by their life and experiences in Wisconsin.” I realize that my list is relatively long, but since the wall’s main purpose would seem to be to inform citizens and library patrons of significant literary lights, I suggest you may want to consider them sooner rather than later.

Among those who deserve to be included are the following;

**Thorstein Veblen**, born in Cato, was a leading intellectual and social critic of the Progressive era, authoring eleven books. His work laid the foundation for institutional economics in America. He is best known for his biting economic and social critique, *The Theory of the Leisure Class*, in which he coined the term “conspicuous consumption” and defined the notion of the “leisure class.” His distinction between enterprise and technology, set forth in books such as *The Theory of Business Enterprise* on the growing domination of corporations in America, is known as the “Veblenian dichotomy,” which is still referred to by modern economists. While his family moved, when he was young, to Minnesota, where his family farm is classified as a national heritage site; he continued to summer during his youth on his grandfather’s property on Washington Island, where the museum still displays important Veblen memorabilia.

**George F. Kennan**, born and raised in Milwaukee, was part of the so-called circle of “Wise Men” in foreign policy was perhaps the leading theorist of post-war foreign policy during the Cold War. In addition to numerous important scholarly articles on foreign policy, he authored seventeen books including histories and memoirs. He twice won the Pulitzer Prize and the National Book Awards, as well as the Francis Parkman and the Bancroft Prizes for history.

**Glenway Wescott**, born in Kewaskum, authored fifteen books, — novels, collections of stories, —essays, and poetry, — including two regional novels, *The Grandmothers* and *Goodbye, Wisconsin*. The New York Review of Books Classics imprint has included two of his works, *An Apartment in Athens* and *The Pilgrim Hawk* in their series republishing significant literary works of the past. His journals were published posthumously as *Continual Lessons*. He was part of the ex-patriot literary circle of Gerturde Stein and was the model for Robert Prentiss in Hemingway’s *The Sun Also Rises*, being hated by Hemingway as an openly gay man.

**Ben Hecht**, born in New York City, grew up in Racine, and was a novelist, playwright, screenwriter and journalist. He wrote thirty-five novels, and was called by one fellow novelist as the “infant terrible of American letters in the first half of the twentieth century.” With Charles MacArthur, he coauthored the classic comedy, “The Front Page.” As a Hollywood screen writer, he specialized oddly in both crime thrillers and screwball comedies, winning an Academy Award for best original screen play for von Sternberg’s “Underworld” and having written the screenplays for “Scarface,” and Hitchcock’s “Notorious”, and for the film versions of Noel Coward’s “Design for Living,” and “Twentieth century” and Howard Hawks’ “Monkey Business.”

**Robert Bloch**, born in Chicago but raised in Milwaukee, is best known as the author of the novel, *Psycho*, on which Hitchcock's film by the same name is based. He specialized in crime, thrillers, horror, and science fiction eventually writing thirty novels and even more short stories, winning both Hugo and Bram Stoker awards and twice the Anne Radcliffe award for literature. His story, "The Shambles of Ed Gein," was anthologized on The American Library's *True Crime* collection. He also wrote screenplays for film and TV. He served a term as president of the Mystery Writers of America. He co-authored a collection of stories, *Bloch and Bradbury* with Ray Bradbury. Interestingly, he served as Carl Zeidler's mayoral campaign manager until Zeidler enlisted in the military and died in WWII.

**Jack Finney**, a native of Milwaukee, wrote ten novels, numerous short stories and two plays. His works included well selling science fiction novels, *Time and Again* and *From Time to Time*. His novel, *The Body Snatchers*, was basis for the classic horror film, "The Invasion of the Body Snatchers," remade three other times, and several other films including "5 Against the House," "Maxie," and "Good Neighbor Sam," were based on short stories he had written.

**William Rehnquist**, former Chief Justice of the United States, was born and raised in Shorewood. In addition to serving on the high court, he authored four popular books on the Supreme Court and various constitutional issues, including one of the primary studies of impeachment.

**Larry Shue** was the playwright in residence with the Milwaukee Rep, where he authored five plays, the Obie and Outer Circle Critics' award-winning play, *The Foreigner*, and *The Nerd*. He also wrote *Grandma Duck is Dead*; a children's musical, *My Emperor's New Clothes*, and *Wenceslaus Square*.

Contemporary writers worthy of consideration include the following:

**Lorrie Moore** taught at the University of Wisconsin for thirty years as the Delmore Schwartz Professor of the Humanities. She authored five collections of short stories, including best-selling and award winning *Birds of America*, has written three novels, a children's book and many literary essays for major reviews. Moore won the 1998 O. Henry Award for her short story "People Like That Are the Only People Here," In 2004, she was awarded the Rea Award for Short Stories, for outstanding achievement in that genre. She has been elected to the American Academy of Arts and is a fellow of the Wisconsin Academy of Sciences, Arts & Letters.

**Kimberly Blaeser**, the 2015-2016 Wisconsin Poet Laureate, is a poet, critic, essayist and fiction writer, and has taught creative writing and Native American studies and American nature Writing at UWM since . She has published three collections of poetry, *Apprenticed to Justice*, *Absentee Indians and Other Poems*, and *Trailing You*, which won the Native Writers' Circle of the Americas' First Book Award, and she has a fourth collection coming out this Fall. She also authored a book length critical study, *Gerald Vizenor, Writing in the Oral Tradition*, widely used in Native American literature studies. She has edited several anthologies and is herself widely anthologized, is translated into several languages, and has read her work around the world.

**Ayad Akhtar**, raised in Milwaukee, is an award-winning playwright, screen writer and novelist. His 2015 play, *Disgraced*, won the Pulitzer Prize for playwriting, an OBIE, as well as a Tony nomination. His play, *The Invisible Hand*, won the 2013 Obie for playwriting and the Outer Circle Critics Award. His most recent play, *Junk: the Golden Age of Debt*, was nominated for a 2018 Tony and won the Edward M. Kennedy Award for a drama based on American sources.


he also wrote *The Who and the What*, as well as several film and TV screenplays. His 2012 novel, *American Dervish*, was critically recognized by several major newspapers, reviews, and O magazine as best of the year.

**John H. Nichols**, born in Union Grove, is a prominent journalist and author on the current political scene. He has written eleven books, variously histories, political commentaries, and assessments of journalism, and is currently the editor *The Capitol Times* and national affairs editor of *The Nation* magazine, as well as a frequent contributor to *The Progressive Magazine* (founded by Robert LaFollette) and *In These Times*.

There must be other library patrons like me, who look to the Wall of Fame as a historical and inspirational resource. I urge you to bring it up to date, listing the full “spectrum” of noteworthy Wisconsin literary talents.

Sincerely,

Peter D. Goldberg

  
Milwaukee, Wi 53202





**MILWAUKEE**  
PUBLIC LIBRARY

**Library Board Briefing**

**2020 Democratic National Convention and MPL**

July 23, 2019

MPL will be developing a series of programs and exhibits related to the upcoming National Democratic Convention in 2020. Programs and exhibits leading up to the July convention will provide the community with an opportunity to learn or deepen their knowledge about the Elector System, political parties, different forms of government, Milwaukee's rich political history, and more. One exhibit will explore Milwaukee's unique experience with electing Socialist mayors. Another will feature a local collector's democratic campaign buttons. Programs during the convention will focus on families, as some visitors will be traveling with children and may be looking for activities.

We will also make space available to the convention for meetings and other activities.

**I. MPL's Role**

- a. Civic engagement
- b. Space management
- c. Continuation of Service

**II. MPL's Responsibilities**

- a. Develop programming and exhibits to engage community in advance of convention
- b. Maintain services during convention
- c. Review meeting room policy and recommend changes to Board
- d. Respond to requests from DNC for meeting spaces
- e. Seek legal support from City Attorney as needed
- f. Work with MPLF to fund Centennial Hall and Community Room 1 upgrade
- g. Maintain order and access during DNC and expected demonstrations
- h. Prepare MPL team and community for potential disruptions to service

III. Board's Role

- a. Support library activities
- b. Help promote programming
- c. Act on any recommended policy changes
- d. Advise staff

IV. Board's Responsibilities

- a. Take action on any policy issues
  - i. Statement of Welcome
  - ii. Meeting Room Use
  - iii. Use Outside Regular Library Hours
  - iv. Fees Schedule

V. Potential Issues

- a. Requests by DNC to use public spaces for receptions, parties
- b. Complaints about political partisanship
- c. Closing libraries (or portions of) for DNC events
- d. Security related to dignitaries in buildings
- e. Crowd and traffic control in and around Central Library



**Tom Barrett**  
Mayor, City of Milwaukee

---

March 5, 2019

Ms. Jess O'Connell  
Democratic National Committee  
430 South Capitol Street Southeast  
Washington, DC 20003

**RE: Letter of Commitment for City-Owned Venues**

Dear Ms. O'Connell:

We are excited about the prospect that Milwaukee will be selected as the site of the 2020 Democratic National Convention (the "Convention") and about the tremendous opportunities that selection would provide for the City. The City of Milwaukee owns and controls a number of venues that can be utilized for Convention-related events. The City agrees to make these venues available for the Convention as outlined below. Specifically, this letter of commitment covers the following City-owned venues:

- City Hall Rotunda
- Central Library Rare Books Room
- Central Library Centennial Hall
- East Library Community Room
- Villard Square Library Community Room
- Mitchell Street Library Community Room

This letter of commitment also covers any other City-owned and controlled venues including any other community or meeting rooms in Milwaukee Public Library branches plus any city parks or recreational facilities (collectively with the specific venues listed above, the "City Venues").

The City agrees to make the City Venues available for the Convention as follows:

- 1) Until close of business on March 1, 2020, The Good Land Committee, Inc., (the Host Committee), will have the exclusive right to reserve or book the City Venues for use during the period from and including July 9, 2020, through and including July, 16, 2020 (the "Convention Window"). Until close of business on March 1, 2020, the City will not itself reserve or book any part of the City Venues for use during the Convention Window.
- 2) If on or before March 1, 2020, the City is contacted by anyone other than the Host Committee about use of any of the City Venues during the Convention Window, the City will refer the potential user to the Host Committee.

- 3) Any booking by the Host Committee for any use of the City Venues during the Convention Window will be accomplished using the City's own forms or agreements. The City's normal customary rental rates and prices, if any, of the City Venues will apply.
- 4) The City will take all steps necessary to ensure that no person or entity is able to reserve or book any part of the City Venues during the Convention Window through any third party reservation application, platform or website.
- 5) The City will be free to book or reserve any part of the City Venues that have not been booked or reserved by the Host Committee as of close of business March 1, 2020.

We look forward to hosting the 2020 DNC Convention and showing off all that the City of Milwaukee has to offer.

Sincerely,



---

Tom Barrett, Mayor  
City of Milwaukee



---

Jim Owczarski, City Clerk  
City of Milwaukee



---

Paula Kiely, Director  
Milwaukee Public Library

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
FINANCE & PERSONNEL COMMITTEE  
MINUTES**

**Tuesday, July 23, 2019  
Central Library Meeting Room 1**

**PRESENT:** Chris Layden, Mark Sain, Joan Prince, Paula Kiely

**EXCUSED:** Ald. Milele Coggs, Ald. Michael Murphy, Jennifer Smith

**OTHERS**

**PRESENT:** MPL: Rachel Arndt, Eileen Force Cahill, Joan Johnson, Sarah Leszczynski, Sam McGovern-Rowen, Anne Rasmussen, Rebecca Schweisberger, Kelly Wochinske  
MPL Foundation: Ryan Daniels  
US Bank: Richard Romero, Wayne Sattler  
Budget and Policy Division: Mason Lavey

---

Chair Layden called the meeting of the Board of Trustees Finance & Personnel Committee to order at 3:24 p.m. on Tuesday, July 23, 2019. Trustee Prince's attendance constituted a quorum.

---

1. **Committee Meeting Minutes Review.** The committee reviewed the minutes from the April 23, 2019 meeting. Trustee Sain moved to approve the minutes. Motion passed.
2. **Quarterly Review of Fund Investments.** The Committee received the U.S. Bank Institutional Trust and Custody quarterly report for MPL dated July 23, 2019 prior to the meeting. Mr. Wayne Sattler, Senior Vice President & Managing Director at U.S. Bank provided a market overview and portfolio summary. The Committee accepted the report. Informational item.
3. **Quarterly Library Report of the Internal Control of the MPL Trust and Gift Funds.** Business Services Specialist Sarah Leszczynski referred to Attachment B of the agenda, Internal Controls – Second Period 2019 memo. She reported all internal control processes were followed and there were no accounting issues. Informational item.
4. **Additional Trust Fund Expenditure Approval Request.** Library Director Paula Kiely presented a request to allocate additional funds for staff training as outlined in Attachment C of the agenda. Deputy Director Joan Johnson described the goals, implementation, and timeline for the training. Chair Layden moved to approve the additional use of \$6,000 of Library Trust Funds to contract for restorative practices training of library staff. Trustee Sain seconded. Motion passed.
5. **ILL Contract Approval Request.** Business Services Specialist Leszczynski presented the Interlibrary Loan Services contract, covering July 1, 2019 – June 30, 2020, for discussion. Historically, the contract has been approved by the Board President and Secretary. Upon review of current practices, Andrea Fowler of the City Attorney's office has

recommended the contract have formal approval by the full Board. Public Services Area Manager Rachel Arndt explained what the contract covers and how it impacts MPL. Following discussion, Chair Layden moved to approve the 2020 Interlibrary Loan Services contract. Trustee Sain seconded. Motion passed.

6. **Requested Budget.** Mason Lavey, Budget and Management Special Assistant, presented a briefing on the City budget and the library's requested budget. Currently, citywide budget requests are greater than revenue and the Budget Office is exploring options to reduce budgets. Director Kiely explained some of the changes that led to a higher budget request for 2020 and distributed a document comparing current MPL hours to suburban library hours; the document is attached at the end of these minutes. The Committee discussed additional metrics for analysis and comparison to other urban libraries. Updates to the requested budget will be shared with the Committee. Informational item.

---

The meeting of the Library Board's Finance & Personnel Committee was adjourned at 4:11 p.m. on Tuesday, July 23, 2019.

---

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SERVICES & PROGRAMS COMMITTEE  
MINUTES**

**Monday July 29, 2019  
Central Library Meeting Room 1**

- PRESENT:** Ald. Milele Coggs, Jennifer Smith, Larry Miller, Sup. Marcelia Nicholson, Joan Johnson
- EXCUSED:** Ald. Michael Murphy
- OTHERS:** MPL: Kristina Gomez, Jennifer Meyer-Stearns, Anne Rasmussen, Rebecca Schweisberger

---

Committee Chair Milele Coggs called the MPL Board of Trustees Services and Programs Committee meeting to order at 5:32 p.m. on July 29, 2019 with a quorum present.

---

1. **Committee Meeting Minutes Review.** Chair Coggs entertained a motion to accept the May 6, 2019 and July 8, 2019 minutes, listed as Attachment A of the agenda. Trustee Nicholson moved approval and Trustee Murphy seconded. Motion passed.
2. **Program Overview - LibraryNow.** Deputy Library Director Joan Johnson referred to Attachment B of the agenda for an update on the LibraryNow program. The data shows a correlation between use of the resources and school being in session. This is likely teacher driven and reinforces the importance of the partnership between MPL and MPS. Professional development and training for MPS teachers and support staff will continue in fall 2019. Deputy Director Johnson presented a clip from the 'LibraryNow Educator' training video. Impact Planning and Research has completed baseline data findings for pre-implementation years and will continue to gather data from schools to compare multiple years. MPL is working to expand the program to all schools in Milwaukee. Data and analysis will continue to be reported to the Committee. Informational item.
3. **Safety Report.** Assistant Library Director Jennifer Meyer-Stearns reported on security incidents in the library; the document is attached at the end of these minutes. Increases in specific incident types continue to be monitored and security officers will be re-stationed as needed. Additional teen programming and teen spaces will be implemented to help curb security incidents in the after school hours. In addition to upgrading the security incident reporting system, incident types and categories will be reviewed and updated.
4. **Inclusive Services Assessment.** Deputy Director Johnson referred to Attachment C of the agenda and provided a brief overview of the assessment, progress, and goals. Events and Programming Librarian Kristina Gomez represented Milwaukee County at the state-wide institute on this project. Ms. Gomez will work with other MCFLS libraries to support their inclusivity efforts and provide training on the assessment guide. MPL created its own Inclusive Services Committee, chaired by Ms. Gomez. Using the guide, the committee completed a self-assessment to identify areas of success and opportunity for creating inclusive environments

and services. An action plan will be developed and presented to the Board. Informational item.

5. **New Program Policy**. Deputy Director Johnson and Ms. Gomez introduced the draft Program Policy statement for review and discussion. The statement is intended to be an officially codified statement to inform the public about the development of library programs. The Committee discussed the language and format of the document. Trustee Smith moved to hold the approval for revisions. Trustee Miller seconded. Motion passed.
6. **Next Meeting**. At the November 4, 2019 meeting the revised Program Policy statement will be presented for approval. A draft policy regarding maker spaces will be presented for review and approval. Updates will be provided on Career Online High School and the LibraryNow programs.

---

The meeting of the Milwaukee Public Library Board's Services & Programs Committee was adjourned at 6:12 p.m. on July 29, 2019.

---



**Milwaukee Public Library  
Financial Report  
July 31, 2019**

**2019**

**2018**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 21,937,539	\$ 13,220,138	60.3%
<i>Fines</i>	\$ 215,000	\$ 94,854	44.1%
<i>Lost Materials, etc.</i>	\$ 109,000	\$ 37,622	34.5%
<i>MCFLS Contracts</i>	\$ 750,789	\$ 202,658	27.0%
<b>Total City Appropriation</b>	<b>\$ 23,012,328</b>	<b>\$ 13,555,272</b>	<b>58.9%</b>

	Budget	Received to date	% Received
	\$ 22,444,945	\$ 13,375,499	59.6%
	\$ 225,000	\$ 113,219	50.3%
	\$ 101,800	\$ 43,916	43.1%
	\$ 744,000	\$ 195,846	26.3%
<b>Total</b>	<b>\$ 23,515,745</b>	<b>\$ 13,728,480</b>	<b>58.4%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 12,375,271	\$ 7,338,469	59.3%
<i>Fringe Benefits</i>	\$ 5,568,871	\$ 2,896,013	52.0%
<b>Total</b>	<b>\$ 17,944,142</b>	<b>\$ 10,234,482</b>	<b>57.0%</b>

	Budget	Spent to date	% Spent
	\$ 12,640,806	\$ 7,443,966	58.9%
	\$ 5,676,770	\$ 3,275,286	57.7%
<b>Total</b>	<b>\$ 18,317,576</b>	<b>\$ 10,719,252</b>	<b>58.5%</b>

**Operating Expenses**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 96,905	\$ 59,373	61.3%
<i>Tools &amp; Machinery Parts</i>	\$ 18,800	\$ 16,353	87.0%
<i>Construction Supplies</i>	\$ 30,000	\$ 18,622	62.1%
<i>Energy</i>	\$ 637,975	\$ 380,685	59.7%
<i>Other Operating Supplies</i>	\$ 146,254	\$ 107,843	73.7%
<i>Vehicle Rental</i>	\$ 8,160	\$ 3,093	37.9%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,554	\$ 18,685	82.8%
<i>Professional Services</i>	\$ 191,396	\$ 152,868	79.9%
<i>Information Technology Services</i>	\$ 399,440	\$ 376,534	94.3%
<i>Property Services</i>	\$ 879,798	\$ 786,650	89.4%
<i>Infrastructure Services</i>	\$ 28,000	\$ 26,308	94.0%
<i>Vehicle Repair Services</i>	\$ 250	\$ -	0.0%
<i>Other Operating Services</i>	\$ 287,079	\$ 40,730	14.2%
<i>Reimburse Other Departments</i>	\$ 67,250	\$ 8,539	12.7%
<b>Total</b>	<b>\$ 2,813,861</b>	<b>\$ 1,996,283</b>	<b>70.9%</b>

	Budget	Spent to date	% Spent
	\$ 130,000	\$ 42,835	33.0%
	\$ 30,800	\$ 18,135	58.9%
	\$ 38,000	\$ 17,083	45.0%
	\$ 664,179	\$ 384,003	57.8%
	\$ 178,027	\$ 110,755	62.2%
	\$ 7,000	\$ 3,255	46.5%
	\$ 30,000	\$ 19,394	64.6%
	\$ 182,500	\$ 139,610	76.5%
	\$ 406,579	\$ 378,964	93.2%
	\$ 957,189	\$ 601,391	62.8%
	\$ 28,000	\$ 17,890	63.9%
	\$ 500	\$ 6,825	1365.0%
	\$ 221,700	\$ 76,151	34.3%
	\$ 68,000	\$ 19,330	28.4%
<b>Total</b>	<b>\$ 2,942,474</b>	<b>\$ 1,835,621</b>	<b>62.4%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,689,148	\$ 975,784	57.8%
<i>Computers, etc.</i>	\$ 318,303	\$ 273,335	85.9%
<i>Other</i>	\$ 37,874	\$ 32,486	85.8%
<b>Total</b>	<b>\$ 2,045,325</b>	<b>\$ 1,281,605</b>	<b>62.7%</b>

	Budget	Spent to date	% Spent
	\$ 1,751,774	\$ 1,031,331	58.9%
	\$ 251,839	\$ 88,945	35.3%
	\$ 61,400	\$ 13,149	21.4%
<b>Total</b>	<b>\$ 2,065,013</b>	<b>\$ 1,133,425</b>	<b>54.9%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Rent</i>	\$ -	\$ -	0.0%
<i>East Insurance</i>	\$ 3,000	\$ 2,402	80.1%
<i>Mitchell Street Rent</i>	\$ 54,000	\$ 40,500	75.0%
<i>Good Hope Rent</i>	\$ 15,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 137,000	\$ -	0.0%
<b>Total</b>	<b>\$ 209,000</b>	<b>\$ 42,902</b>	<b>20.5%</b>

	Budget	Spent to date	% Spent
	\$ 13,182	\$ 13,182	100.0%
	\$ -	\$ -	0.0%
	\$ 40,500	\$ 27,000	66.7%
	\$ -	\$ -	0.0%
	\$ 137,000	\$ -	0.0%
<b>Total</b>	<b>\$ 190,682</b>	<b>\$ 40,182</b>	<b>21.1%</b>

<b>Total City Expenses</b>	<b>\$ 23,012,328</b>	<b>\$ 13,555,272</b>	<b>58.9%</b>
----------------------------	----------------------	----------------------	--------------

<b>Total</b>	<b>\$ 23,515,745</b>	<b>\$ 13,728,480</b>	<b>58.4%</b>
--------------	----------------------	----------------------	--------------

ATTACHMENT A - P. 15 of 33  
MPL CONSENT AGENDA  
3a. Financial Report  
P. 17

**Milwaukee Public Library  
Financial Report  
July 31, 2019**

**2019**

**2018**

**Additional Funding Sources**

**Contract Grants**

	Budget	Spent to date	% Spent
WTBBL Jul '19 - Jun '20	\$ 1,026,378	\$ 128,224	12.5%
ILS Jul '19 - Jun '20	\$ 98,680	\$ 7,296	7.4%
<b>Total</b>	<b>\$ 1,125,058</b>	<b>\$ 135,520</b>	<b>12.0%</b>

	Budget	Spent to date	% Spent
	\$ 989,520	\$ 108,222	10.9%
	\$ 96,900	\$ 5,477	5.7%
<b>Total</b>	<b>\$ 1,086,420</b>	<b>\$ 113,699</b>	<b>10.5%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
Materials	\$ 104,027	\$ 57,670	55.4%
Programming	\$ 35,500	\$ 8,690	24.5%
Training	\$ 13,000	\$ 13,316	102.4%
Marketing	\$ 29,000	\$ 5,566	19.2%
Contingency	\$ 4,000	\$ 535	13.4%
Board Development	\$ 5,000	\$ 4,002	80.0%
Headline	\$ 5,000	\$ -	0.0%
WTBBL - Goldstein	\$ 2,166	\$ 2,165	100.0%
Strehlow 50+	\$ 42,376	\$ 492	1.2%
<b>Total</b>	<b>\$ 240,069</b>	<b>\$ 92,436</b>	<b>38.5%</b>

	Budget	Spent to date	% Spent
	\$ 64,000	\$ 26,297	41.1%
	\$ 33,750	\$ 16,230	48.1%
	\$ 11,000	\$ 6,029	54.8%
	\$ 23,000	\$ 14,980	65.1%
	\$ 2,988	\$ 2,058	68.9%
	\$ 5,000	\$ 14,923	298.5%
	\$ 5,000	\$ -	0.0%
	\$ -	\$ -	0.0%
	\$ 44,417	\$ 1,079	2.4%
<b>Total</b>	<b>\$ 189,155</b>	<b>\$ 81,596</b>	<b>43.1%</b>

**Foundation Funds**

	Budget*	Spent to date	% Spent
Materials	\$ 389,775	\$ 129,062	33.1%
Programming	\$ 2,706,928	\$ 537,624	19.9%
<b>Total</b>	<b>\$ 3,096,703</b>	<b>\$ 666,686</b>	<b>21.5%</b>

	Budget*	Spent to date	% Spent
	\$ 615,637	\$ 120,994	19.7%
	\$ 2,054,297	\$ 442,524	21.5%
<b>Total</b>	<b>\$ 2,669,934</b>	<b>\$ 563,518</b>	<b>21.1%</b>

\*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover

**Investments**

U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327144037 dated 07/02/19 and maturing 11/01/19 at a rate of 1.50%...\$810,000.00

U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327144158 dated 07/29/19 and maturing 11/01/19 at a rate of 1.50%...\$315,000.00 (withdrew \$495,000.00)

**Milwaukee Public Library  
Financial Report  
August 31, 2019**

**2019**

**2018**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 22,360,365	\$ 14,757,698	66.0%
<i>Fines</i>	\$ 215,000	\$ 111,227	51.7%
<i>Lost Materials, etc.</i>	\$ 109,000	\$ 43,593	40.0%
<i>MCFLS Contracts</i>	\$ 750,789	\$ 390,356	52.0%
<b>Total City Appropriation</b>	<b>\$ 23,435,154</b>	<b>\$ 15,302,874</b>	<b>65.3%</b>

	Budget	Received to date	% Received
	\$ 22,444,945	\$ 14,676,773	65.4%
	\$ 225,000	\$ 137,083	60.9%
	\$ 101,800	\$ 52,618	51.7%
	\$ 744,000	\$ 380,784	51.2%
<b>Total</b>	<b>\$ 23,515,745</b>	<b>\$ 15,247,258</b>	<b>64.8%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 12,798,097	\$ 8,366,058	65.4%
<i>Fringe Benefits</i>	\$ 5,568,871	\$ 3,317,475	59.6%
<b>Total</b>	<b>\$ 18,366,968</b>	<b>\$ 11,683,533</b>	<b>63.6%</b>

	Budget	Spent to date	% Spent
	\$ 12,640,806	\$ 8,455,167	66.9%
	\$ 5,676,770	\$ 3,506,410	61.8%
<b>Total</b>	<b>\$ 18,317,576</b>	<b>\$ 11,961,577</b>	<b>65.3%</b>

**Operating Expenses**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 96,905	\$ 67,429	69.6%
<i>Tools &amp; Machinery Parts</i>	\$ 18,800	\$ 16,661	88.6%
<i>Construction Supplies</i>	\$ 30,000	\$ 19,863	66.2%
<i>Energy</i>	\$ 637,975	\$ 442,146	69.3%
<i>Other Operating Supplies</i>	\$ 146,254	\$ 119,008	81.4%
<i>Vehicle Rental</i>	\$ 8,160	\$ 4,189	51.3%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,554	\$ 22,719	100.7%
<i>Professional Services</i>	\$ 191,396	\$ 157,202	82.1%
<i>Information Technology Services</i>	\$ 399,440	\$ 389,481	97.5%
<i>Property Services</i>	\$ 879,798	\$ 822,054	93.4%
<i>Infrastructure Services</i>	\$ 28,000	\$ 26,308	94.0%
<i>Vehicle Repair Services</i>	\$ 250	\$ -	0.0%
<i>Other Operating Services</i>	\$ 287,079	\$ 50,270	17.5%
<i>Reimburse Other Departments</i>	\$ 67,250	\$ 35,303	52.5%
<b>Total</b>	<b>\$ 2,813,861</b>	<b>\$ 2,172,633</b>	<b>77.2%</b>

	Budget	Spent to date	% Spent
	\$ 130,000	\$ 46,272	35.6%
	\$ 30,800	\$ 20,181	65.5%
	\$ 38,000	\$ 17,902	47.1%
	\$ 664,179	\$ 444,019	66.9%
	\$ 178,027	\$ 113,732	63.9%
	\$ 7,000	\$ 4,406	62.9%
	\$ 30,000	\$ 19,484	64.9%
	\$ 182,500	\$ 140,205	76.8%
	\$ 406,579	\$ 389,391	95.8%
	\$ 957,189	\$ 671,991	70.2%
	\$ 28,000	\$ 23,411	83.6%
	\$ 500	\$ 6,825	1365.0%
	\$ 221,700	\$ 82,353	37.1%
	\$ 68,000	\$ 19,111	28.1%
<b>Total</b>	<b>\$ 2,942,474</b>	<b>\$ 1,999,283</b>	<b>67.9%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,689,148	\$ 1,094,869	64.8%
<i>Computers, etc.</i>	\$ 318,303	\$ 276,451	86.9%
<i>Other</i>	\$ 37,874	\$ 32,486	85.8%
<b>Total</b>	<b>\$ 2,045,325</b>	<b>\$ 1,403,806</b>	<b>68.6%</b>

	Budget	Spent to date	% Spent
	\$ 1,751,774	\$ 1,137,732	64.9%
	\$ 251,839	\$ 95,335	37.9%
	\$ 61,400	\$ 13,149	21.4%
<b>Total</b>	<b>\$ 2,065,013</b>	<b>\$ 1,246,216</b>	<b>60.3%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Rent</i>	\$ -	\$ -	0.0%
<i>East Insurance</i>	\$ 3,000	\$ 2,402	80.1%
<i>Mitchell Street Rent</i>	\$ 54,000	\$ 40,500	75.0%
<i>Good Hope Rent</i>	\$ 15,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 137,000	\$ -	0.0%
<b>Total</b>	<b>\$ 209,000</b>	<b>\$ 42,902</b>	<b>20.5%</b>

	Budget	Spent to date	% Spent
	\$ 13,182	\$ 13,182	100.0%
	\$ -	\$ -	0.0%
	\$ 40,500	\$ 27,000	66.7%
	\$ -	\$ -	0.0%
	\$ 137,000	\$ -	0.0%
<b>Total</b>	<b>\$ 190,682</b>	<b>\$ 40,182</b>	<b>21.1%</b>

<b>Total City Expenses</b>	<b>\$ 23,435,154</b>	<b>\$ 15,302,874</b>	<b>65.3%</b>
----------------------------	----------------------	----------------------	--------------

<b>Total</b>	<b>\$ 23,515,745</b>	<b>\$ 15,247,258</b>	<b>64.8%</b>
--------------	----------------------	----------------------	--------------

**Milwaukee Public Library  
Financial Report  
August 31, 2019**

**2019**

**2018**

**Additional Funding Sources**

**Contract Grants**

	Budget	Spent to date	% Spent
WTBBL Jul '19 - Jun '20	\$ 1,026,378	\$ 207,004	20.2%
ILS Jul '19 - Jun '20	\$ 98,680	\$ 14,975	15.2%
<b>Total</b>	<b>\$ 1,125,058</b>	<b>\$ 221,979</b>	<b>19.7%</b>

	Budget	Spent to date	% Spent
	\$ 989,520	\$ 176,554	17.8%
	\$ 96,900	\$ 12,691	13.1%
<b>Total</b>	<b>\$ 1,086,420</b>	<b>\$ 189,245</b>	<b>17.4%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
Materials	\$ 104,027	\$ 59,937	57.6%
Programming	\$ 35,500	\$ 15,200	42.8%
Training	\$ 13,000	\$ 5,731	44.1%
Marketing	\$ 29,000	\$ 8,826	30.4%
Contingency	\$ 4,000	\$ 535	13.4%
Board Development	\$ 5,000	\$ 4,002	80.0%
Headline	\$ 5,000	\$ -	0.0%
WTBBL - Goldstein	\$ 2,166	\$ 2,165	100.0%
Strehlow 50+	\$ 42,376	\$ 492	1.2%
<b>Total</b>	<b>\$ 240,069</b>	<b>\$ 96,888</b>	<b>40.4%</b>

	Budget	Spent to date	% Spent
	\$ 64,000	\$ 52,513	82.1%
	\$ 33,750	\$ 17,528	51.9%
	\$ 11,000	\$ 6,684	60.8%
	\$ 23,000	\$ 14,992	65.2%
	\$ 2,988	\$ 2,058	68.9%
	\$ 5,000	\$ 14,923	298.5%
	\$ 5,000	\$ -	0.0%
	\$ -	\$ -	0.0%
	\$ 44,417	\$ 1,492	3.4%
<b>Total</b>	<b>\$ 189,155</b>	<b>\$ 110,190</b>	<b>58.3%</b>

**Foundation Funds**

	Budget*	Spent to date	% Spent
Materials	\$ 389,775	\$ 144,164	37.0%
Programming	\$ 2,706,928	\$ 705,049	26.0%
<b>Total</b>	<b>\$ 3,096,703</b>	<b>\$ 849,213</b>	<b>27.4%</b>

	Budget*	Spent to date	% Spent
	\$ 615,637	\$ 133,195	21.6%
	\$ 2,054,297	\$ 519,708	25.3%
<b>Total</b>	<b>\$ 2,669,934</b>	<b>\$ 652,903</b>	<b>24.5%</b>

\*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover

**Investments**

U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327144158 dated 07/29/19 and maturing 11/01/19 at a rate of 1.50%...\$315,000.00

## Director's Report September 2019

The long days of summer saw thousands of children and teens reading, while we continued to work on our many projects. Over 25,000 youth, from preschool to high school, enrolled and participated in the Summer Reading Club. This annual program is among the highlights of our year and is only possible with the tremendous support of the MPL Foundation and the many donors who invest in us. In addition to all the programming that comes with the summer program, we hosted a special Library Loud concert at the Martin Luther King branch library during Bronzeville Week. Together, these activities brought tens of thousands of people together, to Read, Learn, and Connect.

Other achievements since our last meeting include completion of the library's 2020 budget, which will be included in the Mayor's 2020 City Budget. We were delighted to welcome Mayor Barrett, a number of Board members, and others to a hard hat tour of the new Good Hope branch, currently under construction. The entire library and foundation team have been planning and preparing for the upcoming Benjamin Franklin Dinner, which will be held on October 10th, honoring Bud and Sue Selig. Central Library will shine during this grand event thanks to our incredible facilities team.

### **MPL HELPS PEOPLE READ**

Author Visit: Mark Hertzberg Author of Frank Lloyd Wright's Penwern. **Central Library** welcomed Wisconsin photojournalist and former Director of Photography of The Journal Times in Racine, Mark Hertzberg, for a talk on his recent publication, *Frank Lloyd Wright's Penwern: A Summer Estate*.

Mr. Hertzberg serves on the board of directors of the Frank Lloyd Wright Wisconsin Tourism Heritage Program and is author and photographer of four books about Frank Lloyd Wright's work. Penwern sits on Delavan Lake in southern Wisconsin and is one of the many 'cottages' Architect Lloyd Wright designed in Michigan, Wisconsin, and Ontario. Mr. Hertzberg showed vintage black and white photos of Penwern and images of original Wright drawings while sharing the home's history and current preservation efforts. The event was cosponsored by Boswell Book Company and the Wisconsin Historical Society Press. Attendance: 34

Book by Book Adult Summer Reading. Milwaukee Public Library's adult summer reading program, Book by Book, encourages positive reading habits for adults aged eighteen and older. Between May and August participants read or listened to any five books of their choosing for a chance to win dual memberships to Milwaukee Film and Milwaukee Public Library branded prizes. The program is co-sponsored by the Friends of Milwaukee Public Library. Participation in the program reached its highest since its inception in 2015. Total participants: 378

Author Visit. **Central Library** hosted Thomas P. Sweetser, SJ, author of *Can Francis Change the Church? How American Catholics are Responding to His Leadership* on August 27 in the Richard E. and Lucile Krug Rare Books Room. Fr. Sweetser is the founder and director of the Parish Evaluation Project and has conducted interviews since 2011 with believers and non-believers regarding their perception of the Catholic Church and Pope Francis' leadership. A lively question and answer discussion rounded out the event. Attendance: 10

Read a Romance Month. On Saturday August 24, **East** branch library hosted five romance authors for an engaging celebration of the craft of writing and reading this beloved genre. Attendees enjoyed a talk on both traditional publishing and self-publishing. Local Milwaukee author Liz Lincoln led a lively panel discussion. Attendance 25

Novel Ideas Book Club. **Zablocki** branch library hosted the book club discussion of David Grann's true crime masterpiece *Killers of the Flower Moon*. The facilitator presented early 20th century FBI crime fighting tools, including Bertillion measurements and early fingerprinting that included primary source documents used to train agents in the emerging FBI agency. Attendance 10

## **MPL HELPS PEOPLE LEARN**

Exhibit: *Rashes to Research*. **Central Library** hosted the National Library of Medicine traveling exhibit "*Rashes to Research: Scientists and Parents Confront the 1964 Rubella Epidemic*." The exhibit highlighted the work of researchers and parents to limit the impact of rubella in the years before an effective vaccine nearly eliminated the disease from the United States. A health corner was created near the exhibit featuring takeaway consumer health resources for patrons, including items from the library collection. A "Training Resource for Staff" document featuring key databases and online resource from the National Library of Medicine was shared with staff to support their role in directing the public to trusted health information.

Introduction to Knife Skills, Garnishing and Food Carving. The **Mitchell Street Cargill Community Kitchen** hosted Nishitha Ilanderage, instructor at Madison Area Technical College and award winning vegetable carving specialist, for an introductory class on knife skills. Attendees learned the basics of fruit and vegetable carving techniques to enhance food plating and created their own decorative centerpieces. Attendance: 14

Gentle Chair Yoga. The **Capitol** and **Zablocki** branch libraries began a series of Friday Gentle Chair Yoga sessions. Gentle Chair Yoga instructor DeWitt Clinton combines physical poses with mindfulness and breathing techniques to help improve functional mobility of the participants. The practice focuses on increasing flexibility, improving balance, and helping attendees to manage anxiety through a mix of chair assisted and standing poses. The series is scheduled through December of 2019. Attendance: 18

Introduction to Backyard Composting. **Tippecanoe** branch library hosted the first in a series five basic composting workshops at Milwaukee Public Library locations this summer. The workshops are offered in partnership with the Department of Public Works (DPW) - Sanitation Section and Keep Greater Milwaukee Beautiful (KGMB) - a local non-profit supporting sustainability through clean and healthy communities. The workshop focuses on what composting is, why residents should compost, and how to effectively compost. The series aligns with Milwaukee Public Library's various Green Initiative projects. Attendance: 26

Super Reader Squad & Teen Summer Challenge. The Super Reader Squad and Teen Summer Challenge programs continue to support MPL's organizational value of creating a city of readers and lifelong learners. Through a variety of summer learning opportunities, youth are encouraged to read for fun, discover what they love to read, and pursue their interests by participating in either Super Reader Squad or Teen Summer Challenge. Participation in the program reached an all-time high in 2019. The Super Reader Squad registered 11,812 children in libraries and 1,270 teens participated in the Teen Summer Challenge. Super Reader Squad outreach brought the program to 2,733 children at 46 child care sites and 10,043 children at 127 school age sites including community learning centers and Boys & Girls Clubs. The deposit collection service delivered 173 collections of book and book-based lesson plans to outreach sites for use over the summer. Participation: 25,858

City-Wide Game Jam and Arcade Night. The Teen Summer Challenge is designed to support teen educational achievement by encouraging reading, creative expression, and the development of 21st

century skills. This year's City-Wide Game Jam Competition invited teens to submit original video games. Experts from Cream City Coders and i.c.stars facilitated a series of full-day Game Jams at **Central Library** and **11 MPL branches**. Teens were provided with the necessary recording equipment and software to create their own games and professional game developers were on hand to coach participants. Winners were determined by a panel of industry professionals from a pool of 116 entries. Entries were celebrated and winners announced at an Arcade Night at Mitchell Street on August 20.

Game Jam workshops attendance: 368

Arcade Night attendance: 65

National University of Taiwan. **East** branch library hosted library school students Nancy and Meghan from Taiwan on the July 17. The students assisted with posting flyers in the neighborhood, shelving movies, pulling paging slips and as well as shadowing at the reference perch. Staff was happy to work with them and wish them continued success with their internship at MPL.

Kids Can Cook. Alicia Groeschel, Librarian III at **Capitol** branch library, presented a patriotic Kids Can Cook program on July 2. Participants made flag cookies, using graham crackers, whipped cream and raspberries. Several parents commented on how much fun the kids had at the program. Attendance: 25

Introduction to Composting. **Capitol, Bay View, East, Tippecanoe, and Zablocki** branch libraries hosted Introduction to Composting classes in partnership with DPW-Sanitation and Keep Greater Milwaukee Beautiful. The classes provided foundational knowledge of composting practices and resources to help residents move forward with this sustainable practice. Attendance: 110

Firefighter Storytime. **Bay View** branch library hosted a Firefighter Storytime on August 8. Firefighters from the Milwaukee Fire Department brought a fire truck, demonstrated their gear and equipment, and talked about fire safety as well as establishing an evacuation plan in case of a fire in the home. Attendance: 71

Preservation Workshop: Homemade Jam. Dana Zurek, Librarian I at **Capitol** branch library, hosted a hands-on workshop presented by local author Christina Ward. Ms. Ward talked about different methods of preservation and helped participants how to make blueberry jam. Participants were excited to take home the jam they made. Attendance: 5

50th Anniversary of the Moon Landing. MPL celebrated the 50th anniversary of the moon landing with three different presentations at three neighborhood branch locations. The programs were sponsored by NASA's Jet Propulsion Laboratory and presented by Solar System Ambassador Scientist Betsy Banner.

- 'Moons of our Solar System' was presented at the **Tippecanoe** branch library on July 6. Banner led a fascinating discussion about some of the hundreds of moons in our solar system, including Earth's moon, orbits, moonquakes, collisions, volcanoes, underwater oceans, poisonous clouds and more. Attendance: 26
  
- At **Bay View** branch library on July 15, patrons enjoyed 'Remembering NASA's Apollo Program'. Patrons were led on a journey back to the 1960's and 70's, learning about NASA's Apollo program and uncovering interesting facts about the 12 men who walked on the moon and the thousands of people who helped them get there. Attendance: 10

- The series wrapped up on July 22 at the **Zablocki** branch library with 'NASA's Next Steps'. Bannier presented a walkthrough of some of NASA's greatest recent achievements and some of the most promising future aspirations. Attendance: 24

Fix It Clinics – Bike Edition. As part of the Green Home series at the **Tippecanoe** branch library, Carolyn Weber of Hometown Bikes offered a program on basic bike repair on August 28. She showed patrons how to change tires, check and maintain chains, gears and breaks. Patrons brought their own bikes and Carolyn supervised as they practiced changing a tire on each of their different kinds of bikes. Feedback was very positive. Attendance: 6

Arcade Night Event. On August 20, **Mitchell Street** branch library held an event showcasing video games that were created by area teens. This was a culmination of several Game Jams held at various MPL branches around the city, where teens would learn how to create their own video game. This event allowed participants to try out the games and award prizes for the best ones. Attendance: 80

### **MPL HELPS PEOPLE CONNECT**

Consumer Rights Clinic with Legal Action of Wisconsin. The Consumer Rights Clinic is a program series offered in partnership with Legal Action of Wisconsin which started in March of 2019. The series alternates between the **Washington Park** and **Zablocki** branch libraries. The program begins with a presentation by a Legal Action of Wisconsin attorney with an overview of consumer rights and bankruptcy qualifications. Each attendee then meets one-on-one with a volunteer attorney to review their case. The July Washington Park Branch program had 7 attendees.

Back to School Health Fairs. The **Education and Outreach Service (EOS)** team attended the Back to School Health Fairs hosted by the Milwaukee Health Department on Friday, August 2 and Friday, August 9. Both events very well attended by the public and EOS staff shared information about MPL's programs and events, with specific focus on those that are geared toward school age children such as LibraryNow, Teacher in the Library, and MPL databases.

Attendance: 1230

Cards created or renewed: 165.

Skyline Music. **East** branch library connected with children and adults who were enjoying the Skyline summer music series at Kadish Park on July 16. Staff provided information about the summer reading program as well as library card registration. Attendance: 93

Enderis Park Concerts on the Green. Dana Zurek, Gwin Pearce, and Chris Schabel of **Capitol** branch library, along with Amanda McGillivray and Kevin Atkinson from **EOS**, attended the Enderis Park Concert on the Green and had a fantastic time talking to over 100 community members about the library and Summer Reading. Library cards were created or updated and books were available for check out. The music was great and the families were excited to visit the library while at the concert. MPL even has a new famous Super Reader - Trapper Schoepp, a Milwaukee-based musician, was the headliner for the evening and stopped by MPL's tent to enjoy the bubbles and a good book! Attendance: 120

Library Loud Days. The Library Loud Event Featuring American Klassiks rocked the house! The **Martin Luther King** branch library hosted an evening concert event on August 8 featuring the talented local performers Klassik, SistaStrings, and Nickel & Rose. Their unique blend of hip-hop, classical, jazz, rock, and folk stylings kept the crowd in rapt attention. The event also featured fun kid activities, our



Photo Booth and an appearance by Browser the Lion! The evening was a part of a series of annual Bronzeville Week events celebrated throughout the King branch's neighborhood. Attendance: 220

Spring Forest Qigong. Led by Muriel Pichta, a fitness leader at the Wilson Park Senior Center, Spring Forest Qigong was offered at the **Zablocki** branch library on Wednesdays in July. The class featured the simple practice of breathing, slow-body movements, and visualizations. Many of the participants enjoyed the benefits of energy, healing, and meditation into their daily lives. Attendance: 48

IntergenerationAll. What is something that will always be important to you and why? Library visitors of all ages have been answering this question through IntergenerationALL, the interactive installation project that has been housed at the **Tippecanoe** branch library since July 28. Created and designed by Kelly Wallschlaeger, IntergenerationALL is one of eleven Neighborhood Creative in Residence projects being funded by Still Waters Collective during the summer of 2019. The projects are intended to be an immersion experience in cultural organizing, placemaking, and art intervention programming.

Harry Potter and the Scavenger Hunt combined the efforts of staff at both **Tippecanoe** and **Zablocki** branch libraries. They transformed each branch to feature favorite locations from the books, such as the Great Hall, Forbidden Forest, and Diagon Alley, and included activities inspired by Hogwarts classes such as Potions, Herbology, and Ancient Runes. Families also enjoyed writing letters at the Owlery, decorating socks for Dobby, and discovering Harry Potter props and photo ops. Attendance: 99

Kids & Family Night at Chill on the Hill. **Bay View** branch library staff participated in Kids and Family Night at Chill on the Hill in Humboldt Park. Children and family members stopped by our table to get information about library services and make Super Reader crafts. Attendance: 157

Kops Park National Night Out. Dana Zurek, Gwin Pearce, and Chris Schabel of **Capitol** branch library, along with Kevin Atkinson from **EOS**, attended the year's first National Night Out at Kops Park and had a fantastic time talking to over 100 community members about the library and Summer Reading. Library cards were created or updated and books were available for check out. Kevin and Gwin spoke to at least four teachers about how to get a Teacher's Card and how it can help provide materials for their classrooms. Mayor Tom Barrett stopped by the library table and expressed his appreciation of libraries. Attendance: 125

Garden District's National Night Out. **Tippecanoe** branch library staff participated in the Garden District's National Night Out event on Wednesday, August 14. The **EOS** prize wheel was utilized to interact with children (and some adults). Following up on the spin made for a memorable experience between library patrons and staff. Staff shared information about the summer reading program and Tippecanoe events, and also helped EOS staff person, Kevin Atkinson with card creation. Attendance: 247

Blood Drive. **Tippecanoe** branch library partnered with the Blood Center of Wisconsin to host a blood drive on Wednesday, August 14. This is the third successful blood drive held at Tippecanoe. The Blood Center of Wisconsin was extremely pleased with the community participation as this event reached 100 percent of the donor goal, with 39 successful donations. The blood collected at the drive has the potential to save the lives of up to 90 patients. Participation: 39

**The Kitchen Boys Pop-Up Music Program**. **Zablocki** branch library bade summer farewell on August 29 with a live outdoor music performance by the Kitchen Boys. Patrons enjoyed lemonade, popcorn, and

Appalachian/Americana tunes in the lovely garden courtyard sunshine on our last warm day of summer.  
Attendance: 21

National Night Out event at Kosciuszko Park. **Mitchell Street** branch library staff attended the annual National Night Out event at Kosciuszko Park on August 6. The Milwaukee Police and Fire departments, along with community groups, helped bring together families in a safe, fun environment. MPL was there promoting the Summer Reading Program as well as registering people for a library card.  
Attendance: 50

US Air Force Liberty Clarinet Quartet. The US Air Force woodwinds quartet Liberty Winds, performed at **Mitchell Street** branch library on August 19. The Quartet consists of four woodwind players based at Scott Air Force Base in Illinois. The band performs throughout the Midwest, honoring veterans and active duty military in the area, providing a highly professional product to communicate esprit de corps, motivation, inspiration, and render honor to our Airmen and country. They played a selection of contemporary and patriotic songs for library patrons. Attendance: 25

Milwaukee Hip-Hop Week. Alderman José Pérez hosted an event at **Mitchell Street** branch library as part of the City of Milwaukee's Hip-Hop Week. The program featured hip-hop pioneer DJ Tony Touch. He spoke on the history of hip-hop and also included a DJ workshop. It was very well received by attendees. Attendance 50



To: Paula Kiely, Director

Cc: Joan Johnson

From: CLCR – Education & Outreach

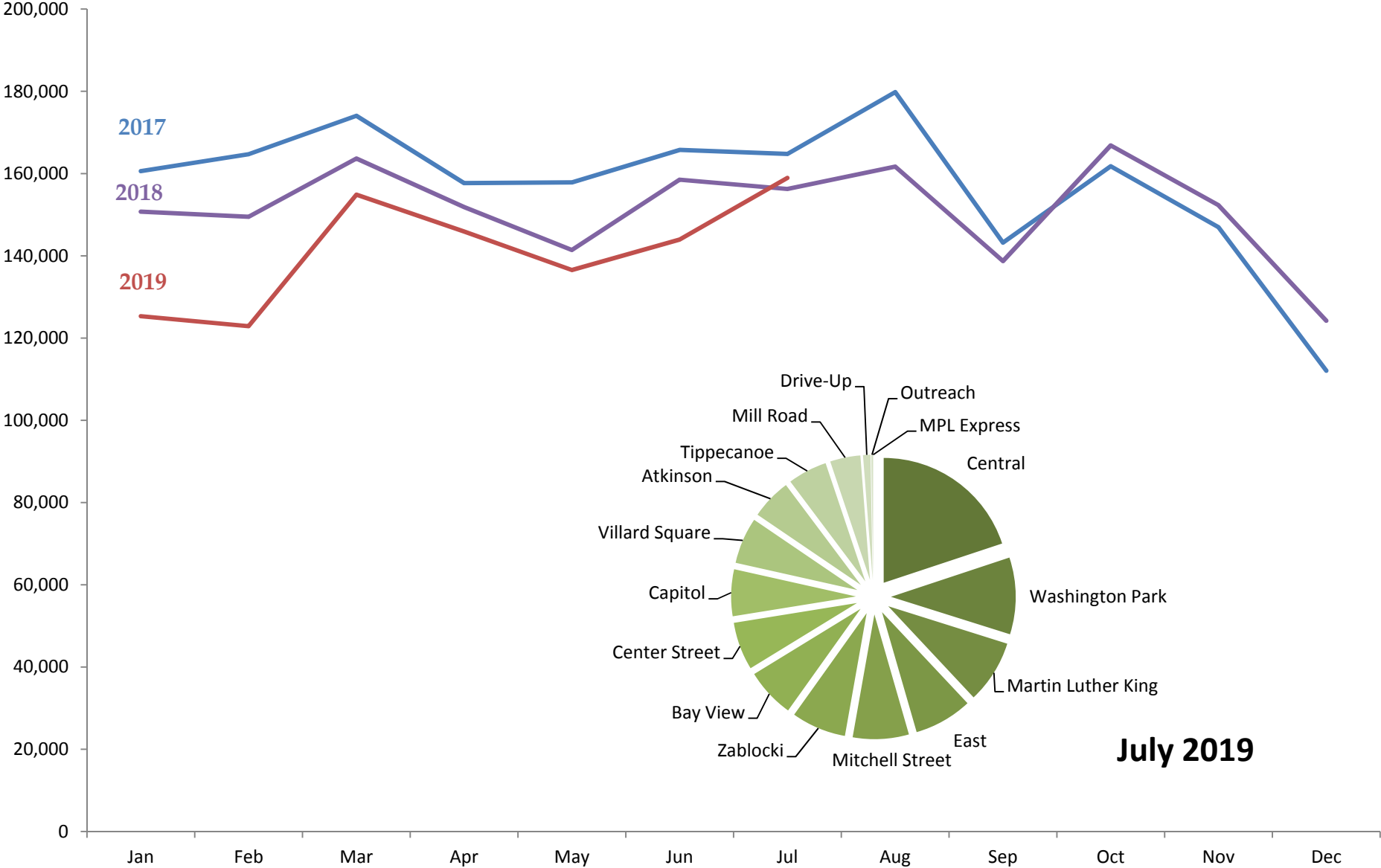
Date: September 16, 2019

RE: Super Reader Squad & Teen Summer Challenge Results

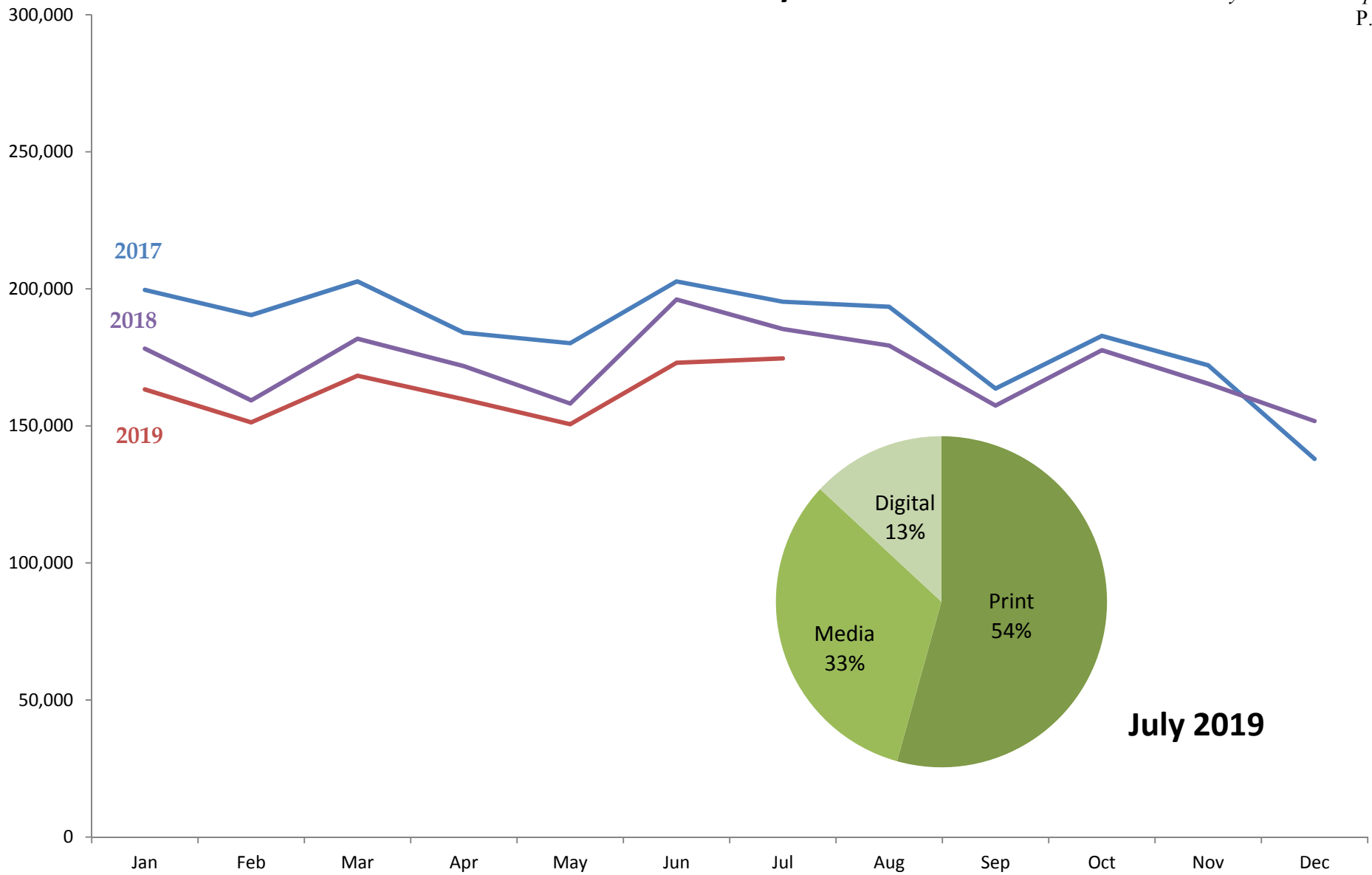
The Super Reader Squad and Teen Summer Challenge continue to encourage children and teens to read, explore their interests, and learn during the summer with a focus on helping young people develop their own identities as readers. In 2019, both the Super Reader Squad and Teen Summer Challenge reached program high participation levels.

Summer Reading at MPL		Total 2010	Total 2011	Total 2012	Total 2013	Total 2014	Total 2015	Total 2016	Total 2017	Total 2018	Total 2019
Super Reader	Child Care Outreach	3,600	2,577	2,292	2,777	2,295	2,773	3,051	2,795	2,595	2,733
	School Age Outreach	7,089	6,054	6,070	5,708	6,136	8,159	8,641	8,735	8,993	10,043
	Outreach Total	10,689	8,631	8,362	8,485	8,431	10,932	11,692	11,530	11,588	12,776
	In-Library Total	10,190	10,389	12,559	12,916	11,227	13,330	12,846	12,568	12,201	11,812
Super Reader Total		20,879	19,020	20,921	21,401	19,658	24,262	24,538	24,086	23,789	24,588
Teen Summer Challenge Total		800	1,115	1,003	942	1,178	1,003	1,031	976	1,146	1,270
Total in all Summer Reading Programs		21,679	20,135	21,924	22,343	20,836	25,265	25,569	25,074	24,935	25,858
Percentage change from previous year		13.16%	-7.12%	8.89%	1.91%	-6.74%	21.26%	1.20%	-2.00%	-0.50%	3.7%

### Milwaukee Public Library Visits

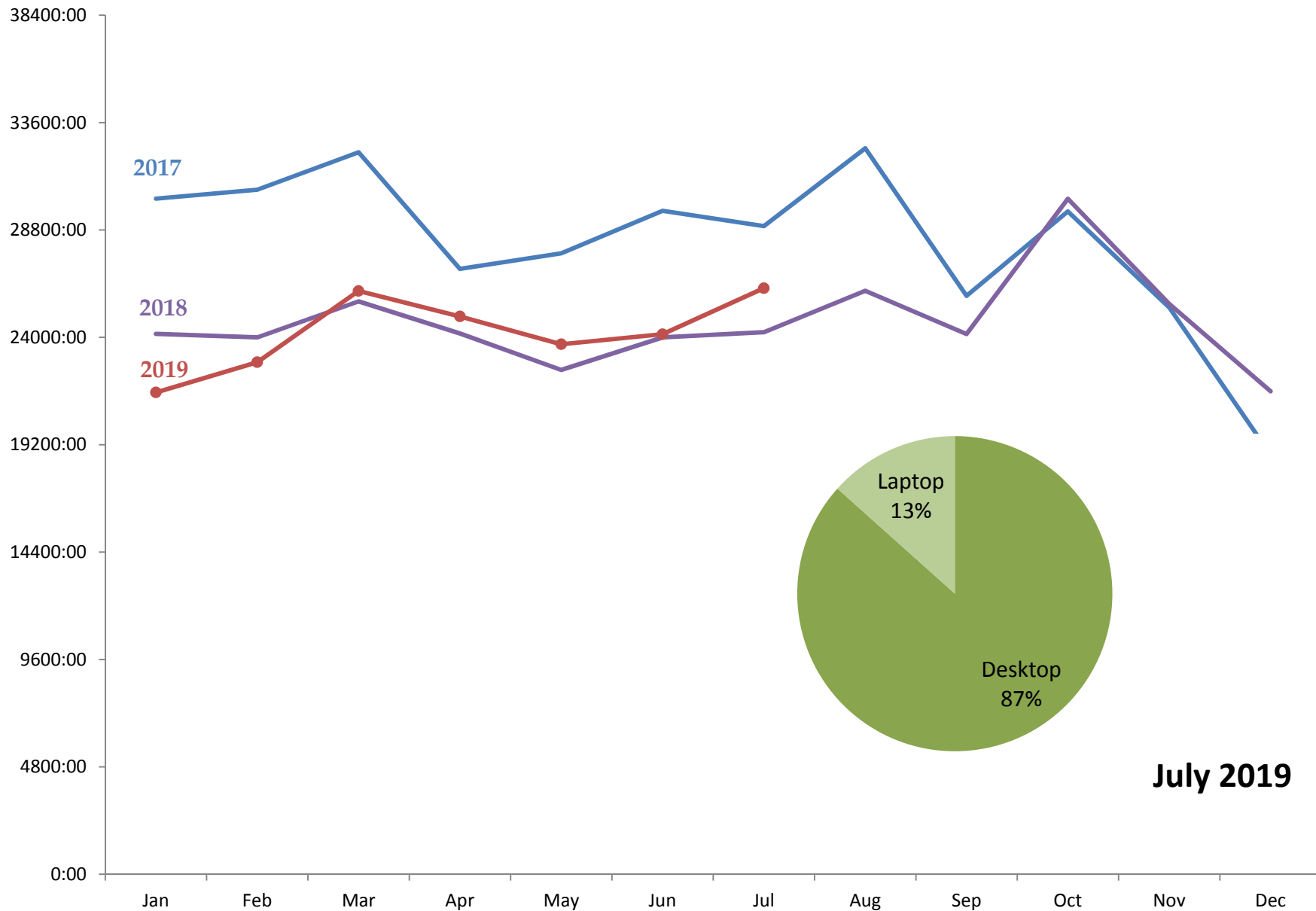


# Milwaukee Public Library Circulation



**July 2019**

# Milwaukee Public Library Hours of Computer Usage



**July 2019**

**Milwaukee Public Library  
Computer, Internet, and Electronic Statistics  
July, 2019**

<b>Unique Visitors to the MPL Website</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	70,997	73,781	-3.8%	515,218	537,785	-4.2%

<b>Database Hits</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	4,711	5,117	-7.9%	55,719	57,173	-2.5%

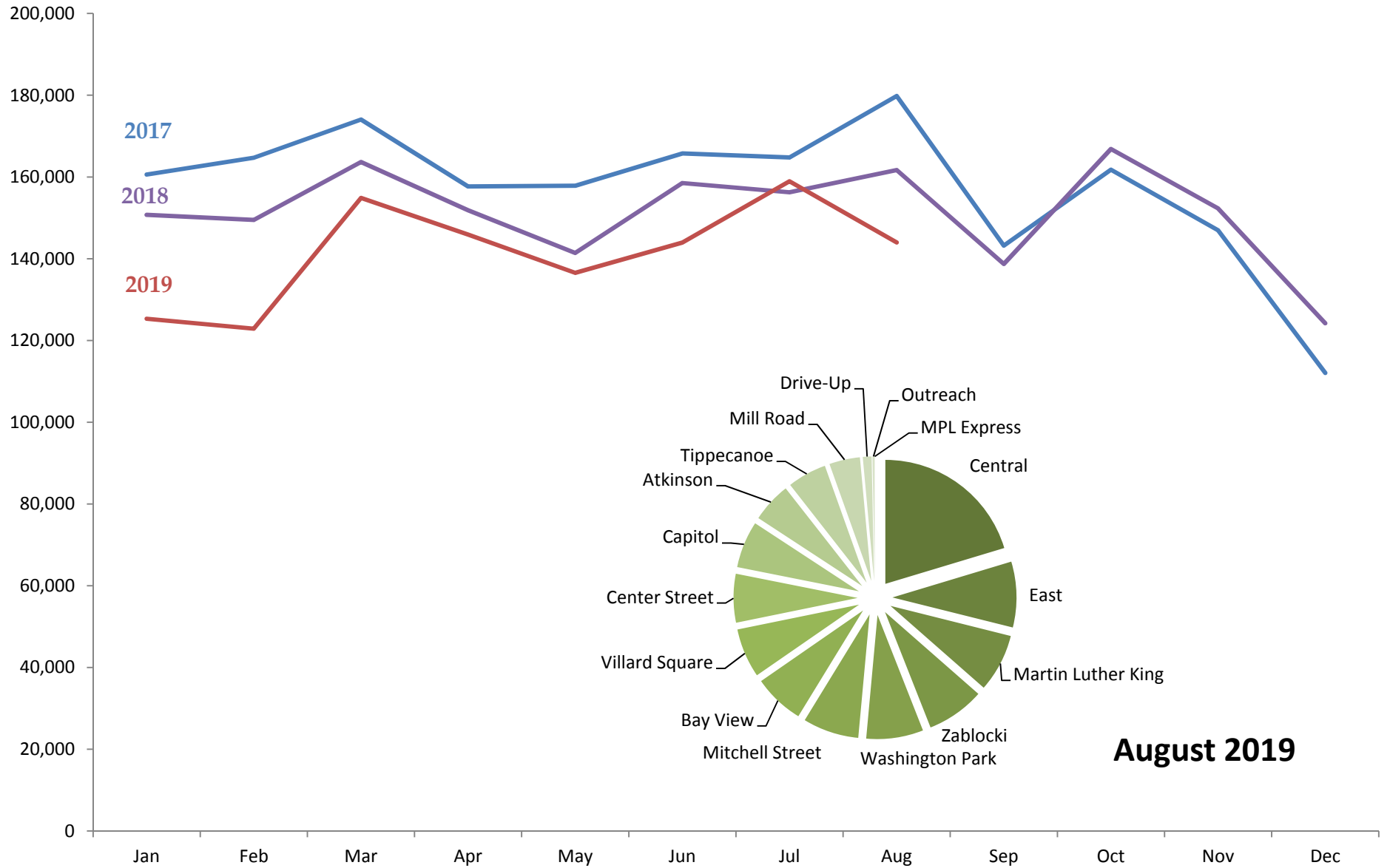
<b>OverDrive Digital Download Circulation, by format</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	10,428	9,768	6.8%	74,796	65,905	13.5%
Audiobooks	9,256	7,891	17.3%	61,239	49,833	22.9%

<b>Downloads of Digital Music through Freegal</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	1,922	1,925	0%	13,227	14,986	-12%

<b>Milwaukee Patron Holds Placed Through CountyCat</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	40,388	40,084	0.8%	280,189	281,365	-0.4%

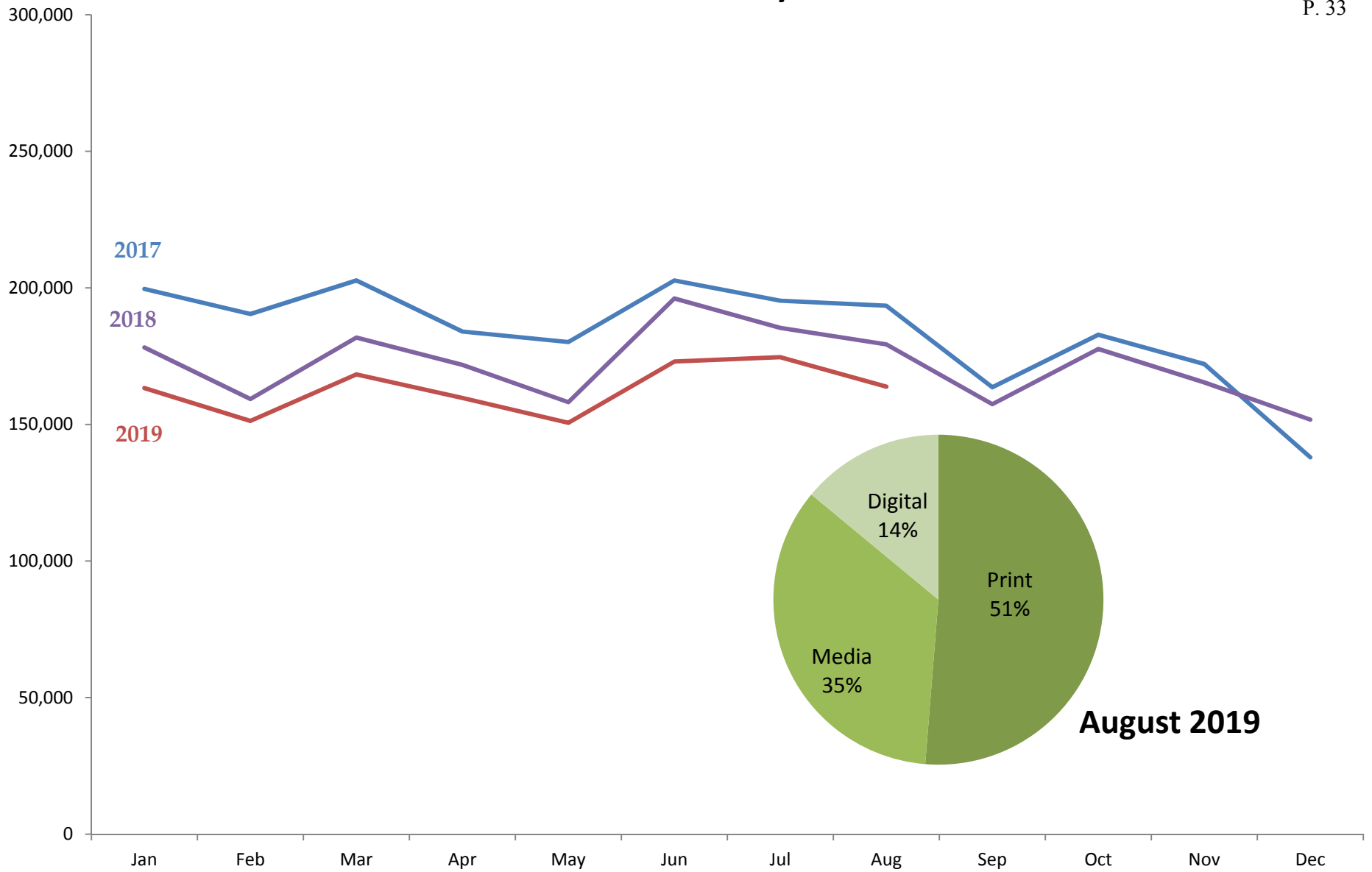
<b>Paging Slips</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	13,354	12,172	9.7%	89,309	86,920	2.7%
Atkinson	986	852	15.7%	6,866	6,031	13.8%
Bay View	2,220	2,117	4.9%	15,167	15,913	-4.7%
Capitol	1,853	2,038	-9.1%	12,973	13,742	-5.6%
Center Street	1,054	962	9.6%	7,176	7,245	-1.0%
East	2,427	2,408	0.8%	16,457	16,581	-0.7%
Martin Luther King	1,176	1,037	13.4%	7,646	7,633	0.2%
Mill Road	648	709	-8.6%	4,289	2,198	95.1%
Mitchell Street	1,316	1,223	7.6%	8,833	8,617	2.5%
Tippecanoe	2,276	2,142	6.3%	15,548	15,332	1.4%
Villard Square	1,115	990	12.6%	7,042	7,307	-3.6%
Washington Park	1,581	1,192	32.6%	10,005	8,826	13.4%
Zablocki	2,251	2,068	8.8%	15,377	15,705	-2.1%
YCOS--Outreach	319	170	87.6%	1,703	1,820	-6.4%
<b>TOTAL</b>	<b>32,576</b>	<b>30,080</b>	<b>8.3%</b>	<b>218,391</b>	<b>213,870</b>	<b>2.1%</b>

# Milwaukee Public Library Visits

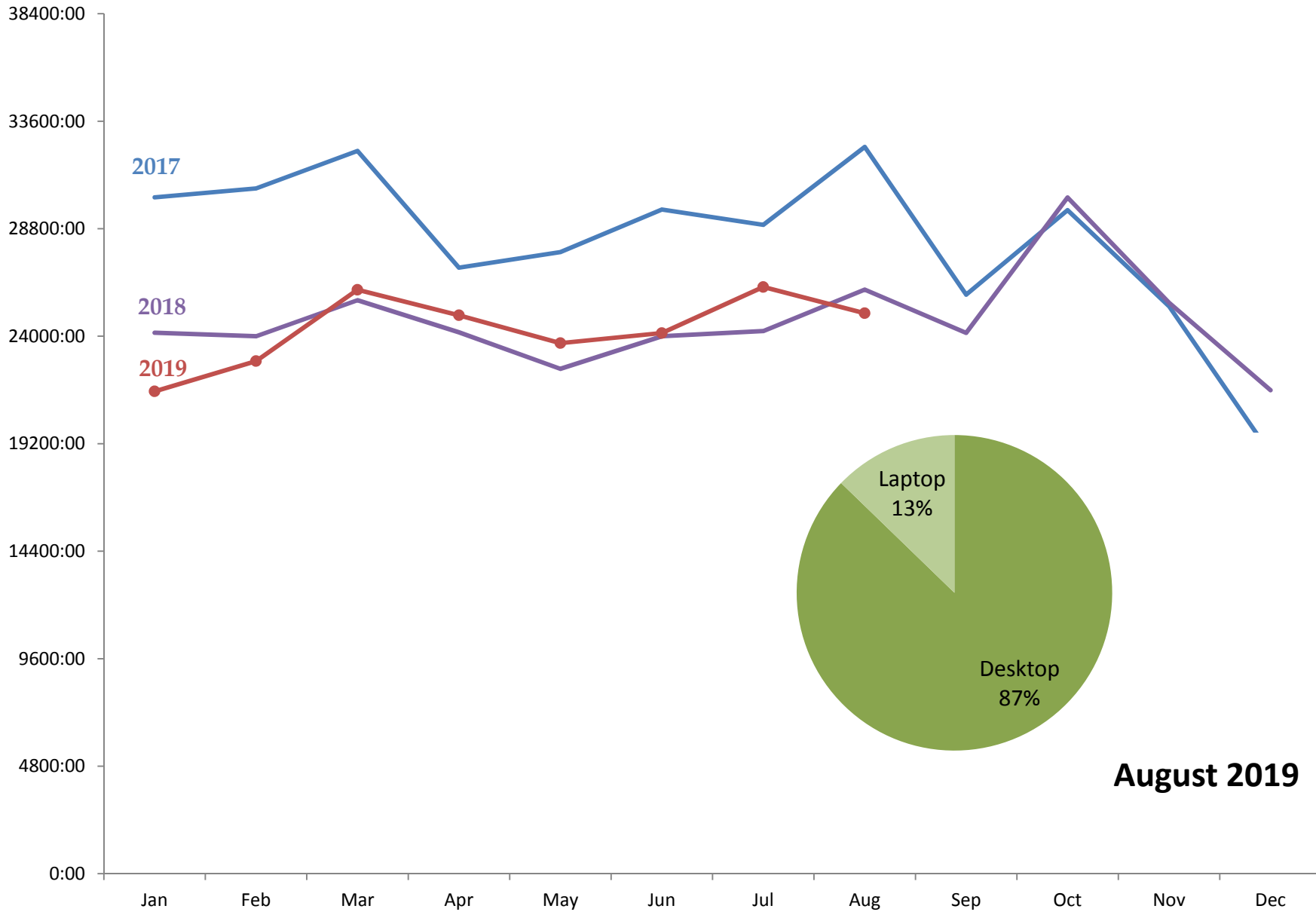




# Milwaukee Public Library Circulation



## Milwaukee Public Library Hours of Computer Usage



**Milwaukee Public Library  
Computer, Internet, and Electronic Statistics  
August, 2019**

<b>Unique Visitors to the MPL Website</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	71,308	99,693	-28.5%	586,526	637,478	-8.0%

<b>Database Hits</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	5,154	5,313	-3.0%	60,873	62,486	-2.6%

<b>OverDrive Digital Download Circulation, by format</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	10,233	9,788	4.5%	85,029	75,693	12.3%
Audiobooks	9,487	8,093	17.2%	70,726	57,926	22.1%

<b>Downloads of Digital Music through Freegal</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	1,781	1,897	-6%	15,008	16,883	-11%

<b>Milwaukee Patron Holds Placed Through CountyCat</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	41,573	40,381	3.0%	321,762	321,746	0.0%

<b>Paging Slips</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	12,909	12,610	2.4%	102,218	99,530	2.7%
Atkinson	904	871	3.8%	7,770	6,902	12.6%
Bay View	2,121	2,110	0.5%	17,288	18,023	-4.1%
Capitol	1,838	1,925	-4.5%	14,811	15,667	-5.5%
Center Street	1,041	1,060	-1.8%	8,217	8,305	-1.1%
East	2,341	2,443	-4.2%	18,798	19,024	-1.2%
Martin Luther King	1,098	1,070	2.6%	8,744	8,703	0.5%
Mill Road	606	654	-7.3%	4,895	2,852	71.6%
Mitchell Street	1,158	1,151	0.6%	9,991	9,768	2.3%
Tippecanoe	2,248	2,216	1.4%	17,796	17,548	1.4%
Villard Square	1,144	1,020	12.2%	8,186	8,327	-1.7%
Washington Park	1,508	1,308	15.3%	11,513	10,134	13.6%
Zablocki	2,037	1,987	2.5%	17,414	17,692	-1.6%
YCOS--Outreach	270	246	9.8%	1,973	2,066	-4.5%
<b>TOTAL</b>	<b>31,223</b>	<b>30,671</b>	<b>1.8%</b>	<b>249,614</b>	<b>244,541</b>	<b>2.1%</b>

## Summary of Proposed Changes to MCFLS Agreements 2020-2024

The MCFLS Strategic Plan 2020-2024 identified several areas that will require additional funding to implement:

- Purchase of a new CountyCat Mobile app
  - Addresses strategic plan directive for technology to improve the user experience. Members currently pay \$16,000/year for the Boopsie for Libraries app. The replacement would provide an updated and modern app that provides better searching and features over the current obsolete version.
  - Cost: \$36,500/year for Communico. (Base cost split in half by member libraries and MCFLS)
  - Value proposition: MCFLS would pay half the base cost of the new app and any initial installation fees (@\$7,300 for Communico). Members together would pay roughly \$4,000 more each year to get a vastly improved mobile application. Provides a way to enhance buy-in and continuity of system resources for all Milwaukee County residents.
  
- MCFLS increases amount paid into the system electronic resources buying pool
  - Addresses strategic plan directive for technology to improve the user experience and shift financial resources to increase continuity of online resources across the system.
  - Estimated cost: Additional \$25,000-\$45,000/year from 2020-2024. Current funding is \$110,000.
  - Value proposition: The electronic resources buying pool is currently used to purchase popular streaming content through hoopla and needs additional funding to be sustainable. Libraries would save costs over providing these resources on their own and with hoopla only pay for those titles that their patrons use.
  
- Additional staff capacity and consulting services for data collection and marketing/advocacy plan development. Additional marketing and advocacy resources.
  - Addresses strategic plan directive for communication to provide improved and consistent marketing and advocacy for member libraries and system resources.
  - Additional assistance required through outside expertise for marketing and advocacy plan development and implementation, including data collection.  
Estimated cost: \$25,000/year for three years.
  - Recruit a half-time marketing intern to assist with implementation of the system marketing plan and library marketing support development.  
Estimated cost: \$16,793/year (20 hours/week at \$15/hour)
  - Value proposition: Member libraries expressed a strong desire during strategic plan discussions to get assistance with marketing for both resources shared by all libraries as well as help in developing their own marketing plans. Advocacy for libraries was also deemed a high priority.

## How to Pay for the New Services

The MCFLS Board is proposing changes to agreements over a five year period from 2020-2024 to support strategic planning initiatives over the same period. Please note: The MCFLS Board met in June and July and reached consensus on each of these three areas, but have not yet formally voted on the proposed changes to the MCFLS agreements.

- Cataloging Contract.
  - Current contract: MCFLS contributes 10% of state aid toward payment of the contract. Of the total remainder, each library pays 1%. The remaining 85% owed is billed back to members based on their percentage of titles added in the previous year.
  - New contract: MCFLS contributes 9.5% of state aid in 2020 and 9% in 2021-2024 toward payment of the contract. The remaining difference is paid by member libraries as in the current contract.
  
- Resource Library.
  - Current agreement: MCFLS pays 6.5% of state aid toward resource contract in 2019.
  - New agreement: MCFLS will pay resource contract at a rate of 6.25% of state aid for all five years. This is a 4% reduction compared to continuing the resource contract at the current level, or \$35,690 over five years.
  
- Reciprocal Borrowing.
  - Current agreement: MCFLS will pay 38% of state aid toward reciprocal borrowing in 2020.
  - New agreement: Percentage of state aid will be 37% (2021 and 2022), 36% (2023 and 2024) and 35% (2025).

State Aid Percentage	State Aid Year	Distribution
37%, estimated to be \$1,056,467	2020	Feb. 2021
37%, estimated to be \$1,056,467	2021	Feb. 2022
36%, estimated to be \$1,027,914	2022	Feb. 2023
36%, estimated to be \$1,027,914	2023	Feb. 2024
35%, estimated to be \$999,361	2024	Feb. 2025

The ILS, Resource Sharing and Technology agreement will include language to guarantee net lenders would not see a \$10,000 increase or decrease year to year to allow for more annual budget certainty. Members will see a 5% decrease over five years.

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
BUILDING & DEVELOPMENT COMMITTEE  
MINUTES  
Thursday, September 5, 2019  
Central Library Meeting Room 1**

**PRESENT:** Mark Sain, Nik Kovac, Chris Layden, Jim Marten, Joan Prince, Paula Kiely

**OTHERS**

**PRESENT:** MPL: Armando Chacon, Eileen Force Cahill, Joan Johnson,  
Sam McGovern-Rowen, Jennifer Meyer-Stearns, Rebecca Schweisberger  
Facility Value Management: Kevin Johnson

---

Committee Chair Mark Sain called the MPL Board of Trustees Building and Development Committee meeting to order at 8:05 a.m. on September 5, 2019 with a quorum present.

---

1. **Committee Meeting Minutes from July 11, 2019.** Chair Sain entertained a motion to accept the minutes, listed as Attachment A of the agenda. Trustee Layden moved approval and Trustee Marten seconded. Motion passed.
2. **Branch Redevelopment – Martin Luther King Library.** Library Construction Project Manager Sam McGovern-Rowen reviewed the information presented by the developer at the last meeting, including returning to the original site. Lavelle Young, CEO of Young Development Group, is gathering information regarding an expansion to the project to present to the Committee at the meeting on October 3, 2019. Mr. Young will present additional renderings and a project pro forma. Mr. Young may add a co-developer to regain momentum on the project. Informational item.
3. **Parking Study.** Library Director Paula Kiely reviewed the parameters of the Committee’s request for a survey of current MPL parking lot use. Surveys were conducted at Martin Luther King branch library and Capitol branch library. Mr. McGovern-Rowen presented a summary of the findings and explained his analysis of the data. The summary is attached at the end of these minutes. Based on his analysis, he believes there is flexibility in the number of parking spaces needed at the new Martin Luther King branch library. The Committee discussed parking options and will revisit the issue at upcoming meetings. Informational item.
4. **Branch Redevelopment – Good Hope Library.** Mr. McGovern-Rowen updated the Committee on the construction progress. MPL contractor Platt Construction is on schedule; however, the developer’s contractor has had some delays. A portion of the façade on the north-facing wall is a different material than what was specified in the construction documents. MPL’s Owner’s Representative on this project, Kevin Johnson, explained the differences between the original materials and what was installed. Mr. Johnson has concerns about workmanship and durability of the new material. Additionally, a large planter wall was to be installed on the north side of the building and it has not yet been put in. Due to sequencing of the work, the permanent exterior doors may not be installed until after building is ready for occupancy, which would necessitate the need for on-site security. There was also a delay in window installation and caulking has not been completed. Mr. Johnson will continue to work with the developer to resolve the issues and bring any other concerns to the Committee. Informational item.
5. **Co-Working Space Bid.** Director Kiely provided an overview of the co-working space slated for installation in the Business Department on the second floor of Central Library. The space was

funded by a gift from the Schoenleber Foundation. Bids for the furnishings and equipment are greater than the initial budget. MPL staff is working with the designer to explore less expensive options. Deputy Director Joan Johnson addressed the Committee to explain the cost differential and request support to use funds from the Elaine C. Lange Fund to cover the costs. Following discussion and clarification of the estimated costs, Trustee Prince moved to allow Library Administration to use up to \$100,000 from the Elaine C. Lange Fund for the co-working space buildout, with a final report of the costs made to the Committee. Trustee Marten seconded. Motion passed.

6. **Next Meeting.** Lavelle Young, CEO of Young Development Group, will present updates on the Martin Luther King library project.

---

The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 8:59 a.m. on September 5, 2019.

---